



# Application for Surrender of Registration Certificate

ENVIRONMENTAL PROTECTION ACT 1994  
SECTION 73O

Gladstone Regional Council  
PO Box 29  
GLADSTONE QLD 4680  
(07) 4976 6996

This form is to be used where the registered operator wishes to surrender their registration certificate.

info@gladstonerc.qld.gov.au

## 1. Application Details

Name of Registration Certificate Holder

Postal Address

Contact Numbers

Home	Work / Mobile
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Registration Certificate Number

2. Is surrender application for part of a registration certificate for multiple activities? No  \*Yes

\*If yes, please complete the following, attach more pages if necessary

Environmentally Relevant Activity	Location

## 3. Why is surrender application being made?

Attach more pages if necessary

## 4. Has an audit statement been attached for each activity being surrendered?

Yes No You application is invalid and will not be processed

## 5. Declaration

NOTE: If you have not told the truth in this application you may be liable for prosecution under the relevant Acts or Regulations.

- I apply for the surrender of this registration certificate.
- I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*.
- I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the *Freedom of Information Act 1992* and the *Evidence Act 1977*.

Applicant Name

Applicant Signature

Date

## 6. Applicant Checklist

- Application form(s) completed and signed
- Supporting information or accreditation attached (if applicable)

OFFICE USE ONLY

Date Received:  
CSO Signature:

Licence No.:



# Audit Statement - Surrender of Registration Certificate

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This completed Audit Statement must accompany an application for surrender of a registration certificate. Use a copy of the first and last pages and as many copies of the second pages as necessary. Provide details of the extent of compliance for each condition of the development approval or code of environmental compliance, with supporting evidence as necessary.

The holder of the registration certificate must sign and date the final page and initial and date every other page.

## Example Audit Statement for Registration Certificate

Condition Number	Extent of Compliance with condition / reason for non-compliance
B12	<b>Example Condition:</b> All filled areas must be revegetated as soon as practicable on the completion of waste disposal operations.
	<b>Example Response:</b> When trench was filled, a capping layer of clay was compacted and topsoil was placed on top and seeded with local native grasses.
B13	<b>Example Condition:</b> Rehabilitation must be carried out in such a manner as to minimise releases of wind-blown dust and erosion.
	<b>Example Response:</b> While material was being moved to fill areas, water was used to suppress dust wherever and whenever practicable. Some of the seeds struck and revegetation has begun, but the drought has made it difficult to maintain.
B14	<b>Example Condition:</b> Access to areas awaiting rehabilitation or being rehabilitated must be restricted by suitable barriers to prevent disturbance of these areas.
	<b>Example Response:</b> Old power poles and pole butts were used to keep people from driving up the hill.

\_\_\_\_\_

**Initial**

\_\_\_\_\_

**Date**





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## Example Audit Statement for Registration Certificate Number

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### Declaration

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**Applicant Name**

**Applicant Signature**

**Date**



Position of signatory (eg Director, Manager, Owner, Partner, CEO etc)

The Gladstone Regional Council is collecting your personal information in accordance with the Environmental Protection Act 1994 to process your application. The information will only be accessed by authorised council employees. Some of this information may be given to other Government Departments in case of an emergency. Your information will not be given to any other person or agency unless you have given us permission or we are required by law.