

APPLICATION FOR THE GRANT/RENEWAL OF A DEBT COLLECTOR'S LICENCE: PRO FORMA REFERENCE

- References from relatives, subordinates or partners will not be accepted.
- At least one reference must be from a person external to your current place of employment.
- References from co-directors will not be accepted.
- Referees should provide as much detail as they are able to against the criteria of section 9 of the *Debt Collectors Licensing Act 1964*.
- Where insufficient information in support of the individual or body corporate's application is provided to enable the Commissioner for Consumer Protection to determine their suitability for a debt collector's licence, the reference will not be accepted.

The questions below are intended to assist the Commissioner for Consumer Protection in determining whether an individual, director or person concerned with the management of a body corporate is of good character and repute and a fit and proper person to hold a licence pursuant to statutory requirements.

Individual for whom reference is provided _____
Relevant Firm/Body Corporate (if applicable) _____

Referee's Name (please print)

Job title/Place of Employment

Contact Number

1. How long have you known the individual?

2. Are you related to the individual in any way?

3. What is the capacity and extent of your business relationship (and social relationship, if any) with the individual?

4. What experience and expertise does the individual have in relation to debt collection?

5. Do you believe the individual to be a person of good repute and character and a fit and proper person to hold a licence and likely to carry on business honestly and fairly?

Reason for this?

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6. Are you aware of any reason why the individual would not be eligible for, or should not be granted, a debt collector's licence? (including but not limited to undischarged bankruptcy, licence disqualification, convictions). If yes, please provide details.

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DECLARATION

I sincerely declare that the particulars and answers given in respect to this reference are, to the best of my knowledge and belief, complete, correct and true are what they purport to be. This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular. This declaration is made under the *Oaths, Affidavits and Statutory Declarations Act 2005*.

Declared at

Dated this..... day of..... 20.....

Referee's Name (Please Print)

Referee's Signature

In the presence of [refer to section 12 and schedule 2 of the *Oaths, Affidavits and Statutory Declarations Act 2005* for list of Authorised Persons]:

Witness' Signature

Print Name of Witness

Qualification as such a witness (e.g. JP, Public Servant, etc)

Any person who knowingly makes a statement that is false in a material particular in a statutory declaration is guilty of a crime and is liable to imprisonment for 5 years.