



PETROLEUM (ONSHORE) ACT 1991

Petroleum assessment lease application

FORM PAL1

HOW TO COMPLETE THIS FORM

This form has been created as an interactive PDF.

Users can complete and save the form electronically using Adobe Reader. Alternatively, the form can be printed and filled out by hand. Adobe Reader can be downloaded free of charge from the Adobe website: <http://www.adobe.com/au/downloads/>

NSW Trade & Investment consents to the receipt of applications electronically, including the use of electronic signatures, in accordance with the *Electronic Transactions Act 2000*.

Signature fields within this form can be filled by:

- Pasting an image of the signature into the signature field. File types, such as JPEG or TIFF, can be inserted into the field by clicking on the box and following the prompts.
- Using the Adobe digital signature functionality. For further information on this option refer to: <http://www.adobe.com/security/digsig.html>
- Printing the form and signing

Form can be submitted by:

- Email: saved PDF applications can be submitted to elapplications@industry.nsw.gov.au
- Mail: Titles Branch, PO Box 344, Hunter Region Mail Centre NSW 2310
- In Person at the Mineral Resources Branch: 516 High Street, Maitland NSW 2320
- Fax: (02) 4931 6776

For further information on lodgement please refer to the Department's website:

www.resources.nsw.gov.au/titles



This form is to be completed by individuals and companies applying for a petroleum assessment lease.

It has been prepared in accordance with the requirements of Part 3 of the *Petroleum (Onshore) Act 1991* and Part 2 of the *Petroleum (Onshore) Regulation 2007*.

This application form must not be altered in any way. It can be either completed electronically using Adobe Reader (which can be downloaded free of charge from www.adobe.com.au) or printed.

From 1 July 2012, all titles are subject to an Administration Levy and Annual Rental Fee to improve regulation and continuing provision of pre-competitive geoscience information. New requirements have also been introduced in relation to minimum security deposits. For further information on these fees and minimum security deposits please refer to: www.resources.nsw.gov.au/info/fees

The Department's website provides comprehensive information relating to completion of applications, methods of lodgement, departmental policies, office locations, Native Title and contact details at:

www.resources.nsw.gov.au/titles

Please Note: Following lodgement of an application, applicants are required to publish a newspaper advertisement giving notice of the application within 21 days. A petroleum assessment lease will not be granted until satisfactory copies of advertisements are lodged with the Department. Refer to the advertising guidelines at: www.resources.nsw.gov.au/titles

1. Name of applicant/s in full and ACN/s (if applicable):

If the applicant/s is a foreign entity, by completing this form it is assumed they are authorised to operate and carry out business in New South Wales.

Name:	
ACN (if applicable):	

Name:	
ACN (if applicable):	

Name:	
ACN (if applicable):	

If there are more than three applicants please provide information on additional applicants on a separate sheet accompanying this application. Please include name and ACN (if applicable) of each applicant. To indicate that there are additional applicants please check the box below:

2. Have you (in the case of a company: any director of the company) ever contravened the *Petroleum (Onshore) Act 1991*, or the regulations, or been convicted of any other offence relating to petroleum exploration or production?

Where the answer is `yes', you must give full details of the offence. If you have been convicted of an offence under the *Petroleum (Onshore) Act 1991*, this will be taken into consideration in making any recommendations regarding the grant of a petroleum assessment lease.

Yes

No

If yes, provide details:

If further space is required please attach an additional sheet to the back of this application.

3. Registered street address of each applicant:

The registered street address of an applicant is required for inclusion in the title document and should not be a post office box. The registered street and postal address will be retained in the Titles database for future correspondence following the grant of the lease.

Name:	
Registered Street Address:	
Postal Address (if different):	

Other applicants:

Name:	
Registered Street Address:	
Postal Address (if different):	

Name:	
Registered Street Address:	
Postal Address (if different):	

4. Contact details for this application:

Specify the name and contact details of the person to whom any notices or documents are to be served in regard to this application only. These details will not be stored in the Titles database. All further correspondence following the grant of this title will be to the registered office or postal address of the holder of the lease.

Contact Name:	
Position Held:	
Postal Address:	
Phone (inc. area code):	
Fax:	
Mobile:	
Email:	

- Check this box if email is your preferred method of contact for this application
Note: must be an official company email address

5. Period for which lease is sought:

Petroleum Assessment leases may be granted for a maximum of six years.

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6. Provide details of any existing authority held by the applicant in this application area:

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7. Payment of prescribed fee:

The prescribed fee may be paid either by cheque, credit card or direct deposit. The Department accepts Mastercard/ Visa/Amex/Diners cards. Contact Titles staff at one of the Department's offices if you wish to deposit funds directly to the Department's account. Direct deposits will require a copy of the deposit receipt issued by the banking authority as evidence to accompany the application form.

See Schedule 1 of the *Petroleum (Onshore) Regulation 2007* which can be accessed online at: www.legislation.nsw.gov.au

Select Payment Method:

- Direct Deposit
 Cheque (*payable to NSW Trade & Investment*)
 Credit Card (see below)

Payment Amount:	
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Type of Card :	<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa	<input type="checkbox"/> Amex	<input type="checkbox"/> Diners
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Cardholders Name:	
Card Number:	
Expiry Date (mth/yr):	

8. Checklist of items to be included with this application:

(a) The application fee prescribed by the <i>Petroleum (Onshore) Regulation 2007</i> .	<input type="checkbox"/>
(b) A map or plan, drawn in accordance with the regulations, on which there is delineated the boundaries of the area to which the title is intended to apply. An application for a petroleum title must be accompanied by a map or plan (section 13) drawn in accordance with Clause 4 of the <i>Petroleum (Onshore) Regulation 2007</i> . Clause 4 states: (2) A map or plan accompanying an application for any other petroleum title (including a petroleum assessment lease), or otherwise prepared for the purposes of the Act, must be drawn on or overlay: (a) the Identification Map referred to in subclause (1) if the area to which the proposed title relates is larger than one block, or (b) the Department of Mineral Resources New South Wales Block Identification Map Series 3 (1:100 000) showing units, or (c) a standard topographical map or maps at a scale of 1:100 000, 1:50 000 or 1:25 000 or at such larger scale as the Minister may determine for that application, showing the co-ordinates (by reference to Map Grid of Australia co-ordinates) of all points where there is a change in direction of the boundaries of the land concerned. (3) In this clause, Map Grid of Australia means a rectangular co-ordinate system using a Transverse Mercator projection with zones 6 degrees wide and based on the Geocentric Datum of Australia (within the meaning of the <i>Surveying and Spatial Information Act 2002</i>). The name of the 1:1,000,000 map sheet and block numbers also need to be provided. Please complete the table in Appendix 2.	<input type="checkbox"/>
(c) A proposed work program complying with the regulations and indicating the nature and extent of operations to be carried on under the authority of the title. Clause 5 of the <i>Petroleum (Onshore) Regulation 2007</i> allows a work program to be prepared in two formats: <i>i. A fixed agenda describing in detail the nature and extent of operations to be carried on under the licence or lease during the whole of its term, or</i> <i>ii. A two-part format consisting of:</i> <i>a. a fixed agenda describing in detail the nature and extent of operations to be carried on during an initial period (at least the first two years) of the term of the licence or lease, and</i> <i>b. a summary of intended operations during the remainder of the term.</i>	<input type="checkbox"/>

If the two-part format is selected, the holder of the title must provide progressive agendas in accordance with Clause 6 of the Regulation:

- i. If the work program supporting the application for a petroleum title was prepared using the two-part format, the holder of the title must, not later than 30 days before the end of the period covered by the fixed agenda supporting the application, lodge another fixed agenda of operations for the next period of two years or for the remainder of the term of the title.*
- ii. In the same way, further fixed agendas must be lodged, each not later than 30 days before the end of the period covered by the last agenda, until the entire term of the petroleum title is accounted for.*

In accordance with Clause 7 of the Regulation, a fixed agenda must include details of:

- (a) the objectives of any proposed exploration, and*
- (b) the methods of exploration proposed to be employed, and*
- (c) the expenditure, estimated on a yearly basis, required by the relevant work program.*

The proposed program of work **must** contain sufficient detail to satisfy the Department that the **full area applied for will be effectively assessed for the duration of the period sought**. It should include a year by year summary outlining area selection rationale, objectives and exploration activities. The following headings and descriptions should be used:

Rationale - to contain a brief (1-2 paragraph) description of area selection rationale, including significant aspects of regional geology, structures and petroleum systems.

Objectives - to include a brief description of anticipated outcomes or advances made to the project on conclusion of the program.

Activities - description of proposed activities. Should show conformity with stated rationale and objectives and be clearly scheduled over a minimum two year period.

(d) Evidence of the financial standing of the applicant.

Evidence of financial standing must be provided in the form of:

- a) a certificate issued by a member of CPA Australia or the Institute of Chartered Accountants in Australia (including membership number), or
- b) a statutory declaration,

Stating that the applicant has sufficient financial resources at the time of lodgement to meet the financial commitments on all the applicant's titles and title applications.

(e) Evidence of the technical qualifications of the applicant and of the applicant's technical advisers

List details of persons or organisations providing technical advice. The name and contact details of the person who will be responsible for the supervision of prospecting operations and preparation of exploration reports (technical manager) **must** be provided. The qualifications and experience of the technical manager must be supplied. If this person is not an employee of the applicant, written acceptance of the role of technical manager must accompany this application. **It is expected that the technical manager will be a qualified geoscientist with petroleum exploration experience.**

(f) Evidence of the ability of the applicant to comply with the provisions of the Act and the regulations relating to a petroleum assessment lease

A statement of undertaking will be acceptable.

(g) The completion of Appendix 1

Appendix 1 must be signed and completed by a suitably qualified person. Relevant information can be obtained from an office of the Department of Lands or Western Lands Commission.

9. Certification

This form should be signed by the applicant/s (individuals) or an authorised representative of the applicant/s company/s, or the agent who is authorised to act on behalf of the applicant/s.

I/We certify the information contained in this application and attached supporting documentation is prepared in accordance with the provisions of the *Petroleum (Onshore) Act 1991* and the *Petroleum (Onshore) Regulation 2007*. Note: Penalties apply for provision of false or misleading information.

Click within signature box to insert image

Name:	
Position / Title:	

Signature:	
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Other applicants:

Name:	
Position / Title:	

Signature:	
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Name:	
Position / Title:	

Signature:	
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Or agent authorised to act for this applicant/s:

Name:	
Position / Title:	

Signature:	
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Applications must be lodged with the Director General.

For information on methods of lodgement refer to the front page of this form or www.resources.nsw.gov.au/titles

OFFICE USE ONLY

Application Received:

Time:	am/pm	Date:	
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Fee:		Amount:	\$1,000
Receipt No:		WBS:	D152-18
		GL:	Z4010

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Received under delegation from the
Director General.

For credit cards:

Following confirmation of payment remove the first eight (8) digits of the credit card number from this form. Ensure that any saved copy does not include full credit card details.

PRIVACY STATEMENT

This information is collected by the Department of Trade and Investment, Regional Infrastructure and Services (NSW Trade & Investment) for the purposes of assessing an application for a title, or associated with a title as required by the *Petroleum (Onshore) Act 1991* or *Petroleum (Onshore) Regulation 2007*.

This information may also be used by the Department to confirm applicant details in the event that subsequent applications are made, and may also be used to establish and maintain databases to assist the Department with its work generally.

Except for purposes required by law, the information will not be accessed by any third parties in a way that would identify the person without the consent of that person.

You may apply to the Department to access and correct any information the Department holds if that information is inaccurate, incomplete, not relevant or out of date.

APPENDIX 1 - PARTICULARS OF THE LAND

This appendix is to be completed and signed off by an officer of the local office of the Department of Lands or Western Lands Commission, a registered surveyor, survey drafting officer or property officer. A diagram showing the application area and freehold lands, leasehold lands and other lands with appropriate shadings or hatchings must accompany the appendix.

Parish:	
County	
Local Government Area:	
Leasehold Lands: Include information such as tenure, purpose and term.	
Freehold Land included: Complete list on following page and indicate that information has been attached.	
Other Lands (specify):	
State Forests (name):	
Roads or railways Indicate whether included roads are Public or Crown. Also indicate if road is State Highway, Trunk Road, Main Road etc. and Controlling Authority. Resumptions or easements Trig. Stations Reserves or dedicated areas Quote particulars of Number, Gazette Date, Purpose and Controlling Authority. Rivers or creeks	
Catchment Areas: Include information such as name, notified, act and controlling authority.	
Aboriginal Land Claims: Identify any Aboriginal Land Claims applied for or granted under the Aboriginal Lands Rights Act 1983, affecting the area quoting Claim No. and detailing area affected.	
Environmental Planning Instruments Identify any Environmental Planning Instrument, Planning Scheme or Interim Development Order affecting the area quoting available particulars, Gazette Date, Controlling Authority and Zoning.	

Completed by:

Qualification:

Signed:

Date:

To insert an image file click above

