



## Shotfiring licence – general information

*Dangerous Goods Safety Act 2004*

Dangerous Goods Safety (Explosives) Regulations 2007

ABN: 69 410 335 356

The following information is to guide you on the requirements for applying for and renewing [shotfiring licences](#). Licences are issued for five years. Refer to [schedule of fees and charges](#) for the applicable fee.

### 1. Do you need a licence?

A shotfiring licence is required:

- to use explosives in surface and/or underground operations.

Licence holders are able to purchase, store (limited quantities), possess and transport (limited to Category 2 quantities) explosives.

This licence **does not** allow the holder to use or possess fireworks, theatrical or special pyrotechnics.

### 2. Suitability of applicant

To be eligible to apply for a shotfiring licence you must:

- be an individual applicant
- be at least 18 years of age
- hold a current [Dangerous Goods Security Card or recognised security clearance](#)
- pass a [medical assessment](#) against the standards in *Assessing Fitness to Drive – Medical Standards for Commercial and Private Vehicle Drivers* not more than six months before the day the application is lodged
- pass an [approved training course](#) to demonstrate [competency](#) not more than six months before the day the application is lodged.

### 3. Mutual recognition

If you **are not** resident in this State, but hold a shotfiring licence in another State or Territory of Australia, and/or New Zealand, you may apply for:

- Mutual recognition of your interstate licence (refer to [Mutual recognition of Australian occupations](#))

or

- Mutual recognition of your New Zealand licence (refer to [Trans-Tasman mutual recognition in Western Australia](#))

### 4. Security clearances

A Dangerous Goods Security Card or a recognised security clearance is a pre-requisite for obtaining a shotfiring licence.

**The licence only remains valid while the security clearance is current.**

Explosives and security sensitive ammonium nitrate licences or permits issued by other States and Territories of Australia (see table below) are valid security clearances in this State.

State / Territory	Legislation
New South Wales	Explosives Regulations 2013
Queensland	<i>Explosives Act 1999</i>
South Australia	Explosives (Security Sensitive Substances) Regulations 2006
Tasmania	<i>Security-Sensitive Dangerous Substances Act 2005</i>
Victoria	Dangerous Goods (Explosives) Regulations 2011 Dangerous Goods (HCDG) Regulations 2006
Northern Territory	None applicable
Australian Capital Territory	None applicable

### 5. Before completing your application

- Apply for a Dangerous Goods Security Card or provide proof of your current recognised security clearance.
- Colour copy both sides of your security clearance.
- Print the medical certificate and take it to your medical practitioner to complete.
- Attend an approved shotfiring training course by a Registered Training Organisation (RTO).
- For proof of your entity, a colour copy of both sides of your motor driver's licence (MDL) from any Australian State or Territory or New Zealand.
- If an MDL is not held a colour copy of one of the following documents is required:
  - Australian passport
  - Licence or permit issued by other States and Territories of Australia
  - Proof of Age card
- Provide original or original certified copies of documents detailing any relevant offence (refer to item 6 Relevant offence).
- Have a coloured passport photograph taken (refer to item 8 Passport photograph).

## 6. Relevant offence

All individuals applying for a licence must disclose details of:

- any relevant offence for which they have been convicted
- any charge of a relevant offence that is pending.

**Relevant offence** is an offence against the *Dangerous Goods Safety Act 2004* (the Act), or any regulations made under the Act; and

- a law of another place that substantially corresponds to the Act or the regulations made under it
- the law of this State or another place an element of which is the handling, storage or transport of explosives.

## 7. Medical assessment

Assessment by a medical practitioner is required for both new and renewal applications not more than six months before the day the application is lodged.

Where a medical condition is noted on your MDL the doctor should as a minimum recommend the same condition for your licence. If you wear items such as spectacles or hearing aids take them to the examination.

## 8. Competency

Competency training is required for both new and renewal applications. The Statement of Attainment issued must be dated not more than six months before the day the application is lodged.

## 9. Passport photograph

The photograph to be lodged with your application must be of a standard equivalent to what is required for an Australian passport. Refer to [www.passports.gov.au](http://www.passports.gov.au)

## 10. Lodging your application

The completed application form and supporting documentation must be:

- the original or the original certified document (where a **copy** is requested this does not apply)
- dated not more than six months before the day the application is lodged.

Lodgement details are included on the application form.

## 11. Processing the application

Failure to provide the required documentation may delay the processing of your application, or result in it being returned. Processing time for a compliant application that does not need complex internal assessment may take up to 20 business days.

## 12. Obligation of a licence holder

You must notify the Chief Dangerous Goods Officer within 14 days of any material changes to the details on your licence, e.g. change of name, change of address, or change to medical status.

Refer to item 13 Amending the licence for more information.

## 13. Amending the licence

A fee is not required to amend or upgrade your licence. A completed application form is required to amend the licence. Refer to the following information or visit the Resources Safety website.

*Note: Before lodging, check the application form for any supporting evidence required.*

- Change of personal details (e.g. change of name or change of address) – complete a [Change of details form](#)
- Upgrade of licence (e.g. additional unit of competency) – complete an [Application for a shotfiring licence](#)

## 14. Renewing your licence

You may renew your licence. A notice of renewal is sent three months prior to the expiry date of your licence. Lodge the notice of renewal with the required supporting evidence prior to the expiry date of your licence.

*Note: Expired licences cannot be renewed and you must apply for a new licence.*

## 15. Reference material

Further information can be found at the [Resources Safety website](#) and as follows:

- [Dangerous Goods Safety Act 2004](#)
- [Dangerous Goods Safety \(Explosives\) Regulations 2007](#)

(download of the Act and regulations are available free on the State Law Publisher's website at [www.slp.wa.gov.au](http://www.slp.wa.gov.au))

- [Australian Explosives Code, 3rd edition](#)

(available from [www.canprint.com.au](http://www.canprint.com.au) or CanPrint. Phone: 1300 889 873)

- [Dangerous goods information sheet – overview of explosives regulations](#)

(available from the Resources Safety website at [www.dmp.wa.gov.au/ResourcesSafety](http://www.dmp.wa.gov.au/ResourcesSafety))