

*Gambling and Racing Control Act 1999, s 53D*  
*GAMING MACHINE ACT 2004, s 38D, 38E and 38I*

## APPLICATION – IN-PRINCIPLE APPLICATION FOR NEW VENUE AMENDMENT

### SECTION 1 - Details of Applicant

A licensee may apply for an approval if the land at the address for which the approval is sought is “suitable land”. Suitable land is unleased land that is to be leased with a purpose clause permitting use of the land for 1 or more of the following:

- a club;
- a drink establishment;
- a hotel;
- an indoor entertainment facility; or
- a restaurant.

Name of Licensee and Licence Number (enter text)

Physical Address (enter text)

Postal Address (enter text)

Contact Person (enter text)

Telephone (enter text)

Facsimile (enter text)

Email Address (enter text)

### SECTION 2 - Details of proposed new venue

Proposed trading name of new venue (enter text):

Physical address of proposed new venue (enter text)

Block number (enter text)

Section Number (enter text)

Suburb (enter text)

Number of Machines being moved to the proposed new venue (enter number)

Class of Gaming Machines being moved (enter text)

### SECTION 3 – Details of why this amendment is being sought

(enter text)

SECTION 4		Details of Gaming Machines			
GAMING MACHINE					
Serial Number	Machine Name	RTP %	BCV	Link Number*	
Specification	Platform/Cabinet	Variation	Ticket Out	Link %*	
			Y/N		
Existing Machine Details transferring from:		(enter text)			
Serial Number	Machine Name	RTP %	BCV	Link%	Link number

GAMING MACHINE					
Serial Number	Machine Name	RTP %	BCV	Link Number*	
Specification	Platform/Cabinet	Variation	Ticket Out	Link %*	
			Y/N		
Existing Machine Details transferring from:		(enter text)			
Serial Number	Machine Name	RTP %	BCV	Link%	Link number

GAMING MACHINE					
Serial Number	Machine Name	RTP %	BCV	Link Number*	
Specification	Platform/Cabinet	Variation	Ticket Out	Link %*	
			Y/N		
Existing Machine Details transferring from:		(enter text)			
Serial Number	Machine Name	RTP %	BCV	Link%	Link number

GAMING MACHINE					
Serial Number	Machine Name	RTP %	BCV	Link Number*	
Specification	Platform/Cabinet	Variation	Ticket Out	Link %*	
			Y/N		
Existing Machine Details transferring from:		(enter text)			
Serial Number	Machine Name	RTP %	BCV	Link%	Link number

\*If applicable. An amount available as a prize in a linked-jackpot arrangement has not been won, and cannot be won because authorisation for the arrangement has been cancelled or surrendered, then the licensee must write to the Commission seeking approval to redistribute the amount as a prize or an addition to another jackpot. If the Commission approval is not given within 4 weeks after the linked-jackpot authorisation is cancelled or surrendered then the amount is forfeited to the Territory.

**SECTION 5 – Documents that must accompany this Application**

- A Social Impact Assessment (SIA);
- A copy of the Rules that the licensee has adopted to control the operation of gaming machines on the proposed licensed premises;
- A copy of the control procedures the applicant has adopted to control the operation of gaming machines at the proposed licensed premises;
- Audited financial statements for the applicant for the previous 3 financial years;
- Copies of Contractual arrangements (including proposed arrangements) relating to the use of the proposed premises;
- Expected revenue and expenditure for the next 3 years in relation to the proposed premises if the application is successful;
- A detailed description of the Club's intended monetary investment in property, buildings and facilities at the new venue;
- A detailed description of the amenities and facilities intended for the new venue;
- Revised scale plans (including detail of the gaming area) relating to the venues that are the source of gaming machines for the new venue;
- Copies of any liquor licence held by the applicant in relation to the proposed new venue;
- Evidence that the land at the address for which the approval is sought is suitable land i.e. land that is unleased and where the lease purpose clauses allow the use of the land for the operation of a club, a drink establishment, a hotel, an indoor entertainment facility, or a restaurant.
- A statement of the number of Club members certified correct by the Club secretary; and
- Copies of each membership agreement between the applicant and other clubs where a member of the applicant is a member (or can become a member without charge) of the other club under the membership agreement.

**SECTION 6 – To be completed by authorised representative of applicant**

I (print or type full name)

on behalf of the (print or type name of applicant)

do hereby declare that the information on this application form and the accompanying documentation is true and correct.

Signed

Date

GAMING REGULATION SECTION USE ONLY – APPLICANT NOT TO COMPLETE THIS PART		
APPLICATION FEE PAID	YES	NO
AUTHORISED BY	YES	NO

#### Important Information

- The prescribed fee must accompany this application.
- Please note that once this application is submitted to the ACT Gambling and Racing Commission the application fee is non-refundable.
- The prescribed fee is available on the Commission's web site at:  
[Link to Fees section of Gambling and Racing Commission website](#)
- Alternatively, you can contact the Commission on telephone number 02 6207 0359 for more information.
- Post this completed application to:

ACT Gambling and Racing Commission  
 PO Box 214  
 CIVIC SQUARE ACT 2608  
 Fax: 6207 7390  
 Email: [Email lodgement of application](#)

**SECTION 7 – Details of Payment.**

Please indicate by ticking the appropriate box which of the following will be the method of payment:

money order or cheque made payable to the ACT Gambling and Racing Commission; or

credit card (Visa or Master Card). Please complete the required details in the area below.

**Payment by Credit Card.**

Card type – Select one check box below for your card type:

Master Card; or

Visa.

Card Number:

Expiry Date:

Amount:

Name on Card:

Signature

**FINANCE SECTION USE ONLY – APPLICANT NOT TO COMPLETE THIS PART.**

**Payment**

Processed by: ..... Date...../...../..... Receipt Number: .....  
(Authorised Officer)