



## Application for a special berth (non-explosives) declaration

*Dangerous Goods Safety Act 2004*

Dangerous Goods Safety (Storage and Handling of Non-explosives) Regulations 2007

ABN: 69 410 335 356

### Applying for a declaration

The handling of explosion risk goods at a berth in a port in amounts exceeding 30 tonnes requires the berth operator to apply for a special berth (non-explosives) declaration from the Chief Dangerous Goods Officer (Chief Officer) in accordance with regulation 134H of the Dangerous Goods Safety (Storage and Handling of Non-explosives) Regulations 2007.

Explosion risk goods (ERGs) are a group of seven Division 5.1 dangerous goods which either contain ammonium nitrate or calcium hypochlorite – they are defined in regulation 134B. By far the most common ERGs in WA are solid ammonium nitrate of UN 1942 and UN 2067. The next most common ERGs are ammonium nitrate emulsions or suspensions or gels of UN 3375.

### Who can apply for this declaration?

An application may only be lodged by the harbour master of the port or the berth operator of the berth.

Where the applicant is a berth operator and the port authority is responsible for the berth, there should be consultation and agreement between those parties on the application submission.

### Documentation that must be submitted with the application

The following is a list of documents, as required by regulation 135I, which must be lodged with the application:

- an aerial photo of the berth and its surroundings on which are marked concentric circles with radii of 500 m, 1,000 m and 2,000 m from the centre of the berth
- a risk assessment of the berth that complies with regulation 135J(1)
- an implementation plan that complies with regulation 135J(2)
- an emergency plan that complies with regulation 75
- the fee.

### Reference material

- *Dangerous Goods Safety Act 2004*
- Dangerous Goods Safety (Storage and Handling of Non-explosives) Regulations 2007

(download of the Act and regulations are available free on the State Law Publisher's website at [www.slp.wa.gov.au](http://www.slp.wa.gov.au))

- Dangerous Goods Safety Guidance Note – Handling of explosion risk goods at a special berth (non-explosives)

(available from the Resources Safety website at [www.dmp.wa.gov.au/ResourcesSafety](http://www.dmp.wa.gov.au/ResourcesSafety))

- Australian Standard AS 3846 *The handling and transport of dangerous cargoes in port areas*

(copies of Australian Standards are available from SAI Global. Phone: 13 12 42 or [www.saiglobal.com/shop](http://www.saiglobal.com/shop))

### Application lodgement

Complete the application section, including the checklist and attach all the required information. **Incomplete applications cannot be processed and will be returned.**

The completed application form, together with relevant documents and the relevant fee payable to the Department of Mines and Petroleum is to be mailed to:

Resources Safety  
 Department of Mines and Petroleum  
 100 Plain Street  
 East Perth WA 6004

or handed in person at:

Resources Safety  
 1 Adelaide Terrace  
 East Perth WA 6004  
 Office hours: 8.30 am to 4.30 pm

### Contact details

Telephone:	(08) 9358 8001
Email:	<a href="mailto:rsdcustomerservices@dmp.wa.gov.au">rsdcustomerservices@dmp.wa.gov.au</a>
Website:	<a href="http://www.dmp.wa.gov.au/ResourcesSafety">www.dmp.wa.gov.au/ResourcesSafety</a> for fees, forms, FAQs, guidance material and publications

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Application no. (office use only)

*Dangerous Goods Safety Act 2004*

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ABN: 69 410 335 356

## 1. Applicant details

Please tick one of the following boxes and complete the relevant sections below:

(A) Harbour master of a port

(B) Berth operator

### (A) Harbour master of a port

Family name  Given names

#### Business street address (mandatory)

Unit no.  Street no.  Lot no.  Street name  Type

Town / suburb  State  Postcode

#### Postal address (complete if different from above)

Unit no.  Street no.  Lot no.  Street name  Type

PO Box no.  Town / suburb  State  Postcode

Phone no. (day)  Facsimile

Mobile phone no.  Email

### (B) Berth operator

Body corporate  
 (name as shown on certificate of incorporation)

ACN

#### Business street address (mandatory)

Unit no.  Street no.  Lot no.  Street name  Type

Town / suburb  State  Postcode

#### Postal address (complete if different from above)

Unit no.  Street no.  Lot no.  Street name  Type

PO Box no.  Town / suburb  State  Postcode

**Contact details of person who can be contacted regarding this application**

Family name  Given names

Position

Phone no. (day)  Facsimile

Mobile phone no.  Email

**2. Berth details**

Berth no. or name  Name of port

Town / suburb  State  Postcode

Site phone  Site facsimile

Site email

Additional location information (if there is no valid street address)

**Berth dimensions**

Length  m Width  m

**Global positioning system (GPS) coordinates (if available)**

Geographic (GDA94): Latitude  Longitude  **AND/OR**

Projected (MGA94): Easting  Northing  Zone

**3. Product details**

Proper shipping name	UN number	Maximum quantity of explosion risk goods that will be at the berth and on any vessel at the berth, including any such goods on board that are not handled while the vessel is at the berth	Quantity of the explosion risk goods that will be handled at the berth in respect of any one vessel

(if insufficient space, please add a separate sheet)

#### 4. Applicant's declaration

(where the intended licence holder is not an individual, this declaration must be signed by a person within the business / firm who has authority to sign)

I declare the information provided in this application and the documents provided in support of it, are true and correct. I understand that providing false or misleading information in an application is an offence.

Name		Position	
Signature of applicant			Date <span style="border: 1px solid black; padding: 2px;">DD / MM / YYYY</span>

#### 5. Checklist (please tick the boxes to ensure your submission is complete)

- Completed and signed application form
- If a body corporate, an original certified copy of certificate of incorporation
- Risk assessment [r. 135J(1)]
- Implementation plan [r. 135J(2)]
- Emergency plan [r. 75]
- An aerial photo of the berth (refer to page 1 of this application) [r. 135l(2)e(i)]
- Payment of the licence fee [r. 135l(2)e(v)]

**Incomplete applications cannot be processed and will be returned.**

**Licences cannot be issued over the counter. Please post applications to the Department of Mines and Petroleum – Resources Safety. The processing time for compliant applications that do not need complex internal assessment is 20 business days.**

#### 6. Payment details

Payment type (please tick )  Credit card  Cheque  Money order

Cheque and money orders made payable to: Department of Mines and Petroleum

**Payments will not be accepted by either Electronic Bank Transfer (EFT) or a direct bank debit.**

**Complete this section if paying by credit card**

<b>Card type</b>	<input type="checkbox"/> Mastercard <input type="checkbox"/> Visa		
<b>Card number</b>	_____/_____/_____/_____	<b>Expiry date</b>	MM / YYYY
<b>Cardholder's name</b> (please print)			
<b>Signature of cardholder</b>			
<b>Cardholder's phone number</b>		<b>Amount</b>	<b>\$</b>
<b>Mailing address</b> Resources Safety Department of Mines and Petroleum 100 Plain St EAST PERTH WA 6004		<b>Business address</b> 1 Adelaide Terrace EAST PERTH WA 6004 Business hours: 8.30 am – 4.30 pm <b>Ph:</b> 9358 8001 <b>Email:</b> rsdcustomerservices@dmp.wa.gov.au	