



Lane Cove Council

Submit with your completed
Development Application Form

INSTRUCTIONS

Tick the appropriate column (Yes or No) for all items listed.
Submit this checklist with your Construction Certificate.

CONSTRUCTION CERTIFICATE APPLICATIONS CHECKLIST

PLANS		Yes	No	Office
1.	4 sets of plans – with sets showing the new work coloured.			
2.	True north to be show on all plans and diagrams			
3.	Site Plan with a scale of not less than 1:200 with dimensions showing the proposed new work, easements, trees to be removed/retained etc.			
4.	Existing and proposed floor plans, including roof plan, dimensioned at scale not less than 1:100 showing layout, partitioning, room size and intended uses			
5.	Elevations and sections with outline of existing structures and existing ground level to be shown dotted on the elevations and dimensioned at a scale of not less than 1:100.			
6.	Fencing -location, height and materials of proposed and retaining walls			
7.	Sediment and erosion control – detailing the proposed method of during excavation and/or construction			
8.	Engineering drawings indicating proposed infrastructure including roads, water, sewerage and earthworks for all subdivisions, and new residential, commercial and industrial.			
9.	Survey plan of site showing locations of adjoining properties with setbacks to side boundaries and relative levels to the Australian Height Datum for all new developments and major alterations/additions.			

DOCUMENTS & DIAGRAMS		Yes	No	Office
1.	Specification - Four copies			
2.	Engineering details for underpinning, retaining walls, footings, reinforced concrete work and structural steelwork.			

1.	Is this a performance based application for BCA requirements? If yes, full details of the performance requirements and assessment methods are to accompany this application.			
2.	Existing and/or proposed fire safety methods (essential services) are to be included with all applications for medium-high density residential, commercial & industrial building works.			