



# Application for building service contractor registration in the class of building surveying contractor (company)

Refer to the application guidelines for assistance in completing this application form

Use a pen and write neatly in BLOCK LETTERS. Tick where appropriate

## Class of registration

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Building surveying contractor (company): Level 1  Level 2

Note: Level 1 is unlimited. Level 2 is limited to buildings with a maximum floor area of 2,000 square metres and not more than three storeys.

## Company details

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Applicant company / body corporate name:

Australian business number (ABN):

Australian company number (ACN):

Business name:  (trading as)

Business name number:  Date of incorporation:

Place of incorporation:

Principal place of business address:

(no PO or GPO Boxes)  Post Code:

Registered address:

(address for service)  Post Code:

Postal address:

Post Code:

Telephone details: Office:  Area Code ( )

Fax:  Area Code ( )

Email:



**3** Complete and sign the following declaration:

I, \_\_\_\_\_, being a duly authorised Director or Company Secretary of the applicant, warrant to the Building Services Board that:

- the applicant has the capacity to meet its debts as and when they fall due; and
- the applicant has, and will retain over the period of registration, professional indemnity insurance with a minimum level of indemnity of — (a) \$1,000,000 for any one claim; and (b) \$2,000,000 in aggregate during any one period of insurance.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Office or position in company: \_\_\_\_\_

Witness: \_\_\_\_\_ Date: \_\_\_\_\_

Name and address of witness: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Important notice**

Section 99 of the *Building Services (Registration) Act 2011* provides for penalties of up to **\$25,000** where a person makes a false or misleading statement or provides false or misleading information or particulars as part of an application for registration or renewal of registration.

## Payment slip

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### Application and Registration fee

\$2045.00 (\$68.00 application fee + \$1977.00 for 3 years registration)

### Payment method

Cash       Cheque       Money order       Credit/debit card

### Card authorisation

**Building Commission ABN: 91 329 800417**

<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Debit card	
Card number      /      /      /	Expiry date      /
Name on card	Amount payable \$
Cardholder's signature	Date
Cardholder's contact phone number	