

# Tax Assistance Visits for Small Business

The Australian Taxation Office (ATO) provides free visits to people who are new to business, making changes to an existing small business, or need some small business tax help. A one-to-one visit or a presentation to a group can be arranged.

A tax assistance visit is designed to assist people in meeting their business taxation obligations. An ATO field officer will tailor the information to meet the needs of an individual business person or a group.

A visit can cover a range of business taxation obligations.

Information covered can include:

- Australian Business Number (ABN)
- Goods & Services Tax (GST)
- Income tax – income & deductions
- Pay As You Go (PAYG) withholding & instalment
- Record keeping requirements for business
- Capital Gains Tax (CGT)
- Fringe Benefit Tax (FBT)
- Superannuation obligations
- Use of electronic products

Call the Australian Taxation Office on **13 28 66** to arrange for a tax assistance visit.

Further information can be obtained at [www.ato.gov.au/businesses](http://www.ato.gov.au/businesses)