

Application for approval under Local Law No. 1 (Administration) 2011

Subordinate Local Law No. 1 (Administration) 2011

Schedule: 14 Prescribed Activity : Operation of caravan parks

Year: 2012/13

You MUST complete ALL questions unless the form indicates otherwise. Incomplete forms or forms without all necessary information and documentation will result in your application not being a properly made application.

For all applications, you must:

- complete this form
- complete any other forms relevant to your application
- provide any mandatory supporting information identified on the forms as being required to accompany your application
- submit the fee applicable

Applicant details

Note: the applicant is the person responsible for making the application and need not be the owner of the land. The applicant is responsible for ensuring the information provided on all Cairns Regional Council application forms is correct. Any approval that may be issued as a consequence of this application will be issued to the applicant.

Name / s (individual or company name in full)

For companies, contact name

ABN

Postal address

Contact phone number

Mobile number (non-mandatory)

Fax number (non-mandatory)

e-mail address (non-mandatory)

Business details

Trading name

Business address

Postal address

Manager's name

Manager's contact phone number

Business phone number

Business fax number (non-mandatory)

Business e-mail address (non-mandatory)

Supporting documents, information and/ materials required to complete this application Please complete this checklist in full:	<i>(Please tick the box or indicate N/A where the question is not applicable)</i>	
Have you provided a detailed site plan to scale for the premises?	YES	
Have you provided a copy of letter of approval to operate a caravan park from the owner of the land?	YES	
Have you provided a copy of a water analysis certificate where town water supply is not available?	YES	
Have you supplied a current fire safety report from the Queensland Fire and Rescue Services?	YES	
Have you supplied a report from a qualified electrician?	YES	
Have you supplied a copy of the development approval?	YES	

Premises Checklist:				<i>(insert the number)</i>	
No. of Sites					
No. of Cabins					
No. of Kitchens					
No. of Laundry Facilities		Washers		Dryers	
No. of Toilets		Male		Female	
No. of Showers		Male		Female	

Fee Schedule:	<i>(Insert No. & extend fee)</i>	\$
Registration	1	\$371.00
No. of Sites @ \$3.10 each	=	+
No. of Cabins @ \$11.00 each	=	+
TOTAL		\$

Term of approval: The term of approval is the period stated on the approval.

Term of renewal of approval: The term of any renewal is the same term as the original approval subject to compliance with all conditions stated on the approval.

Declaration: To the Chief Executive Officer, Cairns Regional Council I / We make application under Local Law No. 1 (Administration) 2011 to operate the premises outlined in this form.
Print Name:
Signature: _____ Dated: _____

Cairns Regional Council – Information Privacy Statement
Your personal information has been collected for the purpose of assessing your Application for Approval. The collection of your information is authorised under Local Law No.1 (Administration) 2011 and Subordinate Local Law No.1 (Administration) 2011 Schedule 14 – Operation of Caravan Parks. You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law.

OFFICE USE			
Does the application fit the criterion for granting of approval?	YES		NO
<i>Item 4 (a) whether in the opinion of an authorised person the application is consistent with the provisions of local government's planning scheme and any development approval issued for the site.</i>			
PAYMENT DETAILS :	Receipt Type T163	Payment Amount \$	Receipt Number