



# Modify a Commercial Jetty Licence

Section 7 Jetties Act 1926

1 Essex Street Fremantle WA 6160  
PO Box 402 Fremantle WA 6959  
Tel: 9435 7626  
Fax: 9435 7808

Is the jetty clearly numbered?    YES    NO    JETTY NUMBER: \_\_\_\_\_

### Contact Details

Applicant/s name as shown on licence: (Please print)

\_\_\_\_\_

Residential/company address: \_\_\_\_\_  
**(must be provided)**

\_\_\_\_\_

Postal address: \_\_\_\_\_

Phone no: home/business \_\_\_\_\_ mobile \_\_\_\_\_ facsimile \_\_\_\_\_  
**(must be provided)**

email: \_\_\_\_\_

### Structure Details

Location of structure: \_\_\_\_\_

Type of modification: \_\_\_\_\_

\_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

Applicant/s signature: \_\_\_\_\_

**NB: Alterations must not be effected prior to approval being granted by the Chief Executive Officer of the Department of Transport.**

\_\_\_\_\_

### Office Use

Receipt number: \_\_\_\_\_ Receipt date: \_\_\_\_\_

\_\_\_\_\_

### Important Information for the applicant

The application to modify a commercial jetty licence form is to be completed and returned to the Department of Transport, Coastal Facilities, 1 Essex Street, Fremantle or PO Box 402, Fremantle WA 6959, with the following:

Checklist of required items:

- The application fee; Current fees can be found on the Department of Transport website.  
**NOTE: only the application fee should be sent with the application form.**
- Design drawings signed by a qualified practicing engineer with maritime experience;
- Dimensional sketch (A4 size) illustrating the overall structure dimensions, its location in relation to the applicant's property and the proposed amendment;
- Confirmation that the number is displayed on the jetty structure. If the number is not displayed, and you do not know the number, please contact the Maritime Licensing Officer on 9435 7626 to be provided one. The number should be placed on such parts or parts of the jetty so as to be clearly visible from the shore and the water; and
- Copies of all relevant approvals.

The applicant must consult with other relevant authorities such as local government, the Department of Environment and Conservation, WA Planning Commission, Swan River Trust etc. DoT will only approve a modification with the agreement of the other authorities. Various policies apply as to what is acceptable in different locations and circumstances. For further details of these please contact the Maritime Licensing Officer on 9435 7626.

The approval of the modification from DoT does not alleviate the need for the applicant to get any necessary development or building approval from other authorities with jurisdiction.