

CHARITABLE GAMING APPLICATION FOR APPROVAL TO CONDUCT A GAME

SECTION 1	DETAILS OF APPLICANT					
Name of Charitable Organisation						
Registered Address						
Postal Address						
Contact Name						
Contact Details	Phone		Fax		Email	

SECTION 2	DETAILS OF EACH DIRECTOR OR COMMITTEE MEMBER OF THE APPLICANT ORGANISATION			
Name	Date of Birth	Address	Position on Board or Committee	

SECTION 3	IF APPLICABLE, DETAILS OF ENTITY/IES OR PERSONS PROPOSED TO PROMOTE OR CONDUCT THE GAME OR EVENT (if more than one entity or person please provide the details on an attachment page)					
Name of Entity or Person						
Postal Address						
Capacity in which they are engaged						
Contact Name						
Contact Details	Phone		Fax		Email	

SECTION 4	IF APPLICABLE, DETAILS OF EACH DIRECTOR OR COMMITTEE MEMBER OF THE ENTITY/IES ENGAGED TO <u>CONDUCT</u> THE EVENT		
Name	Date of Birth	Address	Position on Board or Committee

SECTION 5	DETAILS OF THE CHARITABLE PURPOSE
Name of the entity or person for whom funds are being raised	
Charitable purpose for which funds are being raised	
Postal Address	
Contact Name	
Contact Phone	

SECTION 6	DETAILS OF THE PROPOSED EVENT		
Place and address where event is to be conducted			
Date of proposed event		Commencement time of event	
Proposed game/s to be conducted at the event.	<ol style="list-style-type: none"> 1. 2. 3. 4. 5. <p>Details of how the games are to be played must be described in the rules and method of conduct of the game/s accompanying this application (See Section 8)</p>		
Cost of entry to the game and/or event		Minimum % of funds raised by the event that is to be given to the entity/person stated in Section 5	

SECTION 7 DECLARATION BY THE APPLICANT

By signing this declaration you, the applicant, agree to and understand the following terms.

A. Acknowledgement of conditions

You acknowledge that if an approval is issued to you by the ACT Gambling and Racing Commission (the Commission), that approval is subject to the conditions as provided in the *Unlawful Gambling Act 2009* (the Act) and conditions prescribed by the *Unlawful Gambling Regulation 2010* (the Regulation). A summary of these conditions is provided in the Charitable Gaming - Information and Conditions document on the Commission’s website. The Commission may also impose specific conditions on an approval.

B. Acknowledgement of need to declare gambling or serious criminal history

You understand that you are required to inform the Commission as part of this application if, in the ACT or elsewhere:

- (1) any person in your organisation that will be involved with the event (including the dispersion of funds raised) has been convicted or found guilty of any gambling offences or any other offence punishable by a term of imprisonment of 2 years or more within the last 5 years; and
- (2) any person assisting you to conduct the game/s at the event has been convicted or found guilty of any gambling offences or any other offence punishable by a term of imprisonment of 2 years or more within the last 5 years.

C. Warranty

You warrant that:

- (1) the information contained in this application is complete, true, correct and not misleading (in either its content or by omission); and
- (2) this application has been appropriately authorised and executed by or on behalf of the applicant.

You acknowledge that in assessing your application, the Commission may seek further information or clarification from you, entities or persons listed in your application and other entities that control, supervise or regulate charities (including revenue agencies) as well as gambling regulators within Australia.

D. Privacy

Information submitted by you on or with this application is personal information and will be stored, used and disclosed in accordance with the requirements of the *Privacy Act 1988* (Cth). The Commission collects information on this application form for the purposes of:

- (1) assessing the applicant’s eligibility under the Act to hold an approval;
- (2) administering the charitable gaming scheme; and
- (3) administering the gaming laws (as defined in the *Gambling and Racing Control Act 1999*).

The Commission may disclose information submitted by the applicant on or with this application (including personal or financial information) to other entities that control, supervise or regulate charities (including revenue agencies) and gambling regulators within Australia and may disclose this information to other bodies if authorised or required by law. If you have any questions in relation to privacy or wish to gain access to your personal information held by the Commission please contact: Manager – Gaming Regulation, telephone (02) 6207 0308.

This Declaration is dated: / /

 Authorised representative

 Witness

 Position within organisation

 Position within the organisation

 Name (please print)

 Name (please print)

SECTION 8	DOCUMENTS AND INFORMATION THAT MUST ACCOMPANY THIS APPLICATION	
Document/Information required	Attached	
A copy of the rules and method of the conduct of the game/s		
A description or sample of the play money intended to be used for the game/s		
If incorporated, provide a copy of your most recent audited financial statements or annual report. Alternatively provide a current statement of your assets and liabilities		
Copy of the Applicant's Certificate of Incorporation (if applicable)		
Copy of the Applicant's Constitution or Articles of Association		
Copies of any other documents that provide evidence that the applicant is a charitable organisation		
A statement regarding the criminal history of any person in your organisation that will be involved with the event and/or any person assisting you to conduct the game/s (if applicable – see Section 7 B of this application)		

PLEASE SEE NEXT PAGE FOR IMPORTANT INFORMATION ABOUT PAYMENT OF THE APPLICATION FEE.

IMPORTANT INFORMATION

The prescribed fee of \$50 must accompany this application. Please note that once an application is submitted to the ACT Gambling and Racing Commission the application fee is non-refundable.

Post application to:

ACT Gambling and Racing Commission
PO Box 214
CIVIC SQUARE ACT 2608

Fax to: 02 6207 7390

Email to: grc@act.gov.au - (signature required on application form and payment authorisation)

For enquiries telephone 02 6207 0359

Please indicate by ticking the appropriate box which of the following will be the method of payment:

- Money order or cheque made payable to the ACT Gambling and Racing Commission.
- Credit card (Visa or Master Card). Please complete the required details in the area provided below.

PAYMENT BY CREDIT CARD

Card type Master Card Visa Amount \$

Card Number Expiry Date:/.....

Name on Card: Signature:

THIS SECTION FOR OFFICE USE ONLY – FINANCE SECTION

Payment

Processed by: Date:/...../..... Receipt Number:
(Authorised Officer)