

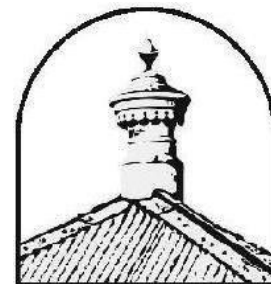
Charters Towers Regional Council

12 Mosman Street, Charters Towers
PO Box 189,
Charters Towers QLD 4820

Telephone 07 4761 5300 Facsimile 07 4787 5344

Email mail@charterstowers.qld.gov.au

Website www.charterstowers.qld.gov.au



**Local Government
Act 2009**

**Local Law 1
(Administration) 2011**

**Subordinate Local Law
1.8 (Operation of
Caravan Parks) 2011 &
Subordinate Local Law
1.6 (Operation of
Camping Grounds)
2011**

Operation of Camping Ground or Caravan Park Alterations

Application for Alterations of Use of Land as a Camping Ground or Caravan Park

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

Application is for

- Operation of Camping Ground - Alterations Fee \$ _____
- Operation of Caravan Park - Alterations Fee \$ _____

If applicant is a company,
insert company name and
ACN / ARBN.

Applicant details

Company name _____ ACN / ARBN _____

Title (eg. Mr, Mrs, Miss etc.)

Family name _____
Given names _____
Position _____

I declare the information provided in this application to be true and correct.

Signature _____ Date _____

Title (eg. Mr, Mrs, Miss etc.)

Family name _____
Given names _____
Position _____

I declare the information provided in this application to be true and correct.

Signature _____ Date _____

Select as applicable.

Contact details

- Business Private

Contact person _____

Postal address _____

Locality / Suburb _____ State _____ Postcode _____

Contact ph.	Mobile
Contact fax	Email

Lodgement

Please attach the following (if applicable):

1. A plan drawn to scale not smaller than one to one hundred (1:100) showing:
 - the boundaries of the camping ground / caravan park and the division of the camping ground / caravan park into sites;
 - details of the facilities for sanitation, washing and laundry;
 - details of water quality, reticulation and drainage;
 - all ancillary facilities; and
 - fire fighting equipment.
2. A copy of the additional owner/s consent (if applicable). This consent must state the applicant/s name, the premises to which the application refers, provide details regarding the owner/s consent to the application and be signed by the owner/s.
3. An evacuation plan.
4. The name and address of the proposed resident manager of the camping ground / caravan park and the proposed resident manager's written agreement accepting the responsibilities of resident manager of the camping ground / caravan park
5. Other information and materials required by the local government.
6. Evidence of any necessary statutory permit, authorisation or approval:
 - for the development and use of the relevant land as a camping ground / caravan park; and
 - for the occupation or use of buildings and structures on the land in connection with the operation of a camping ground / caravan park.

Please note: This application and fee MUST be lodged with your Council

Privacy Statement

The information collected on this form will be used by the Charters Towers Regional Council for the purpose of processing and assessment of your application/request. Your personal details will not be disclosed for a purpose outside of Council protocol, except where required by legislation (including the *Right to Information Act 2009* and *Information Privacy Act 2009*). This information will be stored on Council's database. The information collected will be retained as required by the *Public Records Act 2002*.

Office use only

Application fee		Reg. no.	
Receipt code		ID no.	
Authorised officer		Inspection date	/ /
Recommendation			
		Rec. no.	
Date	/ /	Account property no.	