

Notification of change to railway operations



This form is for use by Rail Transport Operators proposing a decision, event or change in accordance with the Rail Safety National Law National Regulations (part 2, r9) and consistent with the conditions of accreditation under the Rail Safety National Law s67(2)(a).

Completed forms can be submitted to the ONRSR either by **email:** operations@onrsr.com.au
fax: (08) 8406 1501 / or post to: PO Box 3461, Rundle Mall, Adelaide 5000
 For assistance with this form contact the ONRSR ph.08 8406 1500
 This form should be submitted within the timeframes designated in regulation 9 of the Rail Safety National Law National Regulations.

Accredited Railway Details

Name of Accredited railway organisation	
Trading name (if different)	
ACN (Preferred) or/ ABN	
Registered business address (on Notice of Accreditation)	
	State: Postcode:

Proposed decision, event or change that this notification is in regard to (please mark with an X)

The notification type is a reference to the decision, event or change listed in column 2 of the table at regulation 9 (1)(a).

	Decision, event or change	
1	A decision to design or construct, or to commission the design or construction of, rolling stock or new railway tracks.	
2	The introduction into service of rolling stock of a type not previously operated by the operator, or the re-introduction into service of rolling stock not currently operated by the operator.	
3	A change to a safety critical element of existing rolling stock.	
4	A change to 1 or more of the classes of rail infrastructure used in the operator's railway operations.	
5	A change to a safety standard for the design of rail infrastructure or rolling stock.	
6	The decision to adopt a new safety standard for the design of rail infrastructure or rolling stock.	

	Decision, event or change	
7	A change to the frequency of, or procedures for, the inspection or maintenance of railway infrastructure or rolling stock.	
8	A change to the network rules relating to the conduct of the operator's railway operations.	
9	A decision to introduce a new network rule relating to the conduct of the operator's railway operations.	
10	A decision to change any work scheduling practices and procedures set out in the operator's fatigue risk management program.	
11	The replacement or a change in the contact details of any person appointed under regulation 8(b).	
12	A change in the operator's name or residential address, or the operator's business or trading name, or in the case of a body corporate, a change in the name or registered business address of the body corporate.	

Short description of the proposed decision, event or change

Provide details of the change, for example "decision to construct a new railway track at XX location".

Proposed commencement date / /


Change management procedures that have been/ will be undertaken (please mark as applicable with an X)

Change management procedures have been/ will be followed	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Risk assessment of proposed change conducted	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Risk control measures are in place/ will be	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Consultation with affected parties has been/ will be conducted	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>

Details of person submitting this notification

This should be the director or manager nominated under regulation 9(b)

Full Name (please print)	
Position title Manager or Director	
Signature	
Date	
Contact phone	

 Please tick if there are any attachments to this form