

Licence Application

(You must live in NSW to be issued with a NSW Licence)



Transport
Roads & Maritime
Services

- **Learner Licence**
- **Driver Licence** - Car, tractor, implement, light rigid vehicle and medium rigid vehicle.
- **National Heavy Vehicle Driver Licence** - Vehicles with 3 or more axles and more than 8 tonnes gross vehicle mass.
- **Motorcycle Rider Licence**

Office Use

Customer number

Attachments

Proof of Identity (To be produced each time you attend a registry or a service centre.)

To get a New South Wales licence you must prove your identity. You can use your current Roads and Maritime Services issued NSW photo driver licence or NSW Photo Card or one which expired within the last two years. If you do not have this you must use one document from each of the lists below. **Your name should be the same on both documents. Your gender should be the same on both documents, if gender is shown.** A copy of the brochure 'How to prove who you are' is available from your nearest registry or service centre.

NOTE: All documents from **list 1 and 2** must be originals (photocopies are not acceptable) and at least one of them must show your signature. If you do not have a document showing your signature you must complete question 18 on this form. Your photo will be stored on Roads and Maritime database.

We no longer record organ donation details. For more information visit donatelife.gov.au

List 1

An Australian full birth certificate showing parental details issued by the NSW Registry of Births, Deaths and Marriages. Note: Commemorative certificates are not acceptable (except for 1987 and 1988 NSW Historic Birth Certificates).

An overseas birth certificate showing parental details provided a passport or an official Australian travel document is also shown.

A current Australian passport or one that expired within the last two years. Validation with Australian Passport Office may be required for passports issued within the last 2 years.

The following travel documents issued by the Department of Foreign Affairs and Trade:

- a current Certificate of Identity
- a current Document of Identity
- a current Titre de Voyage

A current overseas passport.

An Australian naturalisation or citizenship document issued by the Department of Immigration and Citizenship or the Department of Immigration and Border Protection.

The following documents issued by the Department of Immigration and Citizenship or Department of Immigration and Border Protection:

- a Visa Evidence Card
- a Document for Travel to Australia (up to 5 years from the date of issue on the accompanying visa)
- Evidence of Immigration Status (EIS) ImmiCard (current or expired)
- Permanent Residence Evidence (PRE) ImmiCard
- Residence determination (RDI) ImmiCard

A Roads and Maritime issued NSW photo driver licence or NSW Photo Card that has been expired more than 2 years but less than 5 years. The licence must display a card number and not have been revoked or be reported as lost, stolen or destroyed.

A current photo driver licence from another Australian State or Territory or one that expired within the last two years. If your interstate licence shows your middle name(s) as initial(s), you will require another supporting List 1 or List 2 document showing your full name.

A current photo identity card for the NSW Police Force, excluding civilian staff or family.

A current consular photo identity card issued by the Department of Foreign Affairs and Trade.

List 2

A current Medicare card, Pensioner Concession Card, Department of Veterans' Affairs entitlement card, or any other current entitlement card issued by the Commonwealth Government.

A current plastic credit card, or account card issued by a bank, building society, credit union, American Express or Diners Club International, showing your name and signature.

A passbook or account statement up to one year old, issued by a bank, building society, credit union, American Express or Diners Club International. An account statement must show your name, residential or mailing address and account number, as well as the financial institution's letterhead or stamp.

A telephone (landline only), gas or electricity bill up to one year old.

A water rates, council rates or land valuation notice up to one year old.

A current student identity card, displaying the student's photograph, issued by an Australian secondary school, TAFE or university. Where a student identity card has an issue date, but no expiry date, it may be accepted up to two years from the date of issue.

Evidence of enrolment at an Australian secondary school, TAFE or university up to one year old showing the student's name and address and on the institution's letterhead.

A current Mobility Parking Scheme (MPS) permit issued by Roads and Maritime with or without a photo.

A current Roads and Maritime issued NSW photo Firearm, Security Industry or Commercial Agents and Private Inquiry Agents operator licence.

A current photo identity card for the Australian Defence Force, excluding civilian staff or family.

Proof of Residential Address If none of your proof of identity documents shows your current address, you must produce one of the following documents showing your current address: a current certificate of vehicle registration issued by Roads and Maritime; a driver licence or vehicle registration renewal notice for the coming period issued by Roads and Maritime; a contract of sale, lease arrangement or rental receipt for your place of residence up to two years old. All documents must be originals.

Reference Statement If you cannot provide proof of your residential address you must provide a reference statement at question 17 on this form.

Change of Name If you have changed your name, you need to provide one of the following documents: marriage certificate (for NSW marriage certificates Roads and Maritime will only accept those issued by the RBDM); divorce document bearing the name reverted to; deed poll registered with the relevant authority; change of name certificate issued by the RBDM; full birth certificate showing the name at birth and the new name; a completed Instrument Evidencing Change of Name form which has been registered in the Land Titles Office or a Permanent Resident Evidence (PRE) ImmiCard. Your identity and change of name documents should show a clear link between your names. All documents must be originals.

Translations If a document is not in English it must be accompanied by an official translation by the Community Relations Commission of NSW. Roads and Maritime also accepts translations from the Free Translating Service provided by the Department of Social Services (DSS) or previously the Department of Immigration and Citizenship. The Free Translating Service is only available for eligible people. For information on this service please go to the DDS website: www.dss.gov.au/free-translating

International Drivers If you are a visiting overseas driver and you want to obtain a NSW licence for the first time and if you want the tenure on your overseas licence recognised you must declare it and you may be required to provide further documentary evidence. Licences issued to temporary overseas visitors will be marked with a 'Q' to denote that 'Evidence of permanent resident status not provided'. For more information see our website at rms.nsw.gov.au or the brochure 'Guide for International Drivers'.

Permanent Australian residency must be supported by acceptable documentary evidence or verified online by Roads and Maritime. For a full list of acceptable proof of Australian residency documents, see our website.

Free Licences If you hold a current NSW Pensioner Concession Card (PCC), a Centrelink Confirmation of Concession Card Entitlement form stamped PCC, or a Department of Veterans' Affairs (DVA) Gold Card endorsed 'TPI' or 'EDA' or 'War Widow' or 'War Widower', or a DVA letter or statement certifying a disability pension of 70% or more, an Intermediate pension, or an assessment at 50 or more impairment points, you may be eligible for a free licence. A current interstate licence may be transferred to a NSW licence free of charge.

Eyesight, Knowledge, Driving and other Tests, Medical and Learner Driver Log Book requirements You may be required to undergo an eyesight test, knowledge test and in some cases a medical examination. You may also need to do a driving test or undertake heavy vehicle competency based assessment. Some applicants may be required to pass a Hazard Perception Test and/or a Driver Qualification Test. Rider training or a riding skills test may be needed if you apply for a motorcycle licence. A Learner Driver Log Book may also be issued when you obtain a learner driver licence.

Enquiries If you have any enquiries about applying for a licence, visit our website at rms.nsw.gov.au, call us on 13 22 13, contact a registry or service centre. **Hearing or speech impaired?** Call us on the National Relay Service: TTY users phone 13 36 77 then ask for 13 22 13. Speak and Listen users phone 1300 555 727 and ask for 13 22 13.

Please note If you hold a Mobility Parking Scheme permit you may have to supply a medical report before your licence is issued or renewed. This will not be necessary if your licence is already subject to medical review by Roads and Maritime.

The information given in this application form is correct at the time of printing but is subject to change without notice.

1. Personal details

Family name

Given name(s)

Date of birth

Gender: male female

Residential address (must be in NSW)

Postal address - if different from residential address

Please provide your email address if you would like to register for an online service account, go to rms.nsw.gov.au/online-services for more information.

Email address

Mobile number (if you would like to receive communications)

Pensioner / Interstate - eligible for a free licence or transfer?

No Yes (Pensioner status must be validated online)

2. Are you an Australian citizen or a permanent resident of Australia?

No What is your last date of entry in Australia

Yes Evidence required. (Roads and Maritime may verify permanent residency status online with the Department of Immigration and Border Protection. For more information see our website).

3. Are you an Aboriginal person or Torres Strait Islander? This question is optional. Do not tick either box if you do not wish to answer it.

Answering this question is voluntary. Roads and Maritime may use this information to develop driver licensing and vehicle registration services for Aboriginal people. Roads and Maritime will not disclose this information without your consent unless authorised by law.

No Yes

4. Do you hold or have you ever held a licence to drive or ride or a NSW Photo Card/Proof of Age Card in NSW in the above name or in another name?

No
Yes Give details

Licence/ Customer number

Class of licence

Expiry date

Other name

5. Have you ever been disqualified, prohibited or refused from driving a motor vehicle/vessel or riding a motorcycle in NSW or elsewhere?

No Yes Give details

6. Do you have a disqualification, cancellation, suspension or pending charge against you in NSW or elsewhere or is your licence subject to an appeal for driving, riding or Maritime boating offences?

No Yes Give details

7. Do you hold, or have you ever held, a licence or proof of such a licence, issued by another State, Territory or Country?

No Yes Give details and bring the most recent licence, or documentary proof with you.

If it was issued by an Australian State or Territory it must be surrendered. The issuing authority will be advised and the licence destroyed.

If information needs to be verified, checks may take a number of days.

Note:

- if you have held your driver or motorcycle rider licence for less than 3 years, you will receive a NSW provisional P1 or P2 licence. (Motorcycle rider P2 exemptions may apply)
- you may be issued with a NSW provisional licence if your full first issue date is not displayed on your licence or documentary proof.
- you may be issued with a NSW learner licence if your overseas licence cannot be validated.

State, Territory or Country

Licence number

First issue date

For vehicle types

Expiry date

If you have held any other licence not already declared please indicate the issuing State, Territory or Country.

You may be required to show documentary evidence of this licence.

8. What class of licence are you applying for?

- C Car LR Light rigid HR Heavy rigid
R Motor cycle MR Medium rigid HC Heavy combination
MC Multi combination (B-double or road train)

Please note: If you answer Yes to any question from 9(a) and (b) to 12 you may be required to provide a completed Roads and Maritime medical form. Contact 13 22 13 to obtain a medical form.

9. Do you have (a) diabetes? or (b) epilepsy?

(a) No (b) No

Yes Controlled by: Yes

Insulin (Oral medication (eg tablets) Diet (medical not required)

10. Have you ever had attacks or giddiness, blackouts, fainting or other sudden periods of unconsciousness?

No Yes

11. Do you have any medical, physical or mental disabilities which may affect your driving?

No Yes What are they

12. Do you regularly use drugs (such as stimulants or drugs of addiction) other than prescription medication, which may affect your driving?

No Yes What are they?

13. Will you be wearing glasses or contact lenses when driving or doing the eyesight test?

No Yes contact lenses glasses

14. Do you have an eye or vision condition that may affect your driving? eg monocular vision, double vision, visual field defects, poor night vision.

No Go to 16 Yes Go to 15

15. Does wearing prescription glasses or contact lenses correct or control this condition?

No Provide an eyesight report from an optometrist or doctor.

Yes

16. Privacy Statement and Declaration

Please read carefully before you sign. If you do not tell the truth you can be fined. Any licence you hold could be cancelled.

Roads and Maritime is collecting your personal information for your application for a driver licence and may retain and use it for driver licensing, motor vehicle and road transport or safety purposes.

We are entitled to obtain your personal and health information under road transport legislation and may refuse your application if you do not provide it.

We may disclose your personal information to other driver licensing and vehicle registration agencies; to assess your application or verify the information you provide and for inquiries about motor accidents.

Additionally, where you provide personal information concerning the registration of a vehicle we may disclose that; to confirm any compulsory insurance is current; to anyone proposing to acquire an interest in your vehicle; in respect of inquiries relating to stolen or abandoned vehicles and to any joint registered operator of your vehicle.

We may disclose your health information to assess your application or to verify it. Otherwise we will not disclose your personal or health information without your consent unless authorised by law.

Your personal and health information will be held by us at 101 Miller Street, North Sydney NSW 2060 and you can contact us to request to access or correct it.

You declare that the information on this form is true and complete.

Under road transport legislation it is an offence for anyone to attempt to obtain or renew a driver licence by false statement or dishonest means.

Signature

Date

17. Reference

Required when you cannot provide proof of residential address.

To be completed by a person who has known you for at least 12 months and holds a current NSW unrestricted licence. We may contact the referee to verify information in this application.

Referee's full name (Please print)

Referee's licence number

Referee's daytime contact telephone number

Please note: If you do not tell the truth in your reference statement, both you and the applicant can be fined.

I declare that I have known the applicant for at least 12 months and, that to the best of my knowledge, the personal details given in Question 1 are correct.

I understand that my personal information is being collected for verification of the applicant's personal details. It will be held by Roads and Maritime at 101 Miller Street, North Sydney NSW 2060. My supply of referee's statement is voluntary. Roads and Maritime may disclose my personal information inside and outside NSW to verify the contents of this application.

Signature of referee

Date

18. Witness to applicant's signature

Required when you cannot provide an acceptable proof of identity document that shows your signature.

If witnessed by a parent or guardian they must attend our registry with you and show proof of their own identity.

Name of applicant (block letters)

Signature of applicant

Witness declaration

I certify that the applicant, whose name and signature appears above, has signed in the signature box above in my presence.

My personal information is being collected for verification of the applicant's signature. It will be held by Roads and Maritime at 101 Miller Street, North Sydney NSW 2060. My witnessing of the applicant's signature is voluntary. My personal information held by Roads and Maritime may be disclosed inside and outside NSW to verify the contents of this application.

Name of witness (block letters)

Signature of witness

Position of witness - Employer / school principal / bank manager / parent / guardian (cross out those not applicable)

Date

Daytime contact phone of witness

Business address of witness (can be residential address of parent/guardian)

Postcode

Office Use

Confirm identity - *Applicant's signature*

Confirm identity - *Applicant's signature*

Confirm identity - *Applicant's signature*

Proof of identity (must be produced with each visit)

Stand-alone or primary proof

Stand-alone or primary proof

Stand-alone or primary proof

Document number

Document number

Document number

Passport/Visa - *date of issue or E/D*

Passport/Visa - *date of issue or E/D*

Passport/Visa - *date of issue or E/D*

Secondary proof

Secondary proof

Secondary proof

Secondary proof - *date of issue or E/D*

Secondary proof - *date of issue or E/D*

Secondary proof - *date of issue or E/D*

POI seen-*Signature of reg/SNSW and Staff number*

POI seen-*Signature of reg/SNSW and Staff number*

POI seen-*Signature of reg/SNSW and Staff number*

Proof of residential address

Type of proof

Type of proof

Type of proof

Parent or Guardian Proof of Identity

Type of Proof

Eyesight test/Medical report

Pass without glasses or contacts <input type="checkbox"/>	Pass with glasses or contacts <input type="checkbox"/>	Eyesight report <input type="checkbox"/>	Medical report <input type="checkbox"/>	Eyesight test given - <i>Signature of reg/SNSW and Staff number</i>
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Knowledge Test / Hazard Perception Test / Driver Qualification Test (*cross out whichever is not applicable*)

Name of interpreter - *if used*

Name of interpreter - *if used*

Name of interpreter - *if used*

Interpreter's signature

Interpreter's signature

Interpreter's signature

Interpreter's authority

Interpreter's authority

Interpreter's authority

Confirm identity - *Applicant's signature*

Confirm identity - *Applicant's signature*

Confirm identity - *Applicant's signature*

Pass Fail Date

Pass Fail Date

Pass Fail Date

Test supervisor's signature and Staff number

Test supervisor's signature and Staff number

Test supervisor's signature and Staff number

Driving test

Pass Fail Date

Pass Fail Date

Pass Fail Date

Testing officer's signature

Testing officer's signature

Testing officer's signature

Issued licence

Licence number	Class	Type	First NSW issue or Upgrade/Reissue <input type="checkbox"/>	Date <input type="checkbox"/>	Licence issued- <i>reg/SNSW Signature and Staff Number</i>
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Photo Comparison

No stored image or not requested <input type="checkbox"/>	Matched <input type="checkbox"/>	Mismatched <input type="checkbox"/>
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