



#### 4. Lodging Your Application

Application for a duplicate licence, certificate or permit MUST be accompanied with the prescribed fee.

**Applications may be lodged:**



In Person at your local Service NSW or Government Access Centre.

For information on the location of your nearest Centre, please check our website at [www.fairtrading.nsw.gov.au](http://www.fairtrading.nsw.gov.au) or telephone 13 32 20.

**Please note that applications are NOT acceptable by email, fax or mail.**

#### 5. Receipting panel - for Service NSW or Government Access Centre use only

|                                      |                    |
|--------------------------------------|--------------------|
| Amount Paid:                      \$ | Method of Payment: |
| Receipt Number:                      | Date of Receipt:   |
| Location of SNSW/GAC                 | Officer's Name:    |