



# Application for building service practitioner registration in the class of building surveyor

Please use a pen and write neatly in BLOCK LETTERS and tick where appropriate

## Application details (Indicate the level for which you are applying)

Building surveying practitioner level 1  Building surveying practitioner level 2

Building surveying practitioner technician

## Personal details

Salutation: please circle correct title **Mr** **Mrs** **Ms** **Other:** (list other title)

Surname:

First name:

Middle name(s):

Date of birth:  Place/country of birth:

Residential address:

Postal address:

Business address:

Telephone: Home:  Area code ( )

Work:  Area code ( )

Fax:  Area code ( )

Mobile:  Area code ( )

Email:

## Fitness and probity

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1. Have you ever been convicted of or found guilty of a criminal offence? Yes  No
2. Are there any criminal charges against you that are pending? Yes  No
3. Are you aware of any criminal proceedings pending against you for any offence, including proceedings by way of appeal or review? Yes  No

If you have answered 'Yes' to any of the above questions, you must provide full details of all occurrences on a separate sheet of paper in the form of a Statutory Declaration.

This should include:

- name of Court including Australian State/Territory or Country;
- nature of alleged offence and circumstances surrounding offences;
- the sentence received ; and
- relevant dates.

A current National Police Certificate (received within the last three months) must be attached to this application

Attached  Not attached

Have you ever as a result of disciplinary proceedings:

1. been disqualified from holding an occupational licence or registration? Yes  No
2. had an application for holding an occupational licence or registration refused? Yes  No
3. had an occupational licence or registration suspended or cancelled? Yes  No
4. been disqualified from being a Director of a company? Yes  No

If you answered 'Yes' to any of the above, please provide full details of the disciplinary proceedings on a separate sheet of paper in the form of a Statutory Declaration.

This should include:

- name of the issuing authority;
- date of disqualification, suspension or cancellation; and
- reason for disqualification, suspension or cancellation.

## Proof of identity

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Indicate the identification that has been provided in support of this application\*.

Birth certificate\*  **or** Passport\*

**and**

Drivers licence\*

\* Please only provide copies certified by an authorised witness (refer to page five of the guidelines).

## Qualifications and experience

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A qualification listed in Set 1 in the following table, together with the experience, are the prescribed qualifications for that practice level.

Please tick the set that applies to your application.

<b>Building surveying practitioner level 1</b>	
Set 1	<input type="checkbox"/> Has completed a Bachelor of Building Surveying and Certification granted by the Central Queensland University; and has experience in building surveying work for periods totalling at least the equivalent of 3 years full-time; or  has an equivalent qualification <sup>1</sup> as determined by the Board and has experience in building surveying work for periods totalling at least the equivalent of 3 years full-time.

<b>Building surveying practitioner level 2</b>	
Set 1	<input type="checkbox"/> Has an Advanced Diploma of Building Surveying (course number CPC60108 as described in CPC08-Construction, Plumbing and Services Training Package published by Training.gov.au) and has experience in building surveying work for periods totalling at least the equivalent of 2 years full-time; or an equivalent qualification as determined by the Board. <sup>1</sup>

<b>Building surveying practitioner technician (available until 2 April 2015)</b>	
Set 1	<input type="checkbox"/> Has a Diploma of Building Surveying (course number CPC50108 as described in CPC08-Construction, Plumbing and Services Training Package published by Training.gov.au); or an equivalent qualification as determined by the Board. <sup>1</sup>
Set 2	<input type="checkbox"/> Has 12 months full-time experience as a building surveyor for a local government in Western Australia in the period between 1 July 2007 and 30 June 2008.

- Where you have completed tertiary or vocational qualifications in building surveying, provide a certified copy of the qualification.
- All experience must have evidence by way of a written letter from your employer to substantiate your experience in building surveying.
- Refer to application guidelines for information about registration as a building surveying practitioner technician.

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<sup>1</sup> By policy the Board accepts AIBS accreditation at level 1, level 2 and level 3 as an equivalent qualification for registration at building surveying practitioner level 1, level 2 and technician

## Statutory declaration and authority to release personal information

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I,   
(name of applicant)

of   
   
(current residential address)

sincerely declare that the particulars given in this application, accompanying statements and attachments are true and correct. I undertake to comply with all legislation applicable to the building industry in Western Australia. This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular. This declaration is made under the *Oaths, Affidavits and Statutory Declarations Act 2005*.

Being an applicant for building practitioner registration under the *Building Services (Registration) Act 2011* authorises the Building Services Board, or persons directed by the Board, to make such further enquiries as it deems necessary, to assess my suitability and fitness to hold a registration. My general consent includes authorising the Board, or person directed by the Board, to obtain on my behalf:

- details of my employment history and experience;
- copies of current and historical criminal records and fines / suspensions;
- copies of court / tribunal transcripts of any court / tribunal matter for criminal or disciplinary matters in which I have been a party to;
- copies of any statement of fact in any criminal proceedings in which I have been a party to;
- historical records of my registrations/licence applications, disqualifications or suspensions in Western Australia or in any other State, Territory or Country; and/or
- any other document or file that may be necessary to assist the Board with its assessment of my application.

I acknowledge that the Board can use any or all of this information or documentation it receives pursuant to this authority for the purpose of assessing my application.

Declared at:  In the State of:   
(place) (e.g. Western Australia)

On:  Applicant signature   
(date)

Before me:   
(signature of authorised witness)

Name of witness

Qualification of authorised witness

## Fees and payment

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	Application fee	Registration fee	Total payable
Building surveying practitioner level 1 or level 2	\$104.60*	\$868 (3 years)	\$972.60
Building surveying practitioner technician	\$52.25*	\$225 (18 months)	\$277.25

\* Note: Application fee is non-refundable  
Fees current at 1 July 2014  
GST is not applicable

Refer to guidelines for further information about lodging your application.

## Payment slip

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### Application and registration fee

Practitioner level 1 or 2     up to 3 years \$972.60

Practitioner technician     up to 18 months \$277.25

### Payment method

Cash                       Cheque                       Money order                       Credit/debit card

### Card authorisation

**Building Commission ABN: 91 329 800417**

<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Debit card	
Card number                      /                      /                      /	Expiry date                      /
Name on card	Amount payable \$
Cardholder's signature	Date
Cardholder's contact phone number	