

Application for Registration Certificate for an Environmentally Relevant Activity (ERA)

Application

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Environmental Protection Act 1994

Application for Registration Certificate for an Environmentally Relevant Activity (ERA)

This form is to be used when applying to become a registered operator to carry out one or more ERAs under s73D of the *Environmental Protection Act 1994*. Please label any attachments required alphabetically (e.g. "Attachment A").

PLEASE USE BLOCK LETTERS

1. Applicant Details

<p>The applicant must be a person / company / partnership / body corporate intending to carry out the environmentally relevant activity to which this application relates. <i>Note:</i> A business name or trading name is not a legal entity and should not be entered as an applicant name.</p> <p>Applicant address: should be your registered business address if different from your site or postal address. This address should not be a postal box number.</p> <p>Trading Name: If the applicant trades under a business name, please insert the registered business name. A business names extract must be attached to the application.</p> <p>If the applicant is a company / partnership / body corporate a single preferred contact person must be provided.</p>	<p>Applicant Name: _____</p> <p>ACN or ABN (and ANZIC if applicable): _____</p> <p>Address of Applicant: _____ _____ Post code: _____</p> <p>Trading Name: _____</p> <p>Postal Address: _____ _____ Post code: _____</p> <p>Contact Name: _____</p> <p>Telephone Numbers:(W) _____ (A/H) _____ (Mob) _____ (Email) _____</p>
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2. ERA Details

<p>ERAs are defined in schedule 1 of the <i>Environmental Protection Regulation 1998</i>. A list of ERAs administered by local government can be found in the application kit.</p> <p>Location is the street address of the place at which the ERA will be carried out.</p> <p>Number of employees means persons directly involved in the ERA's excluding administration staff.</p>	<p>1. ERA # _____ Description: _____</p> <p>Location: _____</p> <p>2. ERA # _____ Description: _____</p> <p>Location: _____</p> <p>3. ERA # _____ Description: _____</p> <p>Location: _____</p> <p>Number of employees 1. <input type="text"/> <input type="text"/> <input type="text"/></p>
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3. Which situation best describes this application? (please tick one)

<input type="checkbox"/> I propose to conduct one or more new ERAs subject to a development approval. If your development approval has been granted, state your development approval number	<input type="text"/>
<input type="checkbox"/> If your development approval has not been granted, state the application number	<input type="text"/>
<input type="checkbox"/> I propose to conduct one or more new ERAs subject to a code of environmental compliance.	
<input type="checkbox"/> I propose to conduct one or more existing ERA(s) and the registration certificate is held by another person. This is known as a "continuing registration". (Note: You must complete the dual signature requirement at section 7 at the end of this form.)	
<p>I am operating a level 2 ERA operated under an existing deemed approval or development approval (tick which applies below) and I did not apply for a registration certificate before 4 October 2005.</p> <p>A deemed approval will continue to have effect unless the operator or scale of activity has changed since the activity was deemed to have an approval.</p> <p>A development approval for a level 2 activity will continue to have effect until the term of the development approval (if any) expires or the scale of activity changes.</p> <p>Where a deemed approval or development approval no longer have effect, the operator of the activity must apply for a development approval and registration certificate.</p> <p>Existing deemed approval For an existing development approval, state your development approval number</p>	
<input type="text"/>	

4. Are you applying to have multiple activities on a single registration certificate?

<p>The term multiple activities includes two or more ERAs at a single premises; and one or more ERAs at two or more premises.</p>	<p><input type="checkbox"/> Yes You will need to complete Attachment 1 to demonstrate that all your activities are part of a single integrated operation.</p> <p><input type="checkbox"/> No</p>
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5. Applicant suitability

Note: If any of the yes boxes are ticked please provide complete details of the facts and circumstances surrounding the offence or incident in an attachment.

For a corporation the questions below apply to any of the corporation's executive officers. Otherwise the questions apply to the applicant or another person of whom the applicant is a partner.

Have you ever:

6. received a penalty infringement notice, environmental protection order, restraint order or been convicted of an offence under the *Environmental Protection Act 1994*? Yes No
7. had an environmental authority or registration certificate, or similar licence or permit (however called) under a corresponding law (whether administered by this state, another state or territory, the Commonwealth or another country) cancelled or suspended? Yes No
8. been convicted of an environmental offence under a corresponding law (whether administered by this state, another state or territory, the Commonwealth or another country)? Yes No

Has a company or business you have held a position of management or control in ever, for an incident that occurred whilst you held a position of management or control:

- received a Penalty Infringement Notice, Environmental Protection Order, restraint order or been convicted of an offence under the *Environmental Protection Act 1994*? Yes No
- had an environmental authority or registration certificate, or similar licence or permit (however called) under a corresponding law (whether administered by this state, another state or territory, the Commonwealth or another country) cancelled or suspended? Yes No
- been convicted of an environmental offence under a corresponding law (whether administered by this state, another state or territory, the Commonwealth or another country)? Yes No

6. Declaration

Note: If you have not told the truth in this application you may be liable for prosecution under the relevant Acts or Regulations.

- I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*.
- I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the *Freedom of Information Act 1992* and the *Evidence Act 1977*.
- I am aware that I must not operate without a valid development approval for the ERA, unless the ERA is subject to a code of environmental compliance.
- I will take all reasonable and practical measures to comply with the relevant environmental requirements, including the conditions that apply to the activity I will be carrying out and the general environmental duty.

APPLICANT'S FULL NAME

APPLICANT'S POSITION E.G. (DIRECTOR)

APPLICANT'S SIGNATURE

DATE

7. Continuing registration

If you are applying for a "continuing registration" (see section 3) include the name, signature/agreement and registration number of the current registered operator below:

CURRENT REGISTERED OPERATER'S FULL NAME

CURRENT REGISTRATION NUMBER

CURRENT REGISTERED OPERATER'S SIGNATURE

DATE

8. Applicant checklist

- Application form(s) completed and signed
- Fees paid or enclosed (see Fee schedule in application kit) **Applicable fee:** _____
- Supporting information attached (if applicable)

Please return your completed application kit to:

Crows Nest
135 Emu Creek Road
Crows Nest Q 4355
Tel: 131 872
Fax: (07) 4698 1717

Goombungee
89 Mocatta St
Goombungee Q 435
Tel: 131 872
Fax: (07) 4696 7940

Greenmount
54 Hodgson St
Greenmount Q 4359
Tel: 131 872
Fax: (07) 4697 0290

Clifton
95 King St
Clifton Q 4361
Tel: 131 872
Fax: (07) 4697 4200

Millmerran
2-16 Campbell St
Millmerran Q 4357
Tel: 131 872
Fax: (07) 4695 1563

Oakey
64 Campbell St
Oakey Q 4401
Tel: 131 872
Fax: (07) 4691 2591

Pittsworth
85 Yandilla St
Pittsworth Q 4356
Tel: 131 872
Fax: (07) 4693 1182

Toowoomba
4 Little Street
Toowoomba Q 4350
Tel: 131 872
Fax: (07) 4688 6897

Office notes:

Activity Details

Describe the type of work and services performed by your business.

Environmental Management

Do you have a Site Management Plan (including equipment maintenance, practices and procedures) to prevent pollution or contamination during the normal operations of the activity?

No Yes If Yes, is it documented? No Yes

Do you have an Emergency Plan that includes practices and procedures to prevent pollution or contamination during an emergency situation?

No Yes If Yes, is it documented? No Yes

Do you have any other environmental reports or assessments pertaining to your business? (eg Environmental Impact Statement)

No Yes If Yes, attach a copy.

Does this activity generate any liquid waste?

No Yes Specify _____

a. Do you discharge liquid waste to the sewer?

No Yes

If Yes, does the **property owner** have a Trade Waste Permit?

No Yes Provide permit No: _____

b. Does a contractor remove any liquid waste from the premises?

No Yes

Site Plan

A site plan (a scaled drawing or sketch plan with dimensions) should accompany this application and include the following details:

- ◆ Adjacent land uses
- ◆ Position of the building relative to the site boundaries
- ◆ Location type and height of site fencing or other buffers
- ◆ Location of all noise generating (both stationary and mobile) equipment
- ◆ Location and type of light source (eg showrooms, security, advertising lights)
- ◆ Location of all stormwater drain discharge points (to either stormwater system, natural waterway or canal)
- ◆ Location of all other waste sources (eg gaseous emissions such as overspray etc)
- ◆ Location of sewer entry point

SEE EXAMPLE PLAN ON THE BACK OF THE LAST PAGE.

Locality Details

Are the premises located within 500 metres of the following areas?

a. Hospitals, schools or residential buildings

No Yes Indicate approximate distance: _____

b. Waterbodies (creeks, rivers, lakes, water supply catchments)

No Yes Indicate approximate distance: _____

c. Other sensitive land uses (community parks, children's day care centres, etc)

No Yes Specify and indicate approximate distance

Operating Times

What are the hours of operation for this activity?

Mon-Fri	Start am/pm	Finish am/pm
Saturday	Start am/pm	Finish am/pm
Sunday	Start am/pm	Finish am/pm

Contaminated Land

Is the ground (soil) contaminated with chemicals and/or other waste?

Unlikely Possible Site is registered in the contaminated land register

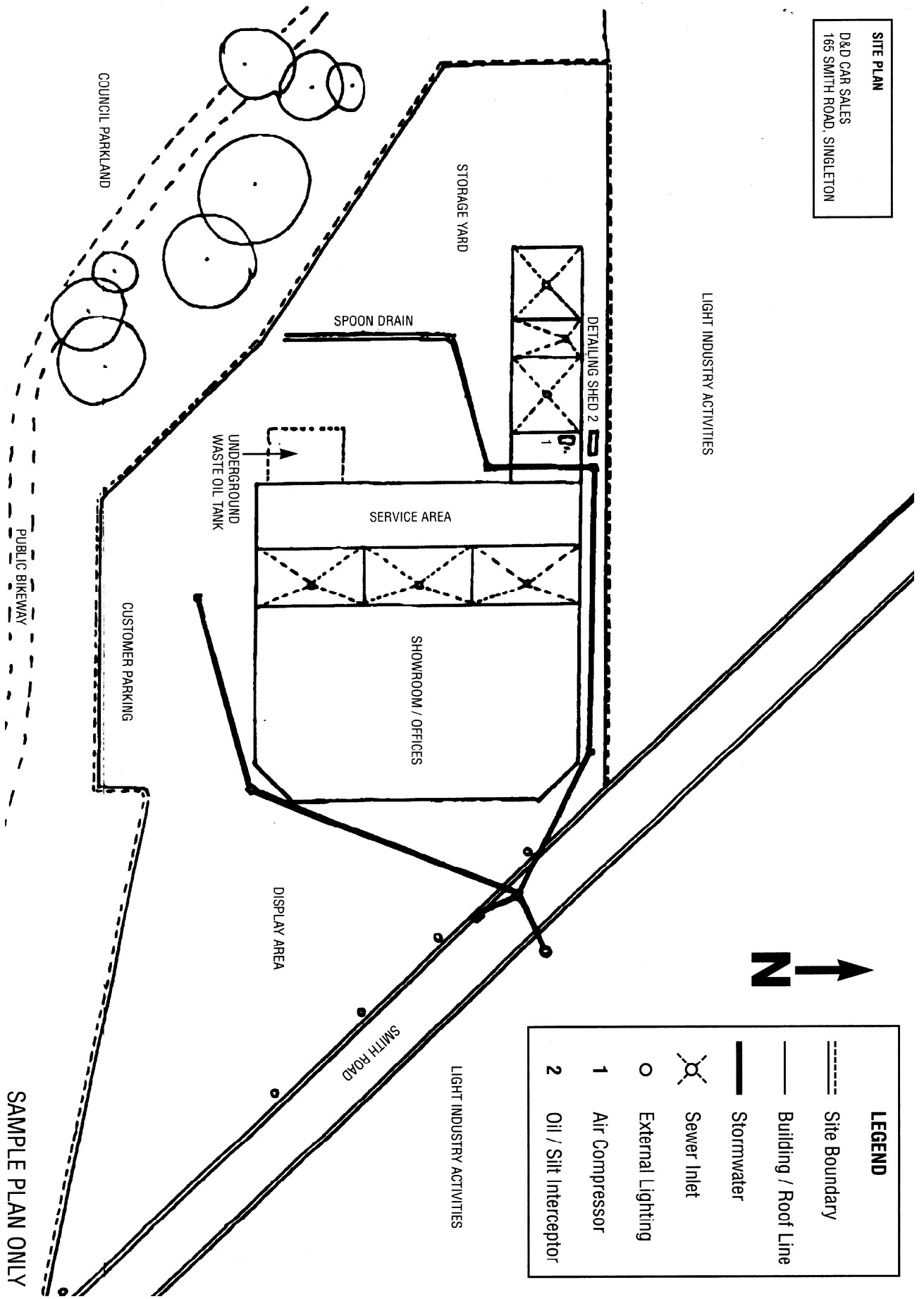
WASTE AND POLLUTION Tick the type and list approximate quantity and disposal method of each waste product.			WASTE MINIMISATION For each of the wastes listed, indicate which wastes, if any, are recycled either on site or off site, treated or minimised through equipment/process modification.		
SOLID WASTES	Approx quantity per month kg or no.	DISPOSAL METHOD	Reuse	Recycle	TREAT WASTES If Yes, please indicate how
Absorbents/kitty litter					
Ash – all types					
Batteries					
Cans/drums – all types					
Empty containers					
Filter Bags/Pads					
Food scraps					
Glass – all types					
Grit – all types					
Leathers					
Metals-off cuts/parts					
Paper/Cardboards					
Plastics inc. foams					
Rags					
Rubbers inc. tyres					
Sand/Ash/Gravel					
Slag – all types					
Woods inc. crates					
LIQUID WASTES	Litres				TREAT WASTES If Yes, please indicate how.
Acids					
Caustics – all types					
Chemicals					
Contaminated stormwater					
Coolants					
Degreasers					
Detergents					
Oils					
Paints/dyes/inks					
Sludges – all types					
Thinners/solvents					
Wash waters					

GASEOUS EMISSIONS	G/m ³ If applic.	CONTROL METHOD		TREAT WASTES If Yes, please indicate how.
Adhesives/bonding				
Carbon Monoxides				
Chlorine compounds				
Dust – grain etc				
Dust – grinding etc				
Dust – road/yards etc				
Dust - wood				
Fluorides				
Furnace				
Heavy metals/vapour				
Odours				
Over sprays				
Ozone depleting substances/CFCs				
Resins/styrene/paints				
Smoke/soot				
Solvent/thinners/ink				
Toxic eg oils/rubbers				
NOISE SOURCES		CONTROL METHOD		TREAT WASTES If Yes, please indicate how.
Abrasive blasting				
Air & power tools				
Air conditioners/fans				
Animal noises				
Compressors				
Extracting equipment				
Grinding/sawing				
Hammering				
Music				
Other machinery				
Sirens/bells/loud speakers/phone				
Vehicular				
LIGHT SOURCES		CONTROL METHOD		TREAT WASTES If Yes, please indicate how.
Advertising				
Car park				
Security				
Vehicular				
Welding/gas-electric				

FUEL/CHEMICALS/HAZARDOUS SUBSTANCES

F & C Liquid	TANK STORAGE		DRUM/PACKAGE	
	U/Ground No. & Vol	A/Ground No. & Vol	60-205L	<60L
Leaded				
Unleaded (Hi-Octane)				
Unleaded (Regular)				
Diesel				
Kero				
Metho				
Turps				
Oil (Heating)				
Oil (Lube)				
Chemicals				
Other				
Other				
Other				
Hazardous				
Other				
Other				
Gas				

SITE PLAN
 D&D CAR SALES
 165 SMITH ROAD, SINGLETON



LEGEND

--- (dashed line)	Site Boundary
— (solid line)	Building / Roof Line
— (thick solid line)	Stormwater
⊗ (circle with cross)	Sewer Inlet
○ (circle)	External Lighting
1	Air Compressor
2	Oil / Silt Interceptor