



Notice of Change of Address

Tattoo Parlours Act 2012

Name of Licensee:

Licence Number:

1. Business address (applicable for holders of an operator licence only)

Have all requirements under the *Environmental Planning and Assessment Act 1979* been satisfied in respect of the proposed licensed premises?

Yes No

Is there a prohibition order in force under Part 3 of the *Public Health Act 2010* in connection with the carrying out of skin penetration procedures in respect of the proposed licensed premises?

Yes No

Is there a closure order in force under Section 28 or 29 of the *Tattoo Parlours Act 2012* in respect of the proposed licensed premises?

Yes No

Street address only:

Suburb:			State:		Postcode:	
---------	--	--	--------	--	-----------	--

Business telephone number:

Is the licensee the sole owner of the above business premises?

Yes No If no, provide details below

Name(s) of Owner(s) of the Premises

Contact Name (if owner is not an individual):

Telephone Number: _____

Owner's address (street or postal)

Suburb:			State:		Postcode:	
---------	--	--	--------	--	-----------	--

An amended licence will be issued upon changing this address

RMS Registry nominated for collection of the amended licence

2. Email address of Licensee

Address to which all correspondence for this licensee is to be sent:

3. Current Residential Address of Licensee

Residential street address:			
	Suburb:	State:	Postcode:
Telephone number:	Home:	Mobile:	
Postal address:			

4. Licensee Declaration

I hereby provide notice of changes to licence particulars in respect of the above-mentioned licence held under the *Tattoo Parlours Act 2012* and certify that the particulars specified in this notice and all attachments, are to the best of my knowledge, true, correct and complete in every detail.

Statement under the *Privacy and Personal Information Protection Act 1998*.

I:

- authorise NSW Fair Trading to make any inquiries and to receive and disclose any information which is relevant to the licensee's ongoing eligibility to hold this licence;
- accept that failure to supply information required on this application may delay the processing of this application;
- have a right to seek access to and correction of information supplied;
- authorise Roads and Maritime Services (RMS) to collect and use my personal information in order to assist NSW Fair Trading with processing my application for the issue of a licence under the *Tattoo Parlours Act 2012*; and
- understand that RMS, NSW Fair Trading and the NSW Police Force may disclose my personal information to each other in connection with the processing of my application and the maintenance of complete and accurate records and that RMS will not disclose my personal information without my consent unless authorised by law.

Note: It is an offence under the *Crimes Act 1900* to make a false or misleading statement in this document.

Name (please print):	
Signature:	
Date:	

Please retain a copy of this notice for your records.

Other changes of details

If the licensee wants to advise of other changes pertaining to the licence held, these details should be provided in a separate letter with appropriate supporting evidence verifying the change, and should specify the licence number to which the change(s) relate.

Appropriate supporting evidence for a change of name is a copy of a document evidencing the change of name such as a Marriage Certificate or Change of Name Certificate.

The completed form may be forwarded to:

Business Licensing
NSW Fair Trading
Locked Bag 5138
Parramatta NSW 2124

OR **Email:** Businesslicensing@finance.nsw.gov.au
(Include the licensee's licence number in subject line)

Telephone enquiries: 02 9619 8700 TTY (telephone for the hearing impaired): 02 9619 8673
