

Small bar licence application kit

Form APP200

February 2016

CONTENTS

This kit contains the forms and related materials required to apply for a small bar licence in NSW.

The forms may be completed and saved on a computer.

- 1 Application form APP200
- 2 Pre-lodgement checklist and declaration
- 3 Application Notices
- 4 Small bars fact sheet
- 5 Signage order form

Related documents

Appointment of Approved Manager

If the applicant for the small bar licence is an organisation, an Approved Manager must be appointed to the licence. The notification form AM0200 is available from www.liquorandgaming.justice.nsw.gov.au

Approved Manager approval

If your selected manager is not an Approved Manager, an application may be made through www.licence.nsw.gov.au or the application form APP900 is available from www.liquorandgaming.justice.nsw.gov.au

Notice of Development Application

Local police and the Secretary of NSW Department of Justice should be notified of the development application (DA) within 2 working days of the DA application. A form is available from www.liquorandgaming.justice.nsw.gov.au

If notification is not provided in the required timeframe, a CIS is required.

Alternative options

Conversion of general bar to small bar

Until 31 December 2013, if you already hold a hotel-general bar licence, you may convert your licence to a small bar licence, free of charge. Obtain the application form (Form APP240) from www.liquorandgaming.justice.nsw.gov.au

IMPORTANT NOTICE

Under section 36 *Gaming and Liquor Administration Act 2007* and section 307A *Crimes Act 1900*, it is an offence to provide information to Liquor & Gaming NSW that is false or misleading.

INFORMATION

Purpose

A small bar licence allows the approved licensee to provide alcohol to customers for consumption on the premises only. A maximum of 60 patrons can be in the licensed area during liquor trading hours, and food must be available at all times that liquor is served.

Further conditions apply to small bar licences. See the included fact sheet for full details.

Cost

The application cost for a small bar licence is **\$350.00**

If an optional extended trading authorisation (ETA) application is made, the additional fee for the ETA is **\$1,250.00**

No GST is applicable to these fees. See page 9 for details

A 0.4% surcharge applies to any credit card payments.

Please note: Fees may be subject to change without notice.

Requirements checklist

Before completing this application, use the following checklist to ensure you are eligible and have all required supporting documentation.



Development consent


Development consent or pending application, and evidence that police and Secretary were notified within 2 days of application.

 *Contact your local consent authority (usually local council) to find out if development consent is required.*



Floor plan

A plan of the premises showing the **boundaries proposed for the small bar**.

 *The plan must be to scale, with the proposed licensed area outlined in a distinctive colour*



CIS

The Community Impact Statement (CIS) for the proposed liquor licence, if development consent is not required, or if development consent is required but police and the Secretary were not notified of application for development consent within 2 working days.

 *For information about our Community Impact Statement toolkit, go to www.liquorandgaming.justice.nsw.gov.au*

INSTRUCTIONS

Complete all questions as instructed. If information is missing, we may ask you to supply the required information and/or documents to support the application. If more space is required to answer any questions, please attach additional sheets.

Failure to supply information can delay a decision on the application

This form can be completed on a computer, and then saved and printed or emailed. Some fields will auto-fill if completed on a computer.

If completing the form by hand:

- Use a **black or blue pen**
- Complete all fields in neat block letters

EXAMPLE ANSWER

- Mark the correct checkbox with a cross
 No Yes
- All dates must be in the format "Day Month Year"

Notices

Complete the notices as instructed.

- A **copy of the notices** must be included with the application.
- A **copy of the application** must be included with the notifications to police and, if a CIS is required, the notification to the local consent authority.
- If a CIS is required, the **site notice must remain affixed** at the site until the application is determined by Liquor & Gaming NSW.

Declaration and pre-lodgement checklist

Before lodging your completed application, you must carefully complete the **declaration and pre-lodgement checklist on page 10** and sign the page.

For more information

If you need more information, go to www.liquorandgaming.justice.nsw.gov.au

For assistance, call (02) 9995 0894 or email info@olgr.nsw.gov.au

IMPORTANT NOTICE

Under section 36 *Gaming and Liquor Administration Act 2007* and section 307A *Crimes Act 1900*, it is an offence to provide information to Liquor & Gaming NSW that is false or misleading.

LODGEMENT

Lodgement options

Lodge the application form with payment and supporting documents by one of the following methods.

Email

liquorapplications@olgr.nsw.gov.au

Post

Liquor Applications
GPO Box 7060
Sydney NSW 2001

In person or delivery

Liquor Applications
Level 6, 323 Castlereagh Street
Haymarket NSW 2000

Counter hours are 9:00am to 5:00pm, Monday to Friday, except public holidays.

After lodging

Once received, this application will be posted on the electronic Liquor Applications Noticeboard, available at www.liquorandgaming.justice.nsw.gov.au.

The application will remain open for public submissions for 30 days.

After submissions are closed, the application will be assessed and considered by Liquor & Gaming NSW, along with any submissions and/or any accompanying applications.

Liquor & Gaming NSW considers applications on a monthly basis. Information about upcoming Liquor & Gaming NSW meetings and meeting results can be found at www.liquorandgaming.justice.nsw.gov.au

Small bar licence application

Form APP200

PART A: LICENCE DETAILS

- i** Some of the information provided in this and the following parts will also be required in the publicly displayed section of this form. If you are completing this form on a computer, those fields will be filled automatically from your answers here.

1. Licence

Proposed licence name (this will usually be the trading name)

PART B: APPLICANT DETAILS

- i** The applicant will become the licensee if the application is approved. There can be only one applicant.

The applicant may also be a business owner and/or a premises owner and/or another interested party to the licence.

The applicant may be either an individual (i.e. a natural person), or an organisation (e.g. a company).

- i** If the applicant is an organisation, an Approved Manager must be appointed and their details entered at **Part D**. If the organisation's primary contact person is not also the Approved Manager, this person must also be entered at **Part D**.

2. About the applicant

The applicant is also: (cross all that apply)

- a business owner
 a premises owner
 another interested party¹

▶ describe interest

The applicant is: (cross one only)

- an individual
▶ go to Question 3
 an organisation
▶ go to Question 4

¹ An interested party is a person or organisation with an entitlement to receive income or other financial benefit from the business, including rent. A financial institution (e.g. a bank) is not an interested party

OFFICE USE ONLY

By (circle): mail | OTC | fax | email

Date lodged

Application number

Amount paid \$

GLS receipt

Date finalised

Finalised by

3. Individual applicant

- i** Certain information is required for individuals to help make sure we don't duplicate records. We will also use this information in future interactions to confirm your identity for security purposes.

Title (Mr, Mrs, etc)

Given name

Middle name(s)

Surname

Gender

male

female

Date of birth (day month year)

Place of birth (e.g. Camperdown)

Driver's licence number

Issuing State

▶ go to Question 5

OFFICE USE ONLY

Application number _____

4. Organisation applicant

Name of organisation

.....

ABN

.....

ACN

.....

 **Attach an ASIC extract or other document showing all directors and other officeholders**

Have any of the directors or officeholders ever been, in NSW or elsewhere, convicted of an offence, including any offence against the liquor laws?

No

Yes

▶ Supply details

.....

.....

.....

.....

.....

.....

▶ go to **Question 5**

5. Contact details for applicant

Main phone number Mobile Home Work

.....

Other phone number Mobile Home Work

.....

Fax number (if applicable)

.....

E-mail address

.....

Web address (if applicable)

.....

Physical address (always a street address)

.....

.....

PostCode

Postal address

 This will be the address we use when we contact this party about the licence

Same as physical address above

A different address

▶ a PO box if one exists, otherwise a street address

.....

.....

PostCode

OFFICE USE ONLY

Application number _____

6. Applicant information

Is or was the applicant ever associated with a liquor licence in NSW? (e.g. as a licensee, business owner, Approved Manager, etc)

- No
 Yes

▶ Supply details (licence name, number, role and dates)

Has the applicant (and if applicant is an organisation, any director or officeholder) ever been refused or disqualified from holding a liquor or gaming licence in Australia?

- No
 Yes

▶ Supply details

Does the applicant (if an individual) have responsible service of alcohol (RSA) qualifications?

- No (must complete RSA before licence can be granted)

When will the applicant complete the RSA course?

- Yes

Certificate or competency card issue date

RSA certificate or competency card number

RSA training provider (e.g. TAFE NSW)

Provider's institution name (e.g. Ryde Institute of TAFE)

7. Applicant experience

i This question must be answered if the applicant is an individual

Has the applicant had more than 6 months continuous experience selling/supplying liquor at a licensed venue?

- No Yes

Has the applicant had five years or more continuous experience as a licensee or approved manager?

- No Yes

Did these venues trade after midnight?

- No Yes

Did these venues conduct live entertainment?

- No Yes

Did these venues have a capacity of 200 or more?

- No Yes

Has the applicant actively participated in a local liquor accord for more than 12 months as a licensee or approved manager?

- No Yes

OFFICE USE ONLY

Application number _____

PART C: APPLICATION CONTACT PERSON

i The person completing this form must be either the applicant (or the director or secretary of an organisation applicant), or an Authorised Agent of the applicant. If this application is approved, the applicant will become the licensee.

i We need some details about the person completing this form (the contact person for this application), as well as contact details in case we need more information.

Note: This person may be different to the contact person for the licence (“the primary contact person”)

This information is used for internal purposes only. Collection is governed under our privacy statement available at <http://www.justice.nsw.gov.au/Pages/privacy.aspx>

8. Relationship to proposed liquor licence

i We need to know who the Application Contact Person is in relation to the proposed liquor licence.

If the application is completed by an Authorised Agent, the applicant’s authorisation is required in **Question 11**.

The application contact person is

- The applicant (individual), as listed in **Question 3**
▶ go to **Part D**
- A director or secretary of the applicant (organisation)
▶ complete the Questions **9 and 10, then go to Part D**
- An Authorised Agent (a legal or other representative)
▶ Agent’s business name

▶ complete the rest of the questions in this Part including Question 11

9. Name

Title (Mr, Mrs, etc)

Given name

Middle name(s)

Surname

10. Contact details

Main phone number Mobile Home Work

Other phone number Mobile Home Work

E-mail address

Fax number (if applicable)

Postal address

_____ PostCode

OFFICE USE ONLY

Application number _____

11. Applicant authorisation

- i** The applicant in **Part B** must complete this section if the applicant is not the person completing this form. This section authorises the Application Contact Person in **Question 9** to submit this application.

Applicant is an individual (i.e. a natural person)

Full name

Signature

Date

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Applicant is an organisation

This panel must be signed in accordance with the requirements in section 127 of the *Corporations Act 2001*

Organisation name

ABN

ACN

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Signatory 1

Full name

Position (e.g. director)

Signature

Date

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Signatory 2

Full name

Position (e.g. director; company secretary)

Signature

Date

<input type="text"/>	<input type="text"/>
----------------------	----------------------

OFFICE USE ONLY

Application number _____

PART D: INTERESTED PARTIES

i Advise us of any other parties who have an interest in the liquor licence business, or are involved in this application.
Copy this page as often as required, but only complete the page once for each party. Only include one party per page.

12. Interest in liquor licence or application

The party listed on this page has the following interest or involvement in the proposed licence (cross all that apply)

- a business owner
- a premises owner
- the primary contact for the organisation applicant (must be an individual)
- the appointed manager for the organisation applicant (must be an individual)

➔ Complete and attach Form AM0200

- another interested party¹

▶ describe interest

- the Authorised Agent for this application

13. Individual interested party

Title (Mr, Mrs, etc)

Given name

Middle name(s)

Surname

Gender

- male
- female

Date of birth (day month year)

Place of birth (e.g. Camperdown)

Driver's licence number

_____ Issuing State

14. Organisation interested party

Name of organisation

ABN

ACN

➔ Attach an ASIC extract or other document showing all directors and shareholders

15. Contact details for interested party

Main phone number Mobile Home Work

Other phone number Mobile Home Work

Fax number (if applicable)

E-mail address

Web address (if applicable)

Physical address (always a street address)

_____ PostCode

Postal address

i This will be the address we use when we contact this party about the licence

- Same as physical address above

- A different address

▶ a PO box if one exists, otherwise a street address

_____ PostCode

OFFICE USE ONLY

Application number _____

PART E: LICENCE APPLICATION DETAILS

i Information about the proposed liquor licence is listed below. Some of this information is repeated from other sections of this application which contain private information.

16. Proposed licence details

Proposed licence name (as per **Question 1**)

Applicant name (Proposed licensee) (as per **Part B**)

17. Proposed licensed premises

Physical address of premises

_____ PostCode

Main phone number

Fax number (if applicable)

E-mail address (a generic email only, e.g. info@company.com)

Web address (if applicable)

Local government area (LGA)

Patron capacity of proposed licensed area

Are the proposed licensed premises located in a freeze precinct as specified under the *Liquor Act 2007*?

i Visit www.liquorandgaming.justice.nsw.gov.au to identify a freeze precinct

- No
 Yes

18. Development consent & community impact

Is development consent required under the *Environmental Planning and Assessment Act 1979* to use the premises as a small bar, or to sell liquor during the liquor trading hours to which this application refers (including any extended trading hours application if applicable in **Part F**)?

- No ²
 Yes

Has this consent been applied for?

- No ²
 Yes

▶ On which date?

Did you notify the local police and the Secretary of the development consent application within 2 days of lodging that application?

- No ²
 Yes

▶ On which date? (attach evidence, e.g. notification form)

Have there been any variations to the development application?

- No
 Yes

▶ Did you notify the local police and Secretary of the variation within 2 days? (attach evidence)

- No ²
 Yes

Has development consent been granted?

- No

When do you expect the DA details will be supplied? (the application cannot be approved until the DA is supplied)

- Yes (attach a copy of the development consent)

DA number

DA grant date

2 If you answered **NO** to any of these questions,  Attach a **Community Impact Statement (CIS)**

OFFICE USE ONLY

Application number _____

PART F: LIQUOR TRADING HOURS

i Standard trading hours for a small bar licence are midday to midnight each day of the week, with the exception of restricted trading days.

In the case of a small bar that is not located in a freeze precinct, an extended trading authorisation (ETA) is automatically granted to allow the sale or supply of liquor for consumption on the licensed premises between midnight and 2:00AM immediately following any normal trading day, if development consent allows.

Trading hours allowed by the local consent authority (e.g. the local council) may be different.

19. Trading hours type

What type of trading hours are you applying for? (cross one only)

- Normal small bar trading hours
(includes an automatic extended trading authorisation until 2:00AM for venues not in a freeze precinct)
▶ go to Declaration
- Optional extended trading hours (has a \$1,250.00 fee)
▶ go to Question 20

20. Optional extended trading details

i Applicants may apply for an optional ETA below to extend trading beyond the normal trading hours applicable to the premises.

An extended trading authorisation cannot authorise the sale or supply of liquor after 5:00AM or before 10:00AM on any day of the week. Liquor trading hours must include a compulsory 6-hour closure period each day.

Liquor & Gaming NSW will approve a period that is appropriate to the particular premises and the circumstances, having regard to the objectives of the *Liquor Act 2007*.

i These questions refer to liquor trading hours only. The venue may remain open at any time, but liquor must not be sold or consumed outside of liquor trading hours.

Proposed liquor trading hours

i Must not include times between 5:00AM and 10:00AM

Day	Start time	End time
Monday	:	:
Tuesday	:	:
Wednesday	:	:
Thursday	:	:
Friday	:	:
Saturday	:	:
Sunday	:	:

Proposed 6-hour closure period

i Start times may not be after 5:00AM and End times may not be before 10:00AM

Day	Start time	End time
Monday	:	:
Tuesday	:	:
Wednesday	:	:
Thursday	:	:
Friday	:	:
Saturday	:	:
Sunday	:	:

If the proposed hours are not midday to midnight or 2:00AM, provide reasons and relevant information in support of the trading hours and closure period proposed.

i Applicants should provide an account of the proposed mode of operation of the licensed premises, the demonstrated or likely needs of its patrons, the interests of the local community, and the opinion (if any) of local police towards the proposal.

Applicants should also address how the proposed closure period relates to considerations that Liquor & Gaming NSW will have regard to under section 3(2) of the *Liquor Act 2007*, which are:

- a. the need to minimise harm associated with misuse and abuse of liquor (including harm arising from violence and other anti-social behaviour);
- b. the need to encourage responsible attitudes and practices towards the promotion, sale, supply, service and consumption of liquor; and
- c. the need to ensure that the sale, supply and consumption of liquor contributes to, and does not detract from, the amenity of community life.

i Attach a separate sheet if there is insufficient space

OFFICE USE ONLY

Application number _____

PART G: APPLICATION FEE

- i** The fee for this application is **\$350.00**, which is a combination of a fixed fee (\$150) and a processing fee (\$200).
If you are applying for an extended trading authorisation (ETA) in **Part F**, an additional **\$1,250.00** fee applies. This is a combination of a fixed fee (\$750) and a processing fee (\$500).
- i** The processing fee components are non-refundable in the event that the application is withdrawn or not granted.
The fees do not incur GST, and may be subject to change.

21. Payment details

Are you applying for an ETA in **Part F**? (cross one only)

- No Yes
- ▶ Pay \$350.00 ▶ Pay \$1,600.00

Payment amount ³

Payment method

- MasterCard ³ Visa ³

Card number

Expiry Date

CVV*

* The CVV is the last 3 digits printed on the signature panel on the back of your credit card

Cardholder's name

Cardholder's signature

- Cheque (payable to "Liquor & Gaming NSW")

Cheque drawer's name

Cheque number

Bank

- Money Order
- Cash (Cash can only be accepted if lodging this application in person. Do not mail cash)

³ Under NSW Government policy, a surcharge of 0.4% is added to the payment amount if paid by credit card. Please visit www.liquorandgaming.justice.nsw.gov.au for more information.

OFFICE USE ONLY

Application number _____

Declaration

i The **Application Contact Person listed in Part C** must read, confirm by crossing each box, and sign the declaration below.

- I declare that I am 18 years or older and I am authorised to lodge this application.
- I declare that the contents of this application including attachments are true, correct and complete and that I have made all reasonable inquiries to obtain the information required to complete the application.
- I undertake to notify as soon as practical Liquor & Gaming NSW (L&GNSW) of any change to the information in this application, if the information changes before the application is determined.
- I declare that immediately before, or within two working days of lodging this application, I will provide the required documents to the local police station, and if required to the local consent authority, the occupiers of neighbouring premises and other stakeholders, and affix the site notice to the premises.
- I declare that the applicant is not suspended or disqualified from holding a liquor licence.
- I acknowledge that under section 36 of the *Gaming and Liquor Administration Act 2007* and section 307A of the *Crimes Act 1900* it is an offence to provide false, misleading or incomplete information in this application.
- I acknowledge that failure to provide all required information may result in delay or refusal of the application.
- I understand that specific details I have supplied in this application may be 'personal information' under the *Privacy and Personal Information Protection Act 1998*. Personal information is any information or opinion that identifies an individual, or enables someone to identify an individual.
- I acknowledge that L&GNSW is collecting on behalf of Independent Liquor & Gaming Authority to enable processing of this application. I also understand that L&GNSW will use the information for its intended purpose only, store the information securely, and allow the applicant or licensee to access and update the information. When processing this application, L&GNSW may disclose information to other Government agencies.
- I acknowledge that L&GNSW will publish general information about the application on an electronic noticeboard and information about the application, if granted, on a public register.

Pre-lodgement checklist

i Before submitting your application, you must complete this checklist to ensure that you have included all items required for the application.

Completion

Questions 1-8 have been answered in full

- If the application contact person is a representative of the applicant, **Questions 9 and 10** have been completed.
- The applicant has answered and signed **Question 11** if another person is lodging this application on their behalf.
- All questions in **Part D** have been answered in full for each interested party, and the Contact Person and Approved Manager for the Applicant if the Applicant is an organisation.
- All questions in **Part E** and **Part F** have been answered.
- Payment details are entered in **Part G**.
- Cheque, money order or cash are included if paying by one of those methods.
- The **Declaration** has been read, confirmed and signed.
- The **Application Notices** (see following pages) have been completed and distributed as required, with full copies of this application included with the Police Notice and, if required, the Local Consent Authority Notice.
- If a CIS is required, The **Site Notice** has been, or will be within 2 working days, affixed to the location of the premises as instructed, and will remain affixed until the application is determined. **Failure to do this may result in this application being rejected.**

Attachments

- A copy of the **Floor Plan** is included with each copy of the application.
- A copy of the **Development Consent and evidence of notification** or **CIS** (whichever is applicable) is included with each copy of the application, or Development Consent will be provided as soon as it is available (see **Question 18**).
- Appointment of Approved Manager notice (**Form AM0200**) is included if the applicant is an organisation.
- A list of directors (**ASIC extract or other list**) is included for each organisation that has an interest in this proposed licence.
- If more room is required for any questions, **additional pages** are included with those answers.
- Do NOT submit the fact sheet or information sheets with your application.

Full name	
Signature	Date

Include this page with your application. This page will not be published.

APPLICATION NOTICES

Instructions

The notices on the following pages must be lodged with the respective parties *immediately before, or within two working days* of, lodging an application with Liquor & Gaming NSW.

Follow these instructions carefully. Failure to comply with all requirements may result in refusal of your application.

Police Notice

- For all applications, complete the Police Notice
- A copy of the completed notice, application, and any attachments and plans **must** be lodged:
 - With the **police station nearest to the premises** immediately before, or within two working days of lodging the application with Liquor & Gaming NSW.
- Lodge the original completed notice with the application.

Public Consultation – Site Notice

- If a CIS is required for this application, complete the Public Consultation – Site Notice
- A copy of the completed notice:
 - Must** be affixed to the **location of the proposed licensed premises**.
 - If the premises are yet to be built, the notice must be affixed to a noticeboard erected on the land, and must be protected from weather.
 - If the premises are already erected, the notice should be placed on the inside of an exterior glass window or door.
 - The notice must be legible to members of the public passing the premises or land, and should be facing onto the street that is most likely to be used by passers-by. It should be placed between 1.5 and 2 metres above ground, so it is easily read by a passing adult.
 - **The notice must remain continuously affixed at the location until the application is determined by Liquor & Gaming NSW.**
 - Must** be provided to the **occupiers of surrounding buildings**. This means:
 - any building or land adjoining the licensed premises, regardless of a separating road.
 - any building on land situated within 100 metres of the boundary of the licensed premises.
 - Must** be provided to all **stakeholders** consulted during the Community Impact Statement (CIS) process.
- Lodge the original completed notice with the application.

Local Consent Authority Notice

- If a CIS is required for this application, complete the Local Consent Authority Notice.
- A copy of the completed notice, application, and any attachments and plans **must** be lodged:
 - With the **local council or other consent authority**.
 - With the **local council or other consent authority for a neighbouring local government area (LGA)** if the premises are within **500 metres** of the other LGA.
 - With the Lands division of NSW Department of Primary Industries, if the premises are on Crown Land.
- Lodge the original completed notice with the application.

Failure to strictly comply with these requirements may result in this application being rejected.

POLICE NOTICE

Application for liquor licence or licence authorisation

Application Type

Small bar licence (new licence application)

The applicant below has applied to Liquor & Gaming NSW for a small bar licence. If this application is granted, the applicant will be authorised to serve alcohol to customers at the listed premises (for consumption on-premises only). A maximum of 60 patrons may be on the premises of a small bar during liquor trading hours.

Normal liquor trading hours are:

- midday to midnight every day of the week
- plus automatic extended trading authorisation until 2:00AM for premises not in a freeze precinct.

Application Details

Date of application _____

Applicant's name _____

Proposed licence name _____

Address of licensed premises _____

Liquor trading hours Normal trading hours Applying for extended trading hours
(See application for full details)

Signature of applicant _____ Date _____

Police use only

I (insert name, position and organisation) _____
certify that this notice was received on (date): _____

Send this notice to Liquor & Gaming NSW:

Email: liquorapplications@olgr.nsw.gov.au

Post: Liquor Applications
GPO Box 7060
Sydney NSW 2001

LIQUOR & GAMING NSW USE ONLY

Application number _____

Lodged date _____ Submissions close _____

PUBLIC CONSULTATION - SITE NOTICE

Application for liquor licence or licence authorisation

Application Type

Small bar licence (new licence application)

The applicant below has applied to Liquor & Gaming NSW for a small bar licence. If this application is granted, the applicant will be authorised to serve alcohol to customers at the listed premises (for consumption on-premises only). A maximum of 60 patrons may be on the premises of a small bar during liquor trading hours.

Normal liquor trading hours are:

- midday to midnight every day of the week
- plus automatic extended trading authorisation until 2:00AM for premises not in a freeze precinct.

Application Details

Date of application _____

Applicant's name _____

Proposed licence name _____

Address of licensed premises _____

Liquor trading hours Normal trading hours Applying for extended trading hours
See application noticeboard for full details

Signature of applicant _____ Date _____

Public Submissions

Public submissions or comments about any aspect of this application are welcome, and may be made to Liquor & Gaming NSW within **30 days** of the date of this notice.

For more information about the application, or to make a submission, visit www.liquorandgaming.justice.nsw.gov.au

LOCAL CONSENT AUTHORITY NOTICE

Application for liquor licence or licence authorisation

Application Type

Small bar licence (new licence application)

The applicant below has applied to Liquor & Gaming NSW for a small bar licence. If this application is granted, the applicant will be authorised to serve alcohol to customers at the listed premises (for consumption on-premises only). A maximum of 60 patrons may be on the premises of a small bar during liquor trading hours.

Normal liquor trading hours are:

- midday to midnight every day of the week
- plus automatic extended trading authorisation until 2:00AM for premises not in a freeze precinct.

Application Details

Date of application _____

Applicant's name _____

Proposed licence name _____

Address of licensed premises _____

Liquor trading hours Normal trading hours Applying for extended trading hours
See application noticeboard for full details

Signature of applicant _____ Date _____

Council or other Consent Authority use only

I (insert name, position and organisation) _____
certify that this notice was received on (date): _____

I advise (cross one only)

- development consent is not required to permit the proposed activity
- development consent is required but not in place

development consent is required and in place, and the DA number is _____

Send this notice to Liquor & Gaming NSW:

Email: liquorapplications@olgr.nsw.gov.au

Post: Liquor Applications
GPO Box 7060
Sydney NSW 2001

LIQUOR & GAMING NSW USE ONLY

Application number _____

Lodged date _____

Submissions close _____