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# NSW POLICE FORCE - FIREARMS REGISTRY

## Open Day Permit Legitimate Reason Form

### PLEASE READ THE FOLLOWING INFORMATION PRIOR TO COMPLETING THIS FORM

This is an **interactive** form and applies to a club or range wishing to conduct an open day at the club or range allowing the possession and use of firearms by persons (open day participants) who do not hold a current firearms licence.

Please complete all sections, print this form and submit with the P634 'Application for a Firearms Permit' form and any supporting documentation to the **Firearms Registry, Locked Bag 1, Murwillumbah NSW 2484.**

#### BUSINESS APPLICANTS ONLY

Club, Range Name

#### Nominated Person

Club, Range

Nominated person for club or range must attach documentation of Proof of Identity (*if no other NSW firearms licence or permit is held or has been held*). See FACT Sheet 'Proof of Identity' for documents which are acceptable to prove 100 point ID.

### 1. DETAILS OF CLUB/RANGE AND OPEN DAY

Provide the name and approval number of the Club/Range and details of the open day.

Name of Club  
or Range

**AND**

Club or Range  
Approval No.

Nominated  
Permit Holder

Date/s of the Open Day

Location of  
Open Day

### 2. FIREARMS TO BE USED

Provide information below of the type and category of firearms to be used during the open day.

### 3. DETAILS OF OTHER EVENTS TO BE HELD AT THE VENUE DURING OPEN DAY

Provide information below of any other events that are to held at the club/range during the course of the open day (if any).

### 4. CERTIFICATION BY NOMINATED PERMIT HOLDER

The following section must be completed by the nominated permit holder

*As the nominated permit holder, I hereby declare that*

- a register will be kept of details of all participants and will be forwarded to the Firearms Registry with 21 days of the open day,
- a register will be kept of firearms used in the shoot,
- all firearms will be certified as being in good working order, and

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Club/Range Name	<input type="text"/>	Club/Range Approval No.	<input type="text"/>
Club/Range Official Name	<input type="text"/>	Position	<input type="text"/>
Signature	<input type="text"/>	Date	<input type="text"/>

## 5. SAFE KEEPING AND HANDLING OF FIREARMS

Detail below the safe handling instruction that will be given to open day participants:

Detail below the safe keeping arrangements in relation to firearms that will be used during the shoot, including measures that will be taken to ensure public safety at the Open Day:

## FURTHER INFORMATION

It is a serious offence under the *Firearms Act 1996* to make a statement or provide information in relation to an application that is false or misleading. By signing the Declaration on your firearms permit application form, you are certifying that ALL the information supplied in relation to this application is true and correct.

## CHECKLIST

Make sure you have supplied ALL of the following required information:

### All applicants are required to provide:

- A completed P634** 'Application for a Firearms Permit' form
- Proof of Identity** (if no other NSW firearms licence or permit is held or has been held).
- A Legitimate Reason** form with the relevant sections completed:
  - Details of club/range and open day
  - Details of firearms to be used during open day
  - Details of other events to be held at the venue during the open day
  - Certification by nominated permit holder
  - Firearm safe keeping and safe handling arrangements during open day
  - Fee \$75 (cheque, money order or credit card authority), with the application**

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