



First Class Mine Manager's Certificate of Competency

The Mines Safety and Inspection Regulations 1995 (r. 2.21) requires the applicant to submit the following documentation.

1. An applicant for the First Class Mine Manager's Certificate must be a holder of:
 - (a) the degree of Bachelor of Engineering in Mining from any Australian University; or
 - (b) such other qualifications as the Board may in any case consider to be equivalent thereto.
2. Submit evidence that he or she:
 - (a) has attained the age of 25 years (e.g. birth certificate, passport or driver's licence); and
 - (b) has had practical experience in or about a mine for a period of not less than five years, of which period at least three years has been general underground mining experience, and which shall include:
 - (i) face experience in operating a rockdrill on development and stoping faces for a period of not less than three months¹; (a minimum of 65 shifts must be completed)
 - (ii) personal experience in using explosives in charging and firing both development and stoping rounds for a period of not less than three months¹ (a minimum of 65 shifts must be completed); and
 - (iii) six months full time underground employment directly involved in ground support, haulage and transport and in general mine servicing.

Written evidence of the above must be provided and signed off by a responsible officer of the company in which the experience has been gained, and submitted under relevant company letterhead. It should include **precise details** of the types of duties performed, types of explosives used, and dates associated with each.

Experience records in the form of Statutory Declaration may be acceptable only if the original experience document from a mine cannot be obtained. Inquiries, if conducted, to establish accuracy of experience given in the form of a Statutory Declaration may cause delays in the finalisation of a decision on your application.

3. A character reference.
4. Current first aid training certificate.
5. Application fee payable to the Department of Mines and Petroleum. Please **DO NOT SEND CASH.** (see Schedule of fees and charges on Resources Safety Website)

Before a certificate can be issued, the candidate must pass the Mining Law examination and satisfy the Board of Examiners that he or she meets the necessary requirements set out in the Mines Safety and Inspection Regulations 1995 (r. 2.21).

Examinations

This examination will be based on the *Mines Safety and Inspection Act 1994* and Mines Safety and Inspection Regulations 1995 (including provisions amended by the *Mines Safety and Inspection Amendment Act 2004*, Mines Safety and Inspection Amendment Regulations 2005, *Mines Safety and Inspection Amendment Act 2008* and Mines Safety and Inspection Amendment Regulations 2008) as well as the *Dangerous Goods Safety Act 2004* and Dangerous Goods Safety Regulations 2007 in so far as they refer to explosives.

Applications

Application forms must be signed by the candidate and witnessed an authorized witness for statutory declarations listed in the *Oaths, Affidavits and Statutory Declarations Act 2005*. Application forms must be received by the closing date.

Mines Safety and Inspection Act 1994 and associated regulations

Copies of the above-mentioned Acts and regulations are available from the State Law Publisher, 10 William Street, Perth (ph. 08 9321 7688; website www.slp.wa.gov.au).

Other information

Previous applicants who wish to re-sit the examination and have previously submitted the relevant documentation will not be required to re-submit the documentation. However, they will need to lodge a new application form along with the required application fee to re-apply.

Please note: All requirements for a certificate must be completed within five years.

To obtain application forms, information sheets and past examination papers, and for any enquiries, please contact the Executive Officer to the Board of Examiners (ph. 08 9358 8014; fax 08 9358 8000).