

MARINE PARKS PERMIT APPLICATION

GENERAL ACTIVITIES

Joint Permits

The Great Barrier Reef Marine Park Authority (GBRMPA) and the Queensland Parks and Wildlife Service (QPWS) operate a joint Marine Parks permit process that generally is administered by the GBRMPA. Joint Marine Parks permits grant access to both the Great Barrier Reef Marine Park (Commonwealth) and the Great Barrier Reef Coast Marine Park (State) for certain purposes.

About this application form

This form is to be used when applying for permissions under the *Great Barrier Reef Marine Park Act 1975* (Cth) and/or the *Marine Parks Act 2004* (Qld) to undertake the following activities in the Great Barrier Reef Marine Park and/or the Great Barrier Reef Coast Marine Park:

- Education program
- Collecting
- Harvest fisheries
- Traditional use

For activities not mentioned above (tourist operations, research, moorings, installation and/or use of structures and works in the Marine Parks) different application forms are available. Please download the appropriate form from the GBRMPA's website or phone one of the numbers below.

More information

Visit the GBRMPA's website to obtain information about other types of Marine Parks permits and the application process (www.gbrmpa.gov.au/zoning-permits-and-plans/permits/), or contact the GBRMPA for a permit application information package. For information on State-only Marine Parks permits, please visit the QPWS website (www.nprsr.qld.gov.au) or phone one of the QPWS numbers below.

For further information please contact the GBRMPA's Environmental Assessment and Management Group or the Marine Parks section of the QPWS office in your region.

Great Barrier Reef Marine Park Authority (www.gbrmpa.gov.au)	Townsville	Tel: (07) 4750 0700 Fax: (07) 4772 5289
Department of National Parks, Recreation, Sport and Racing Queensland Parks and Wildlife Service (www.nprsr.qld.gov.au)	Cairns	Tel: (07) 4222 5282 Fax: (07) 4222 5060
	Townsville	Tel: 1300 130 372 Fax: (07) 4722 5311
	Airlie Beach	Tel: (07) 4967 7355 Fax: (07) 4967 7389
	Rockhampton	Tel: (07) 4936 0511 Fax: (07) 4936 2171



HOW TO APPLY

- Print out and complete the application form;
- Scan and email the completed application form (and attachments if applicable) to permits@gbmpa.gov.au;
- Forward the signed original application (and attachments if applicable) to:

Great Barrier Reef Marine Park Authority
PO Box 1379
TOWNSVILLE QLD 4810
Attn: Environmental Assessment and Management

Information Box

HOW TO APPLY AND FEES

Applications should be lodged as early as possible, preferably at least two (2) months prior to the date the permit is required.

An application for a Marine Parks permit to conduct commercial activities requires the payment of a Permit Application Assessment Fee (PAAF). More information on the application fee and payment details can be obtained by visiting www.gbrmpa.gov.au/zoning-permits-and-plans/permits/permit-application-assessment-fee or by contacting the GBRMPA.

Applications for State only permits should be forwarded to your nearest QPWS office (see contact details on the first page).

All applicants should complete **Parts A, B and E** of this form. Complete **all Parts**, where relevant, for all new permit applications.

If the applicant is applying to continue an existing permit, complete **Part C** only if this information has changed since the previous application.

PLEASE NOTE:

It is important that the GBRMPA and the QPWS receive correct information about your permit application. There are significant penalties for giving false or misleading information.

The information you provide may be given to other Commonwealth and State agencies, which have a role in the management of the area.

Please read and complete this form carefully as incorrect or insufficient information may delay consideration of your application.

PART A

Proposed Permit Holder Details

If there is insufficient space on this form to fully address any of the questions, please attach additional pages to your application.

1. **Is the proposed permit holder a company?**
 (see information box)

Yes

No ▶ Go to Question 2

Information Box (Question 1)

Permits can be granted to:

- a REGISTERED COMPANY
- an INDIVIDUAL
- multiple INDIVIDUALS/COMPANIES

Registered company name:		ACN/ABN:	
Registered office street address:		Postcode:	
Postal Address:		Postcode:	

Go to Question 3

2. **Is the proposed permit holder an individual, more than one individual, or an individual plus a company (partners etc.)?**

Yes

Please list the names and addresses of all persons who are proposed to be included on the permit.

Full name(s):			
Residential address:		Postcode:	
Postal address:		Postcode:	

GENERAL ACTIVITIES

Full name(s):			
Residential address:		Postcode:	
Postal address:		Postcode:	

Full name(s):			
Residential address:		Postcode:	
Postal address:		Postcode:	

If insufficient space, please attach further information

3. Does the proposed permit holder wish to include a trading name on its permit?

Yes No ▶ Go to Question 4

Trading name:	
---------------	--

4. Contact person:

Title:		Name:			
Employment Position:				Mob:	
Email:		Tel:		Fax:	

NOTE: The nominated contact person will need to be available to respond to any queries that arise during the assessment of the application. Non-availability may result in processing delays.

PART B

Current Permit Details

5. Has the proposed permit holder (individual/s or company) held a Marine Parks permit within the last three (3) years?

Yes No ▶ Go to Part C

Permit/s held:	
----------------	--

6. Is the proposed permit holder applying for the replacement/continuation of an existing permit?

Yes No ▶ Go to Part C

Information Box (Question 6)

If your application is accepted by the GBRMPA before your existing permit expires, you may continue to operate in accordance with your existing permit until a decision has been made on your application.

Permit/s to be replaced:	
--------------------------	--

7. Does the proposed permit holder wish to change anything about its existing permit?

Yes ▶ Go to PART C No ▶ Go to PART D

PART C

New permit OR change to existing permit

8. What type of permit is the proposed permit holder applying for?

- Harvest fishery
 - Coral
 - Aquarium fish
 - Beche de mer
 - Tropical rock lobster
 - Other (please specify): _____
- Education program
- Collecting
- Traditional use
- Other activities: _____

Information Box
CHANGE TO EXISTING PERMIT
 For permit holders wishing to change anything about an existing permit, only complete those questions relating to the change.

Information Box (Question 8)
EDUCATION PROGRAM
 Please attach a description of the following:
 (a) Your proposed activity including details of proposed collecting or other manipulative fieldwork involved (e.g. number and types of species to be collected, duration, frequency, type and extent of proposed disturbance).
 (b) Your proposed timetables, duration of trip(s), number of people involved, transport needs.

COLLECTING OR TRADITIONAL USE
 Please attach:
 (a) The purpose of the collecting, e.g. sale, trade, own use, ceremony (for traditional hunting, fishing and gathering).
 (b) Types of animals, plants and marine products you wish to take, how many of each type and the method you propose to use to take these animals, plants and marine products.
 (c) How often you plan to do this activity and how many people will be involved.
 (d) For an application for traditional use, please supply a letter from the traditional owners of the sea country in question, giving permission to undertake the use applied for.

9. Is the proposed activity of a commercial nature?

- Yes No

10. In which Management Area(s) of the Marine Parks does the proposed permit holder wish to operate?

- Far Northern Management Areas
- Cairns/Cooktown Management Areas
- Townsville/Whitsunday Management Areas
- Mackay/Capricorn Management Areas

Information Box (Question 10)
 The Marine Parks are divided into four Management Areas to help simplify management. These Management Areas are identified on the Zoning Maps.

11. Where does the proposed permit holder wish to operate within the Marine Parks.

- Yes No ▶ Go to 12

Information Box (Question 11)
 Check the zoning maps on the GBRMPA's website for your preferred location/s. Check that the activities for which you are applying are permitted at that location.

Specific location/s (e.g. reef name, specific zone number e.g. CP-14-4018)	Zone (for example, Marine National Park Zone, General Use Zone)	How often do you wish to access each location?

GENERAL ACTIVITIES

12. Please list the details of any vessels or aircraft to be included on this permit, which are intended to be used as the main mode of transportation in the Marine Park/s.

Vessel name/aircraft type	Marine Parks Vehicle Identification Number (VIN/BIN/AIN)	Registration number	Vessel length (m)	Surveyed passenger capacity	Max number of participants in program (passengers & crew)	Usual home port or aircraft departure point

If insufficient space, please attach further information

PART D

Authority to act

Authority to act on Company's behalf

I _____

Director of _____

(ACN _____) authorise

_____ (Full Name)

_____ (Position)

to act on behalf of _____ regarding:

- all Marine Park/s permit matters (including, but not limited to applications, permits, bookings and EMC) or;
 the following limited Marine Park/s permit matters (please provide details): _____

Name of Director: _____ (Block Letters)

Signature _____ Date _____

PART E

Proposed Permit Holder's Declaration: Please read the following carefully.

Privacy Notice – GBRMPA

Personal information you provide to the GBRMPA in your permit application is protected by the *Privacy Act 1988* (the Privacy Act). The information provided by you will be used by the GBRMPA to assess your application and to assist it to make decisions whether to grant you a relevant permission. The GBRMPA may also use the personal information you provide to notify you of any subsequent matters affecting any permission granted to you, including any changes to your permission, information about management arrangements for the Great Barrier Reef Marine Park, and information about relevant policies implemented by the GBRMPA. The authority to collect this information is in the *Great Barrier Reef Marine Park Act 1975* and the *Great Barrier Reef Marine Park Regulations 1983* (the Regulations).

Who do we give it to:

This joint application form may be used by both the GBRMPA and the Department of National Parks, Recreation, Sport and Racing (NPRSR) to assess your application for a Marine Parks permit. If your application comprises an application for permission to conduct activities in a Marine Park of the State of Queensland, then identifying information collected on this form will be given to NPRSR. If the GBRMPA considers that the granting of the permission may restrict the reasonable use by the public of part of the Marine Park, then it may also require you to publish an advertisement containing any information about your application that the GBRMPA reasonably requires.

Under the Regulations, if you are granted a permit, a copy of the permit document, which may include some identifying information such as your name and address, will be published on the Internet. The GBRMPA will not otherwise disclose your personal information to any third party without your consent, unless it is required to do so by law.

More information

For more information on privacy and the Privacy Act, see the Privacy Commissioner's website at www.privacy.gov.au.

Privacy Statement – QPWS

The Department of National Parks, Recreation, Sport and Racing (NPRSR) is collecting the information on this form to assess your application for a Marine Parks permit and to process your enquiry, provide notices, reminders and other related administrative matters. This Information is authorised by the *Marine Parks Act 2004*, *Nature Conservation Act 1992*, *Forestry Act 1959* and *Recreation Areas Management Act 2006*. Information may be disclosed by NPRSR to the Great Barrier Reef Marine Park Authority and Queensland government agencies involved in the administration of this legislation including the Department of Agriculture, Fisheries and Forestry and the Department of Environment and Heritage Protection. Information received by NPRSR may also be disclosed in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977*. Your personal information will only be accessed by authorised employees and will not be disclosed to any other parties unless authorised or required by law. For queries in relation to your personal information, please contact the Privacy Contact Officer, Department of Environment and Heritage Protection, PO Box 2454 Brisbane QLD 4001 or email: privacy@ehp.qld.gov.au.

Declaration under the Oaths Act 1867 - Queensland

Note: If you have not told the truth in this application, you may be liable for prosecution under the relevant Acts or Regulations.

I do solemnly and sincerely declare that:

1. The information provided in this permit application is true and correct to the best of my knowledge.
2. Where the applicant is a company, I am duly authorised by the company to sign this permit application on its behalf.

and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867 (Qld)*.

Name (Block Letters)

Signature

Date

Name (Block Letters)

Signature

Date

Name (Block Letters)

Signature

Date

NOTE: Where this application is submitted by or on behalf of more than one person, the above declaration must be signed by all joint permit applicants. Where this application is submitted for and on behalf of a company, it must be signed in the name of the company by a person who is duly authorised by the company. The name and position of that person must be provided. If you are not a Director of the company that is making this application, you must provide an authority from the company to act on its behalf in matters regarding Marine Park/s permits.