

## Introduction

Non-indigenous animals have the potential to impact negatively on the environment, economy and the wider community. Due to the risks associated with transporting controlled category non-indigenous animals into and within NSW, it is important for keepers to document the movement of their animals. Under the *Non-Indigenous Animals Act 1987* there are offences for importing, moving or transporting certain non-indigenous animals without completing appropriate documentation.

## Higher-risk category non-indigenous animals

Anyone wishing to import, move or transport a higher-risk controlled category animal as defined under the Non-Indigenous Animals Regulation 2012 must apply for a permit by completing this form and sending it to the Department of Primary Industries (DPI) for processing. The person who will be responsible for the movement of the animal(s) should complete this form. If the applicant is not the licensed owner the applicant must be authorised by the company or owner/licensee.

## Lower-risk category non-indigenous animals

Anyone wishing to import, move or transport a lower-risk category non-indigenous animal as defined in the Non-Indigenous Animals Regulation 2012 should complete a Transported Stock Statement (TSS). TSS booklets are available from [NSW Local Land Services](#) offices. TSSs are enforced predominantly by police officers, but they can also be enforced by officers who have been authorised to exercise functions conferred on them under the *Local Land Services Act 2013*.

## Movement outside NSW

Non-Indigenous Animals Movement Permits and Transported Stock Statements only cover movements within NSW. Please check with other jurisdictions regarding their movement permit requirements if you plan to move a controlled category non-indigenous animal(s) interstate.

## Completing this application

All answers and additional information you provide must be legible. Please print clearly on the form. As an alternative, if your handwriting is unclear you should have someone else complete the form. Please answer all questions as fully as possible. Add extra pages if you need more space. Sign the declaration where indicated. If you are not the owner the authorisation must also be signed.

If the information you provide is incomplete, inaccurate or imprecise you will receive a single request for supplementary information. If you then fail to provide a satisfactory response within 30 days the application will be rejected. If you still want to move the animal/s post rejection, you will be required to submit a new application with all the necessary information. You will also have to pay another application fee for the application to be assessed.

**Note.** It is an offence under the *Crimes Act 1900* to make a false or misleading statement (whether orally, in a document or in any other way) in connection with an application for a licence or permit.

## Forwarding the application

Please submit either an electronic copy of the application by email (preferably as a pdf file), or one hard copy of this completed application form by post. Please also keep a copy of this application for your records in case it is lost in the mail and must be re-submitted.

## Fees

Please enclose or authorise payment of the Movement Permit application fee: **\$110.00**. This fee is not refundable even if your application is rejected.

## Important notice

You should not move any animals for which this application is being made unless you have been issued with a permit. Importing, transporting or moving a controlled category non-indigenous animal without a permit is a serious offence with fines of up to \$11,000 and up to six months imprisonment for higher-risk category animals.

## Non-indigenous animals movement permit application

Who wants to move the animals proposed in this application? The permit will be issued to this person, who must sign this application and who will be held responsible for complying with all permit conditions.

### 1. Details of the person who will be responsible for moving the animals

This may not be the actual carrier of the animals but will usually be the receiver/owner or the property manager.

Mr, Mrs, Ms, Dr etc.	
Given name(s)	
Surname / Last name	
Position title (if applicable)	
Residential (street) address	
Postal address	
Date of birth	
Home phone	
Business phone	
Mobile phone	
Fax	
Email address	

### 2. Details of the proposed supplier of the animals

Where will the animals be moved from?

Corporation name and ACN (if a company)	
NIA Licence Number (or similar for interstate suppliers)	
Given name(s)	
Surname / Last name	
Street address	
Postal address (if different to street address)	
Phone	
Mobile phone	
Fax	
Email address	

### 3. Details of the proposed receiver of the animals

Where will the animals be moved to?

Corporation name and ACN (if a company)	
NIA Licence Number (or similar for interstate suppliers)	
Given name(s)	
Surname / Last name	
Street address	
Postal address (if different to street address)	
Phone	
Mobile phone	
Fax	
Email address	

### 4. Details of the animals proposed to be moved (attach additional pages if necessary)

Species common name	
Species scientific name	
Number of males	
Individual identification (microchips/tags/tattoos)	
Number of females	
Individual identification (microchips/tags/tattoos)	
Number of unknown sex	
Individual identification (microchips/tags/tattoos)	

## 5. Details of the proposed movement

Purpose of the proposed movement			
Are the animals proposed to be returned and when?			
Date/s to commence			
Date/s to be completed			
Name of carrier/s			
Vehicle registration number/s		State/s of registration	

For additional information in relation to this application contact the NIA Licensing Assessment Officer, Non-indigenous Animals Licensing, Department of Primary Industries:

Phone: (02) 6391 3525 or (02) 6391 3100. Email: [nia.licensing@dpi.nsw.gov.au](mailto:nia.licensing@dpi.nsw.gov.au)

## 6. Authorisation of company contact person / applicant (if not the owner/licence holder)

If you are not the person who owns or holds the licence for the animals, the owner/licensee must sign below to indicate that you are authorised to make this application on their behalf.

### Declaration

I ..... declare that I am the owner/licence holder of the animals the subject of this application and that the person whose signature below is authorised by me to make this application on my behalf / on behalf of the company.

Signature		Date	
Position*		Licence No	

\* Must be a Director if the owner is a company.

### Applicant Declaration

I ..... declare that I am the person who will be responsible for the movement of the animals the subject of this application, that the information contained in this application is complete and accurate, and that in moving the animals I agree that:

- I will inform the DPI prior to and after the movement by contacting the NIA Licensing Assessment Officer on (02) 6391 3525 or by email to [nia.licensing@dpi.nsw.gov.au](mailto:nia.licensing@dpi.nsw.gov.au).
- The vehicle in which the animals are transported will be secured against unauthorised entry to prevent animals being released or escaping during transit.
- In the event of any accident involving the vehicle in which the animals are transported which causes animals to be injured or killed or affects the proposed time/date of completion of the movement of the animals, or if any animals escape from the vehicle, I will notify the DPI immediately by contacting the NIA Licensing Assessment Officer on (02) 6391 3525 or (02) 6391 3100 or by email to [nia.licensing@dpi.nsw.gov.au](mailto:nia.licensing@dpi.nsw.gov.au).
- I will immediately report to the DPI as above if any animals escape during loading, transport or unloading and will take all necessary steps to recapture the animals or destroy them if they cannot be recaptured.
- The animals will be transported in an enclosure on the transporting vehicle that allows them all to assume a normal standing position and to lie down during transport.
- The animals will be transported in compliance with any published Australian standards for transporting animals of the species (American bison will be considered as cattle) including the Australian Animal Welfare Standards and Guidelines for the Land Transport of Livestock available at: <http://www.animalwelfarestandards.net.au>.

- Where specific standards for transporting the animals do not apply the animals will be protected from the elements and wind and not be permitted to suffer while being transported.
- The animals will be transported by the shortest possible major route.
- The animals will not be publicly exhibited while being transported.
- This permit may be withdrawn at any time.

Signature		Date	
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**Note.** Section 307A of the *Crimes Act 1900* makes it an offence to make a false or misleading statement (whether orally, in a document or in any other way) in connection with an application for a licence or permit.

### Submitting this form

**Mail** the completed form and any attachments to:

*NIA Licensing Assessment Officer, Non-indigenous Animals Licensing  
NSW Department of Primary Industries  
Locked Bag 21  
ORANGE NSW 2800*

**Email** the completed form and any scanned attachments to [nia.licensing@dpi.nsw.gov.au](mailto:nia.licensing@dpi.nsw.gov.au)

### Privacy notice

The personal information you provide on this form will be collected and used by NSW DPI for the purposes of:

- confirming your identity as the applicant, animal or property owner;
- issuing a permit and subsequent correspondence under the *Non-Indigenous Animals Act 1987*.

Personal information collected will not be given to any third party without your consent except as above or where required by law. All information provided will be held securely by the Biosecurity Branch of DPI and will be managed in accordance with the *Privacy and Personal Information Protection Act 1998*. You may access or correct this information by contacting the Licensing Assessment Officer above.

## Payment Options

Please indicate how you intend to pay. Direct debits are not accepted for NIA permits.

Fee \$110	<input type="checkbox"/> Personal Cheque	<input type="checkbox"/> Bank Cheque	<input type="checkbox"/> Credit Card
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Cheques should be made payable to NSW Department of Primary Industries.

## Credit card details

Cardholder's name as it appears on the card														
Amount to be debited	\$													
Card type	<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express <input type="checkbox"/> Diners Club													
Card number														
Expiry date month/year			/			CVC 3 or 4 digits on the back (or front) of the card								
Cardholder's signature								Date						

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