

You must complete all Sections on this page



TRIM Ref

Permit Application Form Section 16A of the *Plant Diseases Act 1924*

At least five (5) working days is required to process this application.
Sections 1 to 4 are mandatory for all consignment items.

Section 5 must be completed for consignment items which *do not* have a provision for a permit under a Proclamation or an Order under the *Plant Diseases Act 1924*.

NOTE: The applicant is the importer in NSW and *must* sign the declaration.

1. Applicant (importer) details

Name Company / business name

Phone Fax Mobile Email

Facility / property address State Postcode

The applicant must be the importer who is taking delivery and is responsible for the item/s in NSW.

Please ensure you specify a mobile phone number, email and a physical property address.

2. Consignment item(s) (attach a separate sheet if more space is required)

Description of item Quantity or serial number if applicable

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For machinery, please write the name of each piece of equipment and a serial number if applicable.

For other items include a description and the total number or weight of the item. For example, 2 kg bags Coliban seed potatoes, 50. or 500 g soil samples, 20 kg in total.

3. Consignment details

Origin (exporter details)	Destination (facility / property in NSW)
Company / business name <input type="text"/>	Company / business name <input type="text"/>
Contact person <input type="text"/>	Contact person <input type="text"/>
Phone <input type="text"/> Fax <input type="text"/> Mobile <input type="text"/>	Phone <input type="text"/> Fax <input type="text"/> Mobile <input type="text"/>
Email <input type="text"/>	Email <input type="text"/>
Facility address <input type="text"/>	Facility address <input type="text"/>
Facility address <input type="text"/>	Facility address <input type="text"/>
Town <input type="text"/> State <input type="text"/> Postcode <input type="text"/>	Town <input type="text"/> State <input type="text"/> Postcode <input type="text"/>
Postal address (if different from Origin address) <input type="text"/>	Postal address (if different from Destination address) <input type="text"/>
Town <input type="text"/> State <input type="text"/> Postcode <input type="text"/>	Town <input type="text"/> State <input type="text"/> Postcode <input type="text"/>

Please write full details of the exporter including a physical property address where the consignment item is from. For example, the machinery dealer in WA.

Again, mobile phone and email is essential here.

Please write the full details including a physical property address (including property name) where the consignment item will be delivered to in NSW.

Again, mobile phone and email is essential here. In many instances you will be re-writing the applicant's details.

Ensure you include a postal address for the facility if different from the physical address.

You *must* complete Sections 4 and 6 on this page

PERMIT APPLICATION FORM – SECTION 16A OF THE *PLANT DISEASES ACT 1924*

4. Transportation Details

Brief description of how the item is to be transported

Transport Company

Contact person

Phone

Fax

Mobile

Email

Address

State

Postcode

Please write proposed movement date as DD/MM/YYYY or as DD/MM/YYYY – DD/MM/YYYY. Failure to specify a date will result in your application being considered as a low priority.

Proposed movement date(s)

It is essential that you fill out the transport details so that a copy of the permit can be emailed to the transport company.

You must also specify a date or time-frame for the proposed movement. If you fail to specify a date, your application will be considered low priority. Ensure you use the date format DD/MM/YYYY.

5. Variation of movement conditions (attach a separate sheet if more space is required)

Only complete this section when moving consignment items which do not have a provision for a permit under a Proclamation or an Order under the *Plant Diseases Act 1924*.

Each proposed movement is assessed on a case-by-case basis according to the risk of the movement.

Laboratory analysis

Purpose of the consignment item (s)

None

Proposed treatment of the risk prior to import

Triple wrapped with label stating "Quarantine Material – Do Not Open"

Proposed security to control the risk during transport

Secure storage in Laboratory

Proposed treatment of the risk after import

Autoclaving at 121°C 103 kPa for 15 minutes

Proposed disposal method of the consignment item (s) after they have met their purpose

Do not complete section 5 for consignment items which already have prescribed movement conditions under the *Plant Diseases Act 1924*.

Examples include bananas for planting, seed potatoes, grape machinery, grape diagnostic samples and machinery from WA.

6. Declaration

I hereby declare that the information I have supplied in this application is true and correct in every particular.

I am aware of the applicable legislation and conditions of movement and am able to comply with all conditions.

I am aware that any issued permit may be immediately revoked as a result of non-compliance.

Signature of applicant (importer)

Name (print clearly)

Date of application

Please send signed and dated copy to Plant Biosecurity Officer, Plant Product Integrity & Standards Unit:

Fax: 02 6391 4723

Email: plant.permits@industry.nsw.gov.au

If you have any queries regarding this permit application, contact the above or phone the Plant Biosecurity Officer – (02) 6391 3100

Please fill this in for consignment items which do not have provision for a permit under the *Plant Diseases Act 1924* Proclamations and Orders.

The completed example is for soil.

High risk proposed movements may need to address these fields on a separate page.

Privacy Notice under *Privacy and Personal Information Protection Act 1998*

The information provided by your business herewith is being collected by the Department for the purpose of issuing and managing a permit issued under section 16A of the *Plant Diseases Act 1924*. It will be used by the Department for management and audit of the permit and may be provided to authorised persons under the *Plant Diseases Act 1924*. You agree the information has been provided voluntarily and is being held in a secure Departmental database. You may correct your information by contacting the Plant Biosecurity Permits Officer on telephone number (02) 6391 3100 or by writing to: Plant Biosecurity Permits Officer, NSW Department of Primary Industries, Plant Product Integrity & Standards Unit, Locked Bag 21, Orange NSW 2800.

The application *must* be signed by the applicant who is the importer in NSW. The applicant assumes all responsibility for the movement.

Applications signed by the exporter will not be considered.