



AUS-MEAT INDUSTRY INFORMATION

AUS-MEAT ACCREDITATION – NON PACKER EXPORTER (NPE)

AUS-MEAT Limited is an industry owned company operating as a joint venture between Meat & Livestock Australia (MLA) and the Australian Meat Processor Corporation (AMPC). AUS-MEAT runs efficient, disciplined business practices operating under internationally recognised ISO 9001 Quality Management Systems.

Export Meat Regulations – NPE's

Under the *Australian Meat and Live-Stock Industry Act 1997* a person in management and control of a Meat Export Business must hold an Export Meat Licence. All Export Meat Licence holders must have AUS-MEAT Accreditation before they will be issued with a Licence. The information on our Training section webpage provides the necessary details about the Qualification requirements (Quality Systems Accreditation) that is required by NPE's.

Accreditation Requirements – NPE's

AUS-MEAT Limited is cited as the Standards responsible for setting standards for meat for export under Regulation 3 (1) of the *Australian Meat and Livestock Industry (Export Licensing) Regulations 1998*. AUS-MEAT accreditation is provided to NPE's that trade or distribute Australian Meat or Meat Products. All NPE's will be required to conform to the National Accreditation Standards and will be subject to an annual audit, annual accreditation fee and annual 'Membership' to access the AUS-MEAT On Line information.

Use of the AUS-MEAT Language

The AUS-MEAT Language is a common language which uses objective descriptions to describe meat products accurately to meet market requirements both nationally and internationally. A trade description that conforms to the AUS-MEAT Language is taken to be accurate for the purposes of compliance with export legislation. NPE's must understand and use the AUS-MEAT Language when describing products in contracts, purchasing instructions or orders, specifications, consignment documents and customer supplier correspondence.

Quality Management System and Qualified Personnel

Non Packer Exporters wishing to be accredited by AUS-MEAT may implement an AUS-MEAT approved Quality Management System designed to ensure consistency of quality and accurate product description. Training is an integral part of AUS-MEAT Accreditation and our Training services are provided to comply with industry standards to ensure trained personnel implement correct use of the AUS-MEAT Language and accurate product description terminology is applied to all meat products.

The **Quality System Accreditation** Course is the required qualification before an NPE can be accredited. The NPE must have available two (2) persons who hold this qualification, one of these must be the '**person in management and control**' as defined in the *Australian Meat and Livestock Industry (Export Licensing) Regulations 1998*.

AUS-MEAT's status as a Registered Training Organisation (RTO) ensures Training courses comply with Training and Assessment Standards under the Australian Quality Training Framework (AQTF).

Further Information

AUS-MEAT Limited

1800 621 903

ausmeat@ausmeat.com.au

AUS-MEAT Accreditation Process – NPE

NON PACKER EXPORTER (NPE) ACCREDITATION

(Accreditation available to Australia and New Zealand Meat Traders)

Qualification Requirements

Each NPE must have the required number of qualified staff employed before accreditation can be granted;

- At least **two people** must hold the Certificate of Proficiency obtained by attending the NPE Quality Systems Accreditation course
- Other qualifications that are acceptable are detailed on the website
- Booking information for the course is available on the [Training](#) section of the website

Qualifications Received

- After completion of the course, participants will be notified of their results by mail generally within 15 days;
- If you are successful in passing the course you may then progress AUS-MEAT accreditation
- If you do NOT pass the course you will NOT be able to progress AUS-MEAT Accreditation ([you can call us to discuss options for re-sitting the course](#))

Application for Accreditation

- Once Qualification requirements of staff have been verified, make an application for accreditation by using the On Line application tool
- Once the application is received AUS-MEAT will be in touch with regards to the accreditation process, fees and timeframes

Accreditation Process

- An [application fee](#) invoice will be issued – this invoice must be paid before any further progress. This invoice includes the first year of AUS-MEAT On Line membership providing access to all publications, charts, images and useful industry information

Accreditation Audit

- Once the accreditation fee has been paid, an AUS-MEAT auditor will be requested to arrange an accreditation audit to ensure the Technical Competence requirements are in place ([scheduling of the audit may take some time](#))
- The applicant must be familiar with the National Accreditation Standards & relevant reference information ([an audit checklist is available on the website](#))

Accreditation Granted

Upon successful completion of the Audit - AUS-MEAT Accreditation is awarded – a Certificate of Accreditation will be issued. NPE commences regular capability audits and continuous review of QMS and operations conformity.

Meat Export Licence

Once the Certification of Accreditation has been received, NPE applies to The Department of Agriculture for Meat Export Licence (see Department of Agriculture website)

NOTE: This process may take considerable time – business applicants are advised not to make any export commitments or forward contracts until Meat Export Licence has been issued .