

5. Declaration

I, (name of Referee), the holder of Qualified Supervisor

/ Individual Contractor Licence (Q) Number , **DECLARE THAT:**

(full legal name of applicant) was supervised by me

between the following dates: / / to / / during which time the applicant was employed

full-time / part-time and the applicant held the position of

During this time the applicant gained (insert number of months) experience and demonstrated competence in all of the areas I have ticked below, and is competent to be issued a Individual Contractor Licence (Q) Number / Qualified Supervisor Certificate.

Please note that where experience is part-time the number of months experience gained should be a full-time equivalent eg 5 days per month for 4 months would be equivalent to 20 working days or 1 month.

	Experience obtained by applicant	Tick each area where experience obtained by applicant
A	Read and interpret plans and specifications	<input type="checkbox"/>
B	Plan, size and layout sanitary pipework and fixtures	<input type="checkbox"/>
C	Plan, size and layout hot and cold water services/systems	<input type="checkbox"/>
D	Plan, size and layout sanitary drainage systems	<input type="checkbox"/>
E	Plan, size and layout stormwater drainage systems	<input type="checkbox"/>
F	Plan, size and layout domestic treatment plant disposal systems	<input type="checkbox"/>
G	Plan, size and layout consumer gas installations	<input type="checkbox"/>
H	Design domestic urban irrigation systems	<input type="checkbox"/>
I	Set out, install and commission domestic irrigation systems	<input type="checkbox"/>
J	Install and commission domestic irrigation pumps	<input type="checkbox"/>
K	Connect irrigation systems from drinking water supply	<input type="checkbox"/>

Please note that to be a licensee for any of the categories listed below applicants must have 2 years experience covering all areas indicated with an X for any of the categories that the applicant applies for

Category of Work	A	B	C	D	E	F	G	H	I	J	K
Plumbing	X	X	X	X	X	X					
Water Plumbing	X		X								
Draining	X			X	X	X					
Gasfitting	X						X				
Liquified Petroleum Gasfitting (restricted)	X						X				
Advanced Liquified Petroleum Gasfitting	X						X				
Water Plumbing - Urban Irrigation Only								X	X	X	X

In providing the above information I also declare that:

- The applicant was supervised by me carrying out the work I have ticked above in accordance with relevant industry standards and codes.
- I understand that the provision of false or misleading information by me may result in proceedings being brought against me under the *Crimes Act, 1900* that could lead to imprisonment of up to 2 years and/or fines of up to \$22,000.
- I understand that the provision of false or misleading information may result in Fair Trading assessing me as not being a fit and proper person under the *Home Building Act, 1989* that could result in disciplinary action and/or impact my ability to renew any authorities I hold.
- I have read and understood the information provided in Section 1 "Purpose of Referee's Statement" and Section 2 "Responsibility of Person making a Referee Statement".
- I authorise Fair Trading to make the necessary enquiries with any organisation or individual to verify the information I have provided on this form and any organisation or individual to disclose relevant information to Fair Trading for these purposes.

Signature of Licensee (Q) / Qualified Supervisor:

Date Signed

/ /

Note to Applicant: To further assist in assessing your practical experience, you may be required to provide evidence of your employment as outlined in this Referee Statement such as group certificates or pay dockets. You may also include other supporting documentation including your Profile Report, Employer Statements or any other information you wish to be considered. Where this information is not provided, a written and signed statement as to the reasons why the evidence of your employment is not available, may be requested by Fair Trading.