



Flora Licensing Application Assistance Sheet

Salvaging Whole Plants for Sale

Completed forms should be returned to: Department of Parks and Wildlife Locked Bag 30 Bentley Delivery Centre WA 6983 Or faxed to (08) 9219 8242 or emailed.	Further information on the licensing requirements is available from DPaW Wildlife Licensing Section Phone: (08) 9219 9836 Email: wildlifelicencing@dpaw.wa.gov.au
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So you've decided that you require:

- a Commercial Producer's (PN) Licence* for the **sale** of whole plants that you have taken or propose to take from **private property**.

OR

- a Commercial Purposes (CP) Licence* for **taking** whole plants for commercial purposes from **Crown land**.

The following information will assist you in ensuring that the application you submit is complete and correct.

*Please refer to "Flora Licensing Information Sheet- Whole Plants" for information on the licensing requirements.

Land to which the application relates

- You must ensure that you have correctly identified the tenure of the land as private property or crown land, as this dictates which form you will need to complete.
- Each salvage activity needs to be assessed individually, therefore if you have multiple salvage activities occurring, separate out your applications and only list the properties on the application that relate to that specific salvage activity.
- It is important that you provide correct property details that will enable DPaW to readily identify that property. If unsure, specific details such as lot/location numbers, street address and Local Government Authority (along with maps if required) can be obtained from the local shire office.

Flora to which the application relates

- The exact species to be taken needs to be listed; the common name will not suffice as common names may be the same for multiple species. (For example, 'grass trees' could be multiple species of the genus *Xanthorrhoea*).
- You must indicate whether the number of plants to be taken is an exact count or an estimate. If it is an estimate you must support your estimate by providing an explanation of how it was calculated. Undertaking counts of plants within smaller representative quadrants, obtaining an average plant number per quadrant and using this to calculate an estimate for an entire area is one method that can be used if plants are scattered quite evenly throughout the area to be cleared. Please provide any calculations in a separate document attached to your application. If assistance is required please contact the department's Wildlife Licensing Section.

Proof of salvage

- DPaW only issue commercial flora licences for take and/or sale of whole plants where they are part of a salvage operation. This means that you will need to have either an *Environmental Protection Act 1986* Clearing Permit or be clearing under an exemption from requiring a Clearing Permit. Further information on how to decide whether your activity requires a Clearing Permit, can be obtained from DPaW's website <http://www.dec.wa.gov.au/content/category/31/751/1572/> or by contacting Department of Environmental Regulation **Native Vegetation Conservation Branch** on (08) 9219 8735 or nvp@dec.wa.gov.au.

Documents available on DPaW's website that you may find useful include:

- Fact Sheet No. 9- *When do I require a permit?*
- A Guide to the Exemptions and Regulations for Clearing Native Vegetation
- A Guide to Clearing Permits under the *Environmental Protection Act 1986*

- If you are applying using an exemption/s ensure that you attach relevant documentation as evidence to support your claims. For example, if the exemption is Regulation 5, Item 1 - Clearing to construct a building, you will need to provide a building licence or similar document that has been approved by the relevant Local Government Authority.

Permission of the land owner/manager

- Written permission from the land owner (private property) or manager (Crown land) can be documented using the proforma page of the application form. Another form of written permission such as a letter will be accepted as long as it details the relevant information, including the name of the land owner/manager, the date that the permission is given, and states that the land owner/manager gives permission for the applicant (stating the applicant's name) to take this flora from their property (stating the property) for the purpose of sale.
- The licence can only be valid whilst the permission from the land owner/manager is current. Therefore, if you want a maximum length (12 month) licence, the permission from the land owner/manager must cover that whole period.

Endorsements and royalties for Commercial Purposes Licences

- Some species cannot be taken under the standard conditions of a CP Licence. To be able to take these species a special endorsement must be added to the licence. These species are listed below and the following royalties must be paid, per plant, prior to the endorsement being issued:

<u>Common Name</u>	<u>Scientific Name</u>	<u>Royalty Payable</u>
Grass trees	<i>Xanthorrhoea</i> and <i>Kingia</i> species	\$9 / plant
Boabs	<i>Adansonia gregorii</i>	\$50-400/plant (depending on size)
Fan palms	<i>Livistona</i> species	\$30-70/ plant (depending on size)
Pineapple bush	<i>Dasypogon hookeri</i>	\$9 / plant
Zamia palms	<i>Macrozamia</i> species	\$9 / plant

- When your application is deemed correct and complete the department's Wildlife Licensing Section will contact you in relation to completing the relevant endorsement and payment of associated fees. The endorsement will be issued with the CP Licence.