



SET 1 — EXAMINATIONS PATHWAY

EXPLANATORY NOTES

LEGISLATIVE REQUIREMENTS

Section 17 of the *Building Services (Registration) Act 2011* (the Act) provides that the Building Services Board (the Board) must register an applicant as a building services practitioner if the Board is satisfied that the applicant –

- (1) (a) has complied with sections 13 and 14 (ie to make application in the prescribed manner with payment of the application and registration fee) ; and
- (b) has the qualifications and experience prescribed by the regulations for that class of building service practitioner; and
- (c) is a fit and proper person to be registered; and
- (d) has complied with any other requirements prescribed by the regulations for registration as a building service practitioner in that class.
- (2) (b) Notwithstanding subsection (1), the Board must not register an applicant who is an ineligible person under Section 60 of the Act.

Regulation 16 of the *Building Services (Registration) Regulations 2011* has prescribed the qualification and experience for building practitioners under the Examinations pathway:

Set 1 as: carrying out, or supervising, building work for periods totalling at least 7 years and completion of:

- (a) CPC 50210 Diploma of Building and Construction (Building) as described in the CPC 08: Construction, Plumbing and Services Training Package published by training.gov.au including units in building construction, building quantities and estimating and financial, contractual and legislative matters; or
- (b) an equivalent qualification as determined by the Board

PAYMENT OF THE PRESCRIBED APPLICATION AND REGISTRATION FEE

An application and registration fee must be paid when you lodge your application. The application fee is non-refundable. Should your application be unsuccessful the registration fee will be refunded to you.

COMPLETE THE PRESCRIBED QUALIFICATION

The prescribed qualification for registration purpose is **CPC50210 Diploma of Building and Construction (Building) – Builders’ Registration Pathway**.

You are required to have completed and passed all the units in this course.

Your Diploma or Statement of Attainment can be provided as evidence of having completed the prescribed course of training. If you are sending copies, these should be certified as a true copy of the original by an authorised witness.

If you have completed a course that is older than the course listed, you can apply to a Registered Training Organisation for Recognition of Prior Learning to determine which, if any, units may be credited under the current course. You may be required to complete additional units to obtain the currently prescribed course.

Details of the units contained in the prescribed pathway are listed below.

CPC50210 Diploma of Building and Construction (Building) – Builders' Registration Pathway

Unit Code	Unit Title
CPCCBBC4001A	Apply building codes and standards to the construction process for low rise building projects
CPCCBBC4003A	Select and prepare a construction contract
CPCCBBC4004A	Identify and produce estimated costs for building and construction projects
CPCCBBC4010B (CPCCBBC4010A)	Apply structural principles to residential low rise construction
CPCCBBC4013A	Prepare and evaluate tender documentation
CPCCBBC5001B	Apply building codes and standards to the construction process for medium rise building projects
CPCCBBC5002A	Monitor costing systems on medium rise building and construction projects
CPCCBBC5003A	Supervise the planning of on-site medium rise building or construction work
CPCCBBC5010B (CPCCBBC5010A)	Manage construction work
CPCCBBC5018B (CPCCBBC5018A)	Apply structural principles to the construction of medium rise buildings
BSBWHS503A (BSBOHS504B)	Contribute to the systematic management of WHS risk (Apply principles of OHS risk management)
BSBPMG513A (BSBPMG505A)	Manage project quality
BSBPMG517A (BSBPMG508A)	Manage project risk
CPCCBBC4005A	Produce labour and material schedules for ordering
CPCCBBC4018A	Apply site surveys and set out procedures to building and construction projects
CPCCBBC5005B (CPCCBBC5005A)	Select and manage building and construction contractors
CPCCBBC5007A	Administer the legal obligations of a building or construction contract
CPCSUS5001A	Develop workplace policies and procedures for sustainability
CPCCBBC4014A	Prepare simple building sketches and drawings
CPCCOHS1001A	Work safely in the construction industry

7 YEARS' EXPERIENCE IN CARRYING OUT, OR SUPERVISING, BUILDING WORK

It is the applicant's responsibility to demonstrate to the Board that they meet the criteria for registration. Failure to demonstrate that you meet the criteria will result in your application being refused. It is not up to the Board to investigate or make enquiries to establish an applicant's experience. Accordingly, it is important that the information you provide is relevant and accurate.

Documenting your experience

All experience that you want the Board to consider in support of your application should be contained in Form C1.1a and C1.1b and supported by independent verification.

Where there is an extended period of employment with a particular employer you may provide a list of the projects and explain your role and responsibilities collectively.

How do I know what experience and information to include?

Type of experience

The experience must be 'carrying out, or supervising, building work'.

The term 'supervising building work' refers to the work of overseeing the execution or performance of the building work, but does not include experience as a foreman, leading hand or other person employed in a like or less responsible capacity in the building industry.

A supervisor of building work must also have the ability to direct and control trades, contractors or other entities performing the building work.

building work means —

- (a) the construction, erection, assembly or placement of a building or an incidental structure; or
- (b) the renovation, alteration, extension, improvement or repair of a building or an incidental structure; or
- (c) the assembly, reassembly or securing of a relocated building or a relocated incidental structure; or
- (d) the changing of ground levels of land for the purposes of work of a kind mentioned in paragraph (a), (b) or (c) to an extent that could adversely affect land beyond its boundaries; or
- (e) site work on any land for the purposes of, or required because of, work of a kind mentioned in —
 - (i) paragraph (a), (b), (c) or (d); or
 - (ii) paragraph (a) or (b) of the definition of demolition work; or
- (f) other prescribed work

but does not include work of a kind prescribed for the purposes of this definition as not being building work.

Quantum of experience

The quantum of experience required is seven years or for periods aggregating at least seven years. Applicants should however note that the experience required is 'carrying out or supervising building work' experience. Some categories of experience by their nature are not given credit after a certain period of involvement.

Relevant cases

When assessing applications for registration, the Board will consider the requirements of the *Building Services (Registration) Act 2011* and also refers to any relevant decisions of the State Administrative Tribunal (SAT) available from www.sat.justice.wa.gov.au. The following cases are examples of SAT decisions which the Board must consider when assessing applications under Set 1 the 'Examination' category.

Williams and BRB [2006] WASAT 209 – Course and examinations means the current course and examinations. In Williams the applicant had done the course in 1972, and could therefore not be relied upon to support an application for registration.

Farano and BRB [2006] WASAT 60 – Held that owner-builder experience was relevant, but that it can only be credited at a rate achieved in commercial circumstances. This means that if a commercial builder would have taken 12 months to build a house, and the owner builder took 24 months, only 12 months of experience would be credited.

Todorovic and BRB [2005] WASAT 273 – Held that the experience does not need to be full time. Where an applicant's experience is less than full time, it will be apportioned accordingly. For example if you work part time, five hours a day as a teacher and five hours as a building supervisor (ie a working day of ten hours), you would be entitled to half a day of experience.

Smith and BRB VR 9 of 2006 – Held that experience as a building surveyor was not experience in the work of a builder, because a building surveyor is ordinarily present after a builder has finished his task. While he assesses whether the work performed meets certain standards he has no ability to control whether the work is so performed.

Thorp and BRB [2007] WASAT 157 - Held that experience does not need to be in a range of activities in which a builder engages, as any shortfall in those areas in which a builder engages is made up by the Board's course, which an applicant is obligated to take under this category of registration.

Armitage and BRB [2009] WASAT 234 – Held experience in the manufacture of building products is not experience in the work of a builder.