



# Application Form

## Extinguishing Agent Trainee Licence

1. APPLICANT DETAILS				OFFICE USE ONLY	
Title	First Name	Middle Name		Licence Number	
Last Name		Date of Birth	/	/	Date
Private Address				/	/
Suburb	State	P/code		Expiry Date	
Phone (private) ( )	Mobile		/	/	
Phone (business) ( )	Email				

Employer / Company Name		
Address		
Suburb	State	P/code

### 2. COLOUR PASSPORT PHOTOGRAPH

Please attach a current colour passport size photo (minimum size 4cm high by 3.5cm wide)

Attach using tape or glue.  
Do not staple through photo.

### 3. SUITABILITY QUESTIONNAIRE *(continued over page)*

Under Regulation 102 of the *Ozone Protection and Synthetic Greenhouse Gas Management Regulations 1995* (the Regulations), the Fire Protection Industry (ODS & SGG) Board must consider whether you are a fit and proper person to hold a licence.

**If you are an INDIVIDUAL, please state whether you:**

have, in the last ten years immediately prior to your making this application:

1. had a civil penalty order made against you for contravention of a civil penalty provision; or	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2. had been convicted of an offence,* or an order under section 19B of the <i>Crimes Act 1914</i> has been made, for contravention of the:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
1. <i>Ozone Protection and Synthetic Greenhouse Gas Management Act 1989</i> (the Act); or	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2. <i>Ozone Protection and Synthetic Greenhouse Gas Management Regulations 1995</i> (the Regulations)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3. had any conviction for an offence, or an order under section 19B of the <i>Crimes Act 1914</i> has been made against a law of the Commonwealth, of a State or of a Territory that is punishable by imprisonment for a period of six months or longer*;	<input type="checkbox"/> Yes	<input type="checkbox"/> No
are currently bankrupt, have applied to take the benefit of any law for the relief of bankrupt or insolvent debtors, or have compounded with creditors or have made an assignment of remuneration for their benefit;	<input type="checkbox"/> Yes	<input type="checkbox"/> No
have made any statement in an application under the Act or Regulations that was false or misleading in a material particular; and if so, knew that the statement was false or misleading;	<input type="checkbox"/> Yes	<input type="checkbox"/> No

\* Subject to the Spent Convictions Scheme



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have contravened a condition of an fire protection industry permit;  Yes  No

have held an fire protection industry permit that was suspended or cancelled;  Yes  No

**If you answered YES to any of the above questions, please give details in a separate attachment.**

Answering YES to any of the above will not necessarily prevent you from receiving authorisation.

**If you are a BODY CORPORATE, please state whether you:**

the body corporate has in the last ten years immediately prior to making this application:

1. had a civil penalty order made against it for contravention of a civil penalty provision 16(5)(aa);  Yes  No

2. had been convicted of an offence,\* or an order under section 19B of the *Crimes Act 1914* has been made, for contravention of the:  Yes  No

1. *Ozone Protection and Synthetic Greenhouse Gas Management Act 1989* (the Act); or  Yes  No

2. *Ozone Protection and Synthetic Greenhouse Gas Management Regulations 1995* (the Regulations) (16(5)(a)); or  Yes  No

3. had any conviction for an offence,\* or an order under section 19B of the *Crimes Act 1914*, has been made, against a law of the Commonwealth, of a State or of a Territory that is punishable by imprisonment for a period of six months or longer;  Yes  No

an executive officer of the body corporate has, in the last ten years immediately prior to making to making this application:

1. had a civil penalty order made against them for contravention of a civil penalty provision; or  Yes  No

2. had been convicted of an offence, or an order under section 19B of the *Crimes Act 1914*, has been made for contravention of the:  Yes  No

1. *Ozone Protection and Synthetic Greenhouse Gas Management Act 1989* (the Act); or  Yes  No

2. *Ozone Protection and Synthetic Greenhouse Gas Management Regulations 1995* (the Regulations); or  Yes  No

3. had any conviction for an offence, or an order under section 19B of the *Crimes Act 1914* has been made against a law of the Commonwealth, of a State or of a Territory that is punishable by imprisonment for a period of six months or longer.  Yes  No

an executive officer of the body corporate is have applied to take the benefit of any law for the relief of bankrupt or insolvent debtors, or have compounded with creditors or have made an assignment of remuneration for their benefit;  Yes  No

the body corporate has made any statement in an application under the Act or Regulations that was false or misleading in a material particular; and if so, knew that the statement was false or misleading;  Yes  No

a statement of an executive officer of the body corporate in an application under the Act or Regulations that was false or misleading in a material particular; and if so, knew that the statement was false or misleading;  Yes  No

the body corporate has contravened a condition of an fire protection industry permit;  Yes  No

the body corporate has held an fire protection industry permit that was cancelled;  Yes  No

an executive officer of the body corporate has contravened a condition of an fire protection industry permit;  Yes  No

an executive officer of the body corporate has held an fire protection industry permit that was suspended or cancelled.  Yes  No

\* Subject to the Spent Convictions Scheme

Answering YES to any of the above will not necessarily prevent you from receiving authorisation.





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Extinguishing Agent Trainee Licence

LICENCE ITEM	ENTITLEMENTS	SUPERVISORS NAME & LICENCE NUMBER (only include supervisors for those areas you propose to work in)
<p><b>2. Fixed System Installation &amp; Decommissioning Licence</b></p>	<p>1) To install and decommission a gaseous fire extinguishing system (fire protection equipment) including:</p> <ul style="list-style-type: none"> <li>(a) to install and disconnect actuation devices (mechanisms) to and from container valves; and</li> <li>(b) to install and disconnect gaseous agent containers; and</li> <li>(c) to install and disconnect any interconnections to other gaseous system containers; and</li> <li>(d) to install and disconnect ancillary equipment connections to manifold and pipework; and</li> <li>(e) to attach and remove transport equipment, such as valve outlet and actuator port caps, plugs and locking devices installed to prevent accidental discharge</li> </ul> <p>2) Commission actuation control devices set to operate and engage safety devices as needed and decommission these devices</p>	<p>Name: <input type="text"/></p> <p>EAHL #: <input type="text"/></p> <p>Expiry Date: <input type="text"/></p>
<p><b>3. Fixed System Testing &amp; Maintenance Licence</b></p>	<p>To test and maintain a gaseous fire extinguishing system (fire protection equipment), including:</p> <ul style="list-style-type: none"> <li>(a) to test actuation release systems; and</li> <li>(b) to disconnect and reconnect actuation devices (mechanisms); and</li> <li>(c) to disconnect and reconnect any interconnections to other gaseous systems containers; and</li> <li>(d) to disconnect and reconnect ancillary equipment connections from containers to manifold and pipework; and</li> <li>(e) to test actuation devices (mechanisms); and</li> <li>(f) to perform any tests and maintenance on any Fire Detection and Alarm System, including any remote operation panel and actuation and control system that interfaces with or forms part of a gaseous fire extinguishing system; and</li> <li>(g) to perform any tests and maintenance on gaseous agent containers and ancillary equipment connections from containers to manifold and pipework</li> </ul>	<p>Name: <input type="text"/></p> <p>EAHL #: <input type="text"/></p> <p>Expiry Date: <input type="text"/></p>
<p><b>4. Recovery, Reclamation, Fill &amp; Recycling Licence</b></p>	<p>To recover, reclaim, fill and recycle an extinguishing agent into and from a fire extinguisher and gaseous fire extinguishing system container from and to a bulk agent container.</p>	<p>Name: <input type="text"/></p> <p>EAHL #: <input type="text"/></p> <p>Expiry Date: <input type="text"/></p>
<p><b>5. Warehouse Maintenance Licence</b></p>	<p>To monitor for leakage stocks of extinguishing agent bulk agent containers in a warehouse and, as needed, to transfer the extinguishing agent from a leaking storage container.</p>	<p>Name: <input type="text"/></p> <p>EAHL #: <input type="text"/></p> <p>Expiry Date: <input type="text"/></p>



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Extinguishing Agent  
Trainee Licence

LICENCE ITEM	ENTITLEMENTS	SUPERVISORS NAME & LICENCE NUMBER (only include supervisors for those areas you propose to work in)
<b>6. Control Systems Installation, Commissioning &amp; Decommissioning Licence</b>	To install, commission and decommission a fire detection and alarm system, including any remote operation panel and actuation and control system that interfaces with or forms part of a gaseous fire extinguishing system.	Name: <input type="text"/> EAHL #: <input type="text"/> Expiry Date: <input type="text"/>

The Board will endeavour to forward information and also a reminder to you and your employer prior to your licence expiring.

**Before returning this application:**  
 Please complete all sections, including payment details, your passport sized photo and the above table.

**Return this Application Form to:**  
**Executive Officer**  
**Fire Protection Industry (ODS & SGG) Board**  
 PO Box 1049,  
 Box Hill Vic 3128  
 T 03 8892 3131  
 F 03 8892 3132  
 E ozone@fpaa.com.au