

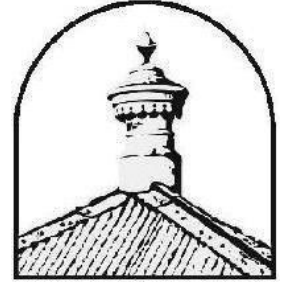
Charters Towers Regional Council

12 Mosman Street, Charters Towers
PO Box 189,
Charters Towers QLD 4820

Telephone 07 4761 5300 Facsimile 07 4787 5344

Email mail@charterstowers.qld.gov.au

Website www.charterstowers.qld.gov.au



*Local Government
Act 2009*

*Local Law 1
(Administration) 2011*

*Subordinate Local Law
1.8 (Operation of
Caravan Parks) 2011*

Operation of Caravan Park

Application for Approval to Operate a Caravan Park

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

Application is for

Approval to Operate a Caravan Park Fee \$ _____

If applicant is a company,
insert company name and
ACN / ARBN.

Applicant/s details

Company name ACN / ARBN

Title (eg. Mr, Mrs, Miss etc.)

Family name

Given names

Position

I declare the information provided in this application to be true and correct.

Signature Date

Title (eg. Mr, Mrs, Miss etc.)

Family name

Given names

Position

I declare the information provided in this application to be true and correct.

Signature Date

Select as applicable.

Contact details

Business Private

Contact person

Postal address

Locality / Suburb State Postcode

Contact ph. Mobile

Contact fax Email

Business name must be registered with Fair Trading.

Please state current address of camping ground or park.

Enter postal address if different from street address.

Real property description - refer to Rates Notice

Park details

Business name			BN		
Company name			ACN / ARBN		
Address of park					
Locality / Suburb		State		Postcode	
Postal address					
Locality / Suburb		State		Postcode	
Lot no.		Reg. plan no.		Parish	
Total no. sites		No. unpowered sites		No. cabins	
No. caravan sites		No. tent sites			
Manager's name					
Is the manager's residence provided? <input type="checkbox"/> No <input type="checkbox"/> Yes					
Is there a kiosk provided? <input type="checkbox"/> No <input type="checkbox"/> Yes					
Is there an office provided? <input type="checkbox"/> No <input type="checkbox"/> Yes					

This is the name and address of the owner/s of the premises. If there are additional owners, please attach additional owner information to this form.

Owner/s consent

Name					
Street address					
Locality / Suburb		State		Postcode	
Contact ph.		Mobile			
Contact fax		Email			
I / We being the owner/s of the property described in this application hereby consent to the afore mentioned applicant/s making this application.					
Signature				Date	

Amenities

Amenities	Male	Female	No. baby baths	
No. toilets			No. laundry tubs	
No. showers			No. washing machines	
No. hand basins			No. ironing boards	
Disabled facilities (AS 1428)			No. clothes lines	

Water supply

Town water Chlorinated Non-chlorinated
 Other (please specify) _____

Lodgement

Please attach the following:

1. A plan drawn to scale not smaller than one to one hundred (1:100) showing:
 - the boundaries of the camping ground / caravan park and the division of the camping ground / caravan park into the sites;
 - details of the facilities for sanitation, washing and laundry;
 - details of water quality, reticulation and drainage;
 - all ancillary facilities; and
 - firefighting equipment.

2. A copy of the additional owner/s consent (if applicable). This consent must state the applicant/s name, the premises to which the application refers, provide details regarding the owner/s consent to the application and be signed by the owner/s.
3. An evacuation plan.
4. The name and address of the proposed resident manager of the camping ground / caravan park and the proposed resident manager's written agreement accepting the responsibilities of resident manager of the camping ground / caravan park.
5. Other information and materials required by the local government.
6. Evidence of any necessary statutory permit, authorisation or approval:
 - for the development and use of the relevant land as a camping ground / caravan park; and
 - for the occupation or use of buildings and structures on the land in connection with the operation of a camping ground / caravan park.

Please note: This application and fee MUST be lodged with your Council

Privacy Statement

The information collected on this form will be used by the Charters Towers Regional Council for the purpose of processing and assessment of your application/request. Your personal details will not be disclosed for a purpose outside of Council protocol, except where required by legislation (including the *Right to Information Act 2009* and *Information Privacy Act 2009*). This information will be stored on Council's database. The information collected will be retained as required by the *Public Records Act 2002*.

Office use only

Application fee		Reg. no.	
Receipt code		ID no.	
Authorised officer		Inspection date	/ /
Recommendation			
		Rec. no.	
Date	/ /	Account property no.	