

# Trade Waste Application

Application to Discharge Commercial  
and Trade Wastewater to Sewer

**Before commencing PLEASE READ Information for Applicants on page 4 & 5.**

<b>Select ONE option below which best applies to your business.</b>		<b>Select</b>
If you select options 1, 2 or 3, check if your business is listed in the <b>Application Supplement</b> list below. <b>Complete all sections</b> of the application, and if applicable, the relevant application supplement(s).		<input checked="" type="checkbox"/>
<b>1</b>	I am <b>establishing a new business</b> which will produce trade waste.	<input type="checkbox"/>
<b>2</b>	I have an existing business which has an industrial waste permit and <b>changes are planned to</b> waste producing processes.	<input type="checkbox"/>
<b>3</b>	I have an existing business producing trade waste and do not have a permit.	<input type="checkbox"/>
<b>4</b>	I have an existing business which has a change of ownership/trading name.	<input type="checkbox"/>

<b>Check if one or more APPLICATION SUPPLEMENTS exist for your business.</b>	<b>Select</b>	
	<input checked="" type="checkbox"/>	
Service station, mechanical servicing or repair, vehicle (carwash) or parts washing	<input type="checkbox"/>	Fill in Supplement No 1
Restaurant, fast food, takeaway, food hall, catering, food handler	<input type="checkbox"/>	Fill in Supplement No 2
Laundry services (in house or coin operated)	<input type="checkbox"/>	Fill in Supplement No 3
Commercial swimming pool	<input type="checkbox"/>	Fill in Supplement No 4
Veterinary services	<input type="checkbox"/>	Fill in Supplement No's 5 & 6
Photographic services	<input type="checkbox"/>	Fill in Supplement No 6
Hospital	<input type="checkbox"/>	Fill in Supplement No 7
Care facilities	<input type="checkbox"/>	Fill in Supplement No 8
Commercial climate control waste – cooling towers	<input type="checkbox"/>	Fill in Supplement No 9
Businesses with large or complex waste streams, such as food manufacturers, chemical formulators, metal finishers, industrial laundries, waste treatment facilities, laboratories, dump facilities or radioactive waste.	<input type="checkbox"/>	Fill in Supplement No 10

Grange Property Account Number																		office use only
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## 1 Property Details (physical address of business where the discharge will occur)

Lot Number \_\_\_\_\_ House Number \_\_\_\_\_ Unit/Shop Number \_\_\_\_\_

Street Name \_\_\_\_\_

Nearest Intersection \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Building / Shopping Centre Name (if applicable) \_\_\_\_\_

## 2 Business Details (of the business creating the discharge)

Trading Name (business name) \_\_\_\_\_

ABN \_\_\_\_\_ Approximate commencement date of discharge to sewer \_\_\_\_\_

Trade Waste Permit Number 

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 (if you have an existing permit)

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### 3 Registered Corporate Entity / Owner (such as trust name)

Parent Company Name / Sole Trader (where applicable) \_\_\_\_\_

Building Name \_\_\_\_\_

Office Name \_\_\_\_\_ Lot Number \_\_\_\_\_

House Number \_\_\_\_\_ Floor Number \_\_\_\_\_ Unit / Shop Number \_\_\_\_\_

Street Name \_\_\_\_\_ Suburb \_\_\_\_\_

State \_\_\_\_\_ Postcode \_\_\_\_\_ Country \_\_\_\_\_

Email \_\_\_\_\_

Phone No \_\_\_\_\_ Facsimile No \_\_\_\_\_

### 4 Mailing Address

Suburb \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

### 5 Daily Contact (who will represent the company on trade waste matters)

Name  Mr  Mrs  Ms \_\_\_\_\_

Position \_\_\_\_\_

Phone \_\_\_\_\_ Facsimile \_\_\_\_\_

Email \_\_\_\_\_

Mobile \_\_\_\_\_

### 6 Business Information

What is the type of business discharging liquid waste from this property?

Restaurant  Takeaway Food  Garage/Mechanic  Butcher  Swimming Pool

Retail Fuel  Laundry  Carwash  Photographic/X-ray  Retail Bakery

Multi Storey Development Number of floors: \_\_\_\_\_

Other (describe) \_\_\_\_\_

Business operating hours (or intended operating hours)

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
From							
To							
From							
To							

## Application to Discharge Commercial and Trade Wastewater to Sewer

### 6 Business Information, cont.

Describe any seasonal variations to these operating times.

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Indicate sources of water used in waste producing processes. Mains  Bore  Other

Plumbing Contractor details: \_\_\_\_\_ Phone No: \_\_\_\_\_  
(If known)

### 7 Details of Processes Producing Liquid Waste

What is/are the relevant business processes or areas which produce waste and discharges to sewer?

- Meal Preparation    Food Processing or Manufacture (including Butchering)    Mechanical Servicing  
 Printing    Bin Area    Laundromat Waste    Commercial / Industrial Laundry Waste    Cooling Tower

If the waste producing stream is not listed above please describe in the space provided below.

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**A set of hydraulic services plans (showing water and sewerage) and site layout plans are mandatory attachments required to be submitted with this application.**

For small commercial businesses it may be possible to show both hydraulic services and site layout on a single plan (see examples on p5). More complex sites will need separate documents and may need multiple sets of plans covering different parts of the site.

### 8 Trade Waste Flow Details

If your business involves processing or manufacturing i.e. laundry, metal finishing, swimming pool backwash, food/beverage manufacturing etc. then complete this section and attach the relevant **supplement forms** (see p1).

Total discharge  Kilolitres/day

Average discharge rate  Kilolitres/hour

Peak flow rate  Litres/second

### 9 Declaration

I / We declare that:

- All relevant information and data has been included or attached to this Application and are true and correct.
- I / We will comply with the conditions of the Trade Waste Approval.

Applicant's full name  Mr  Mrs  Ms \_\_\_\_\_  
(Business owner or authorised senior representative – please print clearly)

Position in the company \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_

## Application to Discharge Commercial and Trade Wastewater to Sewer

### Information for Applicants

1. These notes are provided to assist you in completing the Trade Waste Application. Please read and complete the application carefully and any Application Supplements relevant to your business.
2. This application must be completed by the business owner or senior corporate representative. **It is the business owner's responsibility to understand the nature of the waste they intend to discharge into the Water Corporation's sewer.**
3. No plumbing or drainage works associated with the intended discharge of Trade Waste to the Corporation's sewer should be commenced until the Trade Waste Application has been approved by the Water Corporation.
4. Submission of this application does not infer any right to discharge, nor does it infer that permission to discharge will be granted.
5. Where full information cannot yet be provided, clearly state the reason at the appropriate places. Please try to provide all the information requested as incomplete applications may delay the processing and issuing of approvals. Sufficient information on the proposed process or operation must be provided to enable us to estimate the likely waste discharge composition and flow characteristics.
6. Please print in ink.
7. Return the completed application, supplement form and hydraulic plans to your local Water Corporation office by post or email as per the contact details given on page 6.

### What is Trade Waste?

Trade waste is any liquid, solid or gaseous refuse from any business, industry, warehouse or manufacturing premises other than domestic sewerage or unpolluted water.

### The Water Corporation's Trade Wastewater Disposal Service

The Water Corporation offers an environmentally sound, commercially-based liquid waste disposal acceptance service to the non-residential sector. This service is conditional upon the wastewater meeting environmental and public health requirements, and the Corporation's facilities being capable of adequately conveying and treating the wastewater discharged.

To use the trade waste disposal service, business operators must hold a current trade waste permit from the Water Corporation.

**This permit must be obtained prior to the discharge of any trade wastewater to sewer.**

The Water Corporation conducts ongoing sampling and inspections to monitor the performance of the trade waste system and the composition of wastewater entering the sewer.

**Customers are encouraged to minimise their charges by installing appropriate trade waste pre-treatment facilities and efficiently managing their operation.**

### Attachments to the Trade Waste Application

#### Mandatory attachments - all applications

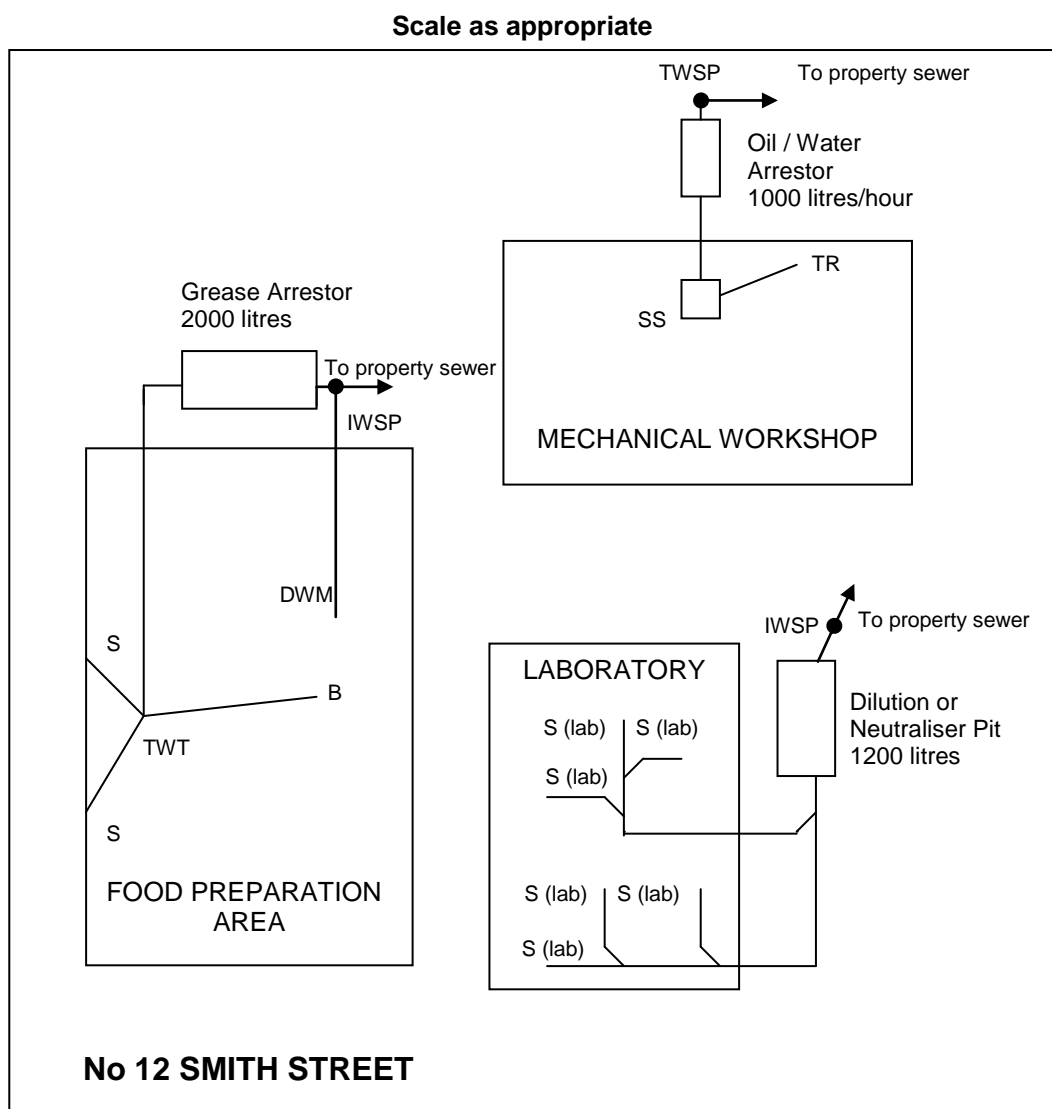
Provide a **set** of a hydraulic services plan and site layout plan for the property. For small commercial sites, a single plan may be able to show both hydraulic services and site layout. More complex sites may need multiple sets of both hydraulic services and site layout plans covering different parts of the site.

## Application to Discharge Commercial and Trade Wastewater to Sewer

See the example below showing three (3) different small commercial installations.

The layout plan must include the following detail:

- The property address, site boundaries, and the location of all fixtures, tanks, pits, and apparatus which are associated with the generation and treatment of trade waste.
- All plumbing and fixtures used for trade waste purposes. A fixture is a source from which trade waste is generated, such as a sink, trough or floor area.
- The make and model of trade waste pre-treatment fixtures.
- Dimensions of any unroofed open area draining to sewer.
- If available, provide the contact details of your chosen licensed plumber.



### Fixture Legend

<b>B</b>	Basin	<b>S(Lab)</b>	Laboratory Sink	<b>TR</b>	Trough
<b>TWSP</b>	Trade Waste Sample Point	<b>SS</b>	Silt Sump	<b>DWM</b>	Dish Washing Machine
<b>TWT</b>	Trade Waste Trap	<b>S</b>	Sink		

To size grease arrestors see “Sizing of Grease Arrestors for the Retail Food Industry – PUB 23C”.

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### Additional attachments - larger and complex businesses

The following are typical additional attachments required to be submitted for larger or more complex businesses.

Attachments	Refer to Application Form Section	Copies required	Check <input checked="" type="checkbox"/>
1. Hydraulic services plans	7	1	
2. Site layout plans	7	1	
3. Process flowchart / schematic	7	as applicable	
4. Process details	7	as applicable	
5. Chemical details	Supplement Form 10	as applicable	
6. Material safety data sheets	Supplement Form 10	as applicable	
7. Pre-treatment details	Supplement Form 10	as applicable	
8. Final discharge details	Supplement Form 10	as applicable	

### Water Corporation Contact Details

Your trade waste application can be posted to one of the addresses listed below.

Region	Post
Albany	PO Box 915 Albany WA 6331
Bunbury	PO Box 305 Bunbury WA 6231
Esperance	PO Box 262 Esperance WA 6450
Geraldton	PO Box 43 Geraldton WA 6530
Karratha	PO Box 100 Leederville WA 6902
Northam	PO Box 265 Northam WA 6401
Perth	PO Box 100 Leederville WA 6902

Alternatively you can scan and email the completed application to:

[Commercial-IndustrialSrv@watercorporation.com.au](mailto:Commercial-IndustrialSrv@watercorporation.com.au)

### Trade Waste Enquiries

Telephone: 13 13 95

Internet: Go to [www.watercorporation.com.au](http://www.watercorporation.com.au), and then select **Business**, then **Trade Waste**.