



APPLICATION FOR A CANCELLATION AUTHORITY
Form 3

This form should be completed when applying to cancel a Units Plan.

Lease/Site Details *Please Print*

If more than one lease/site, attach the following details for each lease/site

Block/s Section Suburb Units Plan Number

Street Address

Applicant Details *Please Print*

Surname First Name

Company Name

Postal Address

Suburb State Postcode

Phone Number Business Hours Mobile

Email Address

Owners Corporation Details *Please Print*

1st Executive Member's Details

Surname First Name

Company Name

Position held in company Australian Company Number (ACN)

Postal Address

Phone Number Business Hours Mobile

Email Address

2nd Executive Member's Details

Surname

First Name

Company Name

Position held in company

Australian Company Number (ACN)

Postal Address

Phone Number Business Hours

Mobile

Email Address

Copy of Unanimous Resolution

Is a copy of the unanimous resolution of the owners corporation dated within 3 months of submitting this application for the land specified in this application attached? NO YES

Written Agreement of Interested Non-Voter

Are there copies of the written agreement of each interested non-voter, where applicable, for the land specified in this application attached? NO YES

Copy(s) of any Variations Registered

Are there copies of any variations registered against the lease of any unit or the common property since the Units Plan was registered for the land specified in this application attached? NO YES

Conflict of Interest Declaration

Does the applicant or lessee have any association with EPD staff? NO YES

If YES - please provide details:

NOTE: There are penalties for deliberately giving false and misleading information. The Planning and Land Authority or Minister may revoke an approval if satisfied that the approval was obtained by fraud or misrepresentation.

Applicant and Owners Corporation Declaration

I/we the undersigned, hereby apply for approval for a cancellation authority on the land specified in this application;

I/we declare that this application is accompanied by all of the required information or documents for it to be considered for approval;

I/we understand that the documentation provided will be considered to be the relevant documentation associated with this application;

I/we the undersigned (owners corporation) appoint the applicant whose signature appears below to act on my/our behalf in relation to this application for a cancellation authority.

This authorises the applicant to pay all application fees, bonds and securities, liaise with EPD when required, alter, amend or provide further information as necessary and receive any communications relating to this application for a cancellation authority;

I/we declare that all the information given on this form and its attachments is true and complete;

I/we the undersigned, declare I/we have the appropriate delegation or authority to sign on behalf of the Owners Corporation.

Applicant Signature (s) **Date**

1st Executive Member's Signature **Date**

2nd Executive Member's Signature **Date**

Privacy Notice

The personal information on this form is provided to the Environment and Planning Directorate (EPD) to enable the processing of your application. The collection of personal information is authorised by the Unit Titles Act 2001. If all or some of the personal information is not collected EPD cannot process your application. The personal information you provide may be disclosed to Australian Bureau of Statistics, ACT Revenue Office, the Registrar General's Office and other Government agencies with a direct interest in the Unit Title process. The information may also be disclosed where authorised by law or court order, or where the Directorate reasonably believes that the use or disclosure of the information is reasonably necessary for enforcement-related activities conducted by, or on behalf of, an enforcement body. EPD's Information Privacy Policy contains information about how you may access or seek to correct your personal information held by EPD, and how you may complain about an alleged breach of the Territory Privacy Principles. The EPD Information Privacy Policy can be found at www.environment@act.gov.au

Contact Details:

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16 Challis Street Dickson ACT 2602
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