



PETROLEUM (ONSHORE) ACT 1991

Petroleum production lease renewal application

FORM PPL2

HOW TO COMPLETE THIS FORM

This form has been created as an interactive PDF.

Users can complete and save the form electronically using Adobe Reader. Alternatively, the form can be printed and filled out by hand. Adobe Reader can be downloaded free of charge from the Adobe website: <http://www.adobe.com/au/downloads/>

NSW Trade & Investment consents to the receipt of applications electronically, including the use of electronic signatures, in accordance with the *Electronic Transactions Act 2000*.

Signature fields within this form can be filled by:

- Pasting an image of the signature into the signature field. File types, such as JPEG or TIFF, can be inserted into the field by clicking on the box and following the prompts.
- Using the Adobe digital signature functionality. For further information on this option refer to: <http://www.adobe.com/security/digsig.html>
- Printing the form and signing

Form can be submitted by:

- Email: saved PDF applications can be submitted to elapplications@industry.nsw.gov.au
- Mail: Titles Branch, PO Box 344, Hunter Region Mail Centre NSW 2310
- In Person at the Mineral Resources Branch: 516 High Street, Maitland NSW 2320
- Fax: (02) 4931 6776

For further information on lodgement please refer to the Department's website:

www.resources.nsw.gov.au/titles



Petroleum production lease renewal application

FORM PPL2

This form is to be completed by individuals and companies applying for the renewal of a petroleum production lease.

It has been prepared in accordance with the requirements of Section 19 of the *Petroleum (Onshore) Act 1991* and Part 2 of the *Petroleum (Onshore) Regulation 2007*.

This application form must not be altered in any way. It can be either completed electronically using Adobe Reader (which can be downloaded free of charge from www.adobe.com.au) or printed.

From 1 July 2012, all titles are subject to an Administration Levy and Annual Rental Fee to improve regulation and continuing provision of pre-competitive geoscience information. New requirements have also been introduced in relation to minimum security deposits. For further information on these fees and minimum security deposits please refer to: www.resources.nsw.gov.au/info/fees

The Department's website provides comprehensive information relating to completion of applications, methods of lodgement, departmental policies, office locations, Native Title and contact details at: www.resources.nsw.gov.au/titles

The renewal application must be lodged with the Director General no earlier than five years and no later than one year before the lease ceases to have effect.

1. Title Information:

Type:	
Number:	
Act:	

2. Name of lease holder/s in full and ACN/s (if applicable):

If the applicant/s is a foreign entity, by completing this form it is assumed they are authorised to operate and carry out business in New South Wales.

Name:	
ACN (if applicable):	

Name:	
ACN (if applicable):	

Name:	
ACN (if applicable):	

If there are more than three holders please provide information on additional holders on a separate sheet accompanying this application. Please include name and ACN (if applicable) of each holder. To indicate that there are additional holders please check the box below:

3. Expiry date of lease:

--

4. Contact details for this application:

Specify the name and contact details of the person to whom any notices or documents are to be served in regard to this application only. These details will not be stored in the Titles database. All further correspondence following the grant of this title will be to the registered office or postal address of the holder of the lease.

Contact Name:	
Position Held:	
Postal Address:	
Phone (inc. area code):	
Fax:	
Mobile:	
Email:	

- Check this box if email is your preferred method of contact for this application
Note: must be an official company email address

5. Period for which renewal is sought:

Renewal of leases may be granted for a maximum of 21 years.

--

6. Are you applying for renewal of the whole of the lease area?

- Yes No

If no, a description of the area sought for renewal is required. Refer to Q8(b) for further information.

7. Payment of prescribed fee:

The prescribed fee may be paid either by cheque, credit card or direct deposit. The Department accepts Mastercard/ Visa/Amex/Diners cards. Contact Titles staff at one of the Department's offices if you wish to deposit funds directly to the Department's account. Direct deposits will require a copy of the deposit receipt issued by the banking authority as evidence to accompany the application form.

See Schedule 1 of the *Petroleum (Onshore) Regulation 2007* which can be accessed online at: www.legislation.nsw.gov.au

Select Payment Method:

- Direct Deposit
- Cheque (*payable to NSW Trade & Investment*)
- Credit Card (see below)

Payment Amount:	
-----------------	--

Type of Card :	<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa	<input type="checkbox"/> Amex	<input type="checkbox"/> Diners
----------------	-------------------------------------	-------------------------------	-------------------------------	---------------------------------

Cardholders Name:	
Card Number:	
Expiry Date (mth/yr):	

8. Checklist of items to be included with this application:

(a) The application fee prescribed by the <i>Petroleum (Onshore) Regulation 2007</i>	<input type="checkbox"/>
(b) A map or plan, drawn in accordance with the regulations, on which there is delineated the boundaries of the area to which the title is intended to apply.	<input type="checkbox"/>
An application for renewal of a petroleum title must be accompanied by a map or plan drawn in accordance with Clause 4 of the <i>Petroleum (Onshore) Regulation 2007</i> . Clause 4 states:	
(2) A map or plan accompanying an application for any other petroleum title (including a petroleum assessment lease), or otherwise prepared for the purposes of the Act, must be drawn on or overlay: (a) the Identification Map referred to in subclause (1) if the area to which the proposed title relates is larger than one block, or (b) the Department of Mineral Resources New South Wales Block Identification Map Series 3 (1:100 000) showing units, or (c) a standard topographical map or maps at a scale of 1:100 000, 1:50 000 or 1:25 000 or at such larger scale as the Minister may determine for that application, showing the co-ordinates (by reference to Map Grid of Australia co-ordinates) of all points where there is a change in direction of the boundaries of the land concerned.	
(3) In this clause, Map Grid of Australia means a rectangular co-ordinate system using a Transverse Mercator projection with zones 6 degrees wide and based on the Geocentric Datum of Australia (within the meaning of the <i>Surveying and Spatial Information Act 2002</i>).	
The name of the 1:1,000,000 map sheet and block numbers also need to be provided. Please complete the table in Appendix 1.	
Note: An application for renewal of a petroleum title must relate to only one area.	

(c) A detailed description of the works to be undertaken if the lease is renewed including works and activities relating to:

- (i) the preparation of the land for petroleum production,
- (ii) the rehabilitation of the land either during the carrying on of operations or after they have ceased.

(d) Evidence of the financial standing of the applicant.

Evidence of financial standing must be provided in the form of:

- a) a certificate issued by a member of CPA Australia or the Institute of Chartered Accountants in Australia (including membership number), or
- b) a statutory declaration,

Stating that the applicant has sufficient financial resources at the time of lodgement to meet the financial commitments on all the applicant's titles and title applications.

(e) Evidence of the technical qualifications of the applicant and of the applicant's technical Advisers

List details of persons or organisations providing technical advice. The name and contact details of the person who will be responsible for the supervision of prospecting operations and preparation of exploration reports (technical manager) must be provided. The qualifications and experience of the technical manager must be supplied. If this person is not an employee of the applicant, written acceptance of the role of technical manager must accompany this application. **It is expected that the technical manager will be a qualified geoscientist with petroleum exploration experience.**

(f) Evidence of the ability of the applicant to comply with the provisions of the Act and the regulations relating to a petroleum assessment lease

A statement of undertaking will be acceptable.

9. Certification

This form should be signed by the applicant/s (individuals) or an authorised representative of the applicant/s company/s, or the agent who is authorised to act on behalf of the applicant/s.

I/We certify the information contained in this application and attached supporting documentation is prepared in accordance with the provisions of the *Petroleum (Onshore) Act 1991* and the *Petroleum (Onshore) Regulation 2007*. Note: Penalties apply for provision of false or misleading information.

Click within signature box to insert image

Name:	
Position / Title:	

Signature:	
------------	--

Other applicants:

Name:	
Position / Title:	

Signature:	
------------	--

Name:	
Position / Title:	

Signature:	
------------	--

Or agent authorised to act for this applicant/s:

Name:	
Position / Title:	

Signature:	
------------	--

Applications must be lodged with the Director General.

For information on methods of lodgement refer to the front page of this form or www.resources.nsw.gov.au/titles

OFFICE USE ONLY

Application Received:

Time:	am/pm	Date:	
-------	-------	-------	--

Fee:		Amount:	\$1,000
Receipt No:		WBS:	D152-18
		GL:	Z4010

.....
Received under delegation from the
Director General.

For credit cards:

Following confirmation of payment remove the first eight (8) digits of the credit card number from this form. Ensure that any saved copy does not include full credit card details.

PRIVACY STATEMENT

This information is collected by the Department of Trade and Investment, Regional Infrastructure and Services (NSW Trade & Investment) for the purposes of assessing an application for a title, or associated with a title as required by the *Petroleum (Onshore) Act 1991* or *Petroleum (Onshore) Regulation 2007*.

This information may also be used by the Department to confirm applicant details in the event that subsequent applications are made, and may also be used to establish and maintain databases to assist the Department with its work generally.

Except for purposes required by law, the information will not be accessed by any third parties in a way that would identify the person without the consent of that person.

You may apply to the Department to access and correct any information the Department holds if that information is inaccurate, incomplete, not relevant or out of date.

