



Application for an Electrician's Training Licence

(This form is valid until 30 June 2015)

	<p>Please print neatly in BLOCK LETTERS with a black or blue pen only</p> <p>All applications must be sent by Australia Post or lodged in person at the Licensing Office</p>
EW _____	<p>Applicant Details</p> <p>Title: <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss</p> <p>Surname: _____</p> <p>Given Names: _____</p> <p>Date of Birth: _____</p>
Provide details of current residential address	<p>Residential Address: _____</p> <p>Suburb: _____ State: _____ Postcode: _____</p>
If same as above address, write "as above"	<p>Postal Address: _____</p> <p>Suburb: _____ State: _____ Postcode: _____</p>
Provide email address details if available	<p>Home Phone: _____ Work Phone: _____</p> <p>Mobile Phone: _____ Facsimile: _____</p> <p>Email: _____</p>
Tick your selection	<p>Licence Details</p> <p>Please indicate which trade is applicable to you:</p> <p><input type="checkbox"/> Electrical Mechanic <input type="checkbox"/> Engineering Tradesperson (Electrical) <input type="checkbox"/> Electrical Fitter</p>
The employer of the apprentice is requested to provide all required information	<p>Employer Details</p> <p>Employer Name / Group Training Scheme / Registered Training Organisation: _____</p> <p>Address: _____</p> <p>Suburb: _____ State: _____ Postcode: _____</p> <p>Phone Number (Business): _____</p> <p>Contact Name: _____ Phone Number: _____</p>
The type of training you are undertaking may require applying for another electrician's training licence upon completion of a pre-apprenticeship	<p>Training Information</p> <p>Have you commenced a recognised electrical training and been indentured with the WA Department of Training and Workforce Development?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Please indicate the type of training:</p> <p><input type="checkbox"/> Pre-Apprenticeship <input type="checkbox"/> Indentured Apprenticeship</p> <p>Commencement Date of Training: _____ Years: _____</p> <p>Completion Date of Training: _____</p> <p>An Electrician's Training Licence issued to an indentured apprentice or pre-apprentice is only valid for the term of the training.</p>

<p>Both employer and apprentice are required to sign and date this section before submitting application</p>	<p>Declaration</p> <p>In accordance with regulation 59 of the Electricity (Licensing) Regulations 1991, I declare that the information in this application or any documentation attached by me is complete and true to the best of my knowledge.</p> <p>Employer / Group Training Scheme / Registered Training Organisation Representative</p> <p>Print Name: _____</p> <p>Signature: _____ Date: _____</p> <p>Apprentice's Signature: _____ Date: _____</p>
<p>All required information is to be submitted for this application to be accepted</p>	<p>Application Checklist – Please check:</p> <p>This application must be accompanied by the following:</p> <p><input type="checkbox"/> A non-refundable application fee of \$41.00 (first time applicants only)</p> <p><input type="checkbox"/> A completed copy of the Apprentice Safety Assessment Report (first time applicants only)</p> <p><input type="checkbox"/> The application form is signed by the applicant (apprentice)</p> <p><input type="checkbox"/> The application form is signed by an authorised representative of the Employer / Group Training Scheme/ Registered Training Organisation.</p> <p><input type="checkbox"/> Proof of identification in accordance with the attached Fact Sheet.</p> <p>If you have previously held an Electrician's Training Licence, you are not required to submit another Apprentice Safety Assessment Report or pay an additional Application fee.</p> <p>Note: Working in the electrical trade without an Electrician's Training Licence makes both the apprentice and employer liable for legal action under the Electricity (Licensing) Regulations 1991.</p>
<p>Credit card details submitted as payment remain confidential at all times</p>	<p>Payment Details</p> <p><input type="checkbox"/> Cash payment (please do not send cash through Australian Post)</p> <p><input type="checkbox"/> Cheque enclosed (made payable to Department of Commerce)</p> <p><input type="checkbox"/> Credit Card payment <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa</p> <p>Please Note: Application forms with credit card payment authorities can only be sent by Australia Post to Energy Safety Locked Bag 14 Cloisters Square WA 6850 and are <u>not</u> to be sent by email or facsimile.</p> <p>Card Number _____ / _____ / _____ / _____ Expiry Date <input type="text"/> / <input type="text"/></p> <p>Cardholder's Name: _____ Amount \$ <input type="text"/></p> <p>(PLEASE PRINT)</p> <p>Cardholder's Signature: _____</p>
<p>Licensing Office Use Only</p>	<p>Reference Number:</p> <p>EW _____</p>



Proof of identity of applicants for an electrical or gas worker's licence

Fact Sheet

The Licensing Office of EnergySafety maintains a database of licensed electrical and gas operatives and ensures that the information is accurate and confidential, protecting operatives against the possible fraudulent use of their name.

Applicants for an electrical or gas worker's licence in Western Australia must prove their identity. This fact sheet explains the requirements for an applicant to prove his or her identity.

Before an electrical or gas worker's licence will be issued, applicants must prove their identity by presenting as many documents from the following lists so as to score a minimum of 100 points. The documentation provided may be a photocopy of the original document.

Credit Cards, Debit Cards or Bank Statements cannot be accepted for proof of identification.

At least one document provided must show the signature of the applicant.

Name of the signatory verified from one of the following: 70 POINTS

- Birth Certificate / Birth Card issued by the Registry of Births, Deaths and Marriages
- Australian Citizenship Certificate
- International Travel Document / Current Passport
- Expired passport which has not been cancelled and was current within the preceding 2 years
- Other document of identity having the same characteristics as a passport
(Eg this may include some diplomatic documents and some documents issued to refugees)

Note: Additional points cannot be scored for more than one document.

Name of signatory verified from one of the following (but only where they **contain a photograph or signature** that can be matched to the signatory) 40 POINTS

- A licence or permit issued under a law of the Commonwealth, a State or Territory.
- An identification card issued to a public employee (with photo or signature)
- An identification card issued by the Commonwealth, a State or Territory as evidence of the person's entitlement to a financial benefit (with photo or signature)
- An identification card issued to a student at a secondary or tertiary education institution (with photo or signature)
- Australian drivers licence
- Police Clearance Certificates (issued within the past six months)

Name and Address of signatory verified from any of the following: 35 POINTS

- Document verifying employment (A current employer, or a previous employer within the last 2 years)
- Document from a rating authority (eg land rates)

Name of signatory verified from any of the following: 25 POINTS

Marriage Certificate (for maiden name only)

- Council Rates Notice
- Telephone Account
- Medicare Card
- Records of Public Utility
- Transperth Smartrider cards (for students only)

Name and Date of Birth verified from any of the following: 25 POINTS

- Records of primary, secondary or tertiary educational institution attended by the signatory within the last 10 years.
- Records of a professional or trade association of which the signatory is a member.
- Proof of Age Card
- Foreign Driver's Licence