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**NSW Police Force**  
www.police.nsw.gov.au

# NSW POLICE FORCE - FIREARMS REGISTRY

## Arms Fair Permit Legitimate Reason

### PLEASE READ THE FOLLOWING INFORMATION PRIOR TO COMPLETING THIS FORM

This is an **interactive** form and applies to the holder of a NSW Firearms Dealer licence (including the holder of a NSW Theatrical Armourer Licence) or a licensed NSW Club Official who wish to **conduct an Arms Fair**.

Please complete all sections, print this form and submit with the P634 'Application for a Firearms Permit' form and any supporting documentation to the **Firearms Registry, Locked Bag 1, Murwillumbah NSW 2484**.

#### BUSINESS APPLICANTS ONLY

Business, Club, Name

#### Nominated Person

Business, Club

### 1. FIREARMS DEALER OR CLUB OFFICIAL DETAILS

Firearms Dealer

Trading Name

DealerLicence No

OR

Name of Club

Position Held by

Club Official Applicant

### 2. DETAILS OF ARMS FAIR

Name of  
Event:

Location of  
Arms Fair:

Dates of  
Arms Fair:

From




To




Operating  
Hours:

Activities to be conducted:

Trade

Display

### 3. RISK ASSESSMENT

A Risk Assessment must be lodged with this application. The Risk Assessment must be **no more than 12 months old**.

The Risk Assessment must be prepared in accordance with the Australian Standards for Risk Assessments and must be completed by the holder of a current licence for security consultation.

Attach Risk Assessment.

### 4. CODE OF CONDUCT

A Code of Conduct, issued to participants at the Arms Fair, must be lodged with this application.

The Code of Conduct must specify the responsibilities of all participants in relation to the supervision and security of their allocated space and stock. All participants must be provided with a copy of the Code of Conduct prior to the commencement of the Arms Fair.

Attach Code of Conduct.

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## 5. TYPES OF FIREARMS

Provide information below on the types of firearms or other articles that will be displayed or sold at the Arms Fair.

## 6. SAFE KEEPING OF FIREARMS

High security of stored and displayed firearms at an Arms Fair is paramount.

Provide details of your safe storage facilities for stored and displayed firearms, safe strongroom or otherwise both during and after operating hours.

## FURTHER INFORMATION

It is a serious offence under the *Firearms Act 1996* to make a statement or provide information in relation to an application that is false or misleading.

By signing the Declaration on your firearms permit application form, you are certifying that ALL the information supplied in relation to this application is true and correct.

## CHECKLIST

Make sure you have supplied ALL of the following required information:

### **All applicants are required to provide:**

- A completed P634** 'Application for a Firearms Permit' form
- A Legitimate Reason** form with the relevant sections completed:
  - Dealer/Club Official details
  - Details of Arms Fair, location, dates, hours, activities
  - Current Risk Assessment - *no more than 12months old*
  - Copy of the Code of Conduct issued to all Arms Fair Participants
  - Details of the types of firearms displayed and sold at the Arms Fair
  - Details of the safe keeping of firearms both while on display and in storage after operating hours
  - Fee \$75 (cheque, money order or credit card authority) must be sent with the application**