

Cook Shire Council

10 Furneaux Street
PO Box 3
Cooktown QLD 4895

Telephone 07 4069 5444 Facsimile 07 4069 5423

Email mail@cook.qld.gov.au

Website www.cook.qld.gov.au



*Local Government
Act 1993*

*Local Law No. 22
(Camping Grounds
and Caravan Parks)*

Camping Ground and Caravan Park**Application for a Camping Ground and Caravan Park Permit**

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

Application is for

New Permit

Renewal of Permit

Licence no.: _____

Applicant/s details

Title Mr Mrs Ms Miss Other (specify)

Family name

Given names

Position

I declare the information provided in this application to be true and correct.

Signature

Date

/ /

Title Mr Mrs Ms Miss Other (specify)

Family name

Given names

Position

I declare the information provided in this application to be true and correct.

Signature

Date

/ /

Manager details

This is the name and address of the proposed resident manager of the camping ground / caravan park.

Name

Street address

Locality / Suburb

State

Postcode

Contact ph.

Mobile

Contact fax

Email

I accept the responsibilities of resident manager of the camping ground / caravan park.

Signature

Date

/ /

Contact details

Correspondence from Council will be sent to the contact person.

As per Applicant/s As per Manager Other (specify below):

Contact person

Postal address

Locality / Suburb

State

Postcode

Contact ph.

Mobile

Contact fax

Email

Business name must be registered with the Office of Fair Trading. If a company, insert company name and ACN / ARBN. Please state current address of camping ground or park.

Park details

Business name	BN	<input type="text"/>
Company name	ACN / ARBN	<input type="text"/>
Address of park		
Locality / Suburb	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>
Postal address		
Locality / Suburb	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>
Contact ph.	<input type="text"/>	Mobile <input type="text"/>
Contact fax	<input type="text"/>	Email <input type="text"/>
Permit no.	Expiry date	<input type="text"/>
Lot no.	Reg plan no.	Parish
<input type="text"/>	<input type="text"/>	<input type="text"/>
Total no. sites:	No. unpowered tent sites:	No. unpowered caravan sites:
<input type="text"/>	<input type="text"/>	<input type="text"/>
No. cabins:	No. powered tent sites:	No. powered caravan sites:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Is the manager's residence provided?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Is there a kiosk provided?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Is there an office provided?	<input type="checkbox"/> No	<input type="checkbox"/> Yes

Enter postal address if different from street address.

Camping Ground / Caravan Park Permit no.

Real property description – refer to Rates Notice.

This is the name and address of the owner/s of the premises. If there are additional owners, please attach additional owner information to this form.

Owner/s consent

Name		
Postal address		
Locality / Suburb	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>
Contact ph.	<input type="text"/>	Mobile <input type="text"/>
Contact fax	<input type="text"/>	Email <input type="text"/>
I, being the owner of the property described in this application, hereby consent to the afore mentioned applicant/s making this application.		
Signature	Date	<input type="text"/>

Amenities

	Male	Female		
No. of toilets	<input type="text"/>	<input type="text"/>	No. of baby baths	<input type="text"/>
No. of showers	<input type="text"/>	<input type="text"/>	No. of laundry tubs	<input type="text"/>
No. of hand basins	<input type="text"/>	<input type="text"/>	No. of washing machines	<input type="text"/>
Disabled facilities (AS 1428)	<input type="text"/>	<input type="text"/>	No. of ironing boards	<input type="text"/>
			No. of clothes lines	<input type="text"/>

Water supply

Town water
 Chlorinated
 Non-chlorinated
 Bore
 Other (specify) _____

Lodgement

Please attach the following:

1. A plan drawn to scale not smaller than one to one hundred (1:100) showing (*for new permit only*):
 - the boundaries of the camping ground / caravan park and the division of the camping ground / caravan park into sites;
 - details of the facilities for sanitation, washing and laundry;
 - details of water quality, reticulation and drainage;
 - all ancillary facilities;
 - fire fighting equipment.
2. A copy of the additional owner/s consent (if applicable). This consent must state the applicant/s name, the premises to which the application refers, provide details regarding the owner/s consent to the application and be signed by the owner/s.
3. An evacuation plan.
4. Evidence of any necessary statutory permit, authorisation or approval:
 - for the development and use of the relevant land as a camping ground / caravan park; and
 - for the occupation or use of buildings and structures on the land in connection with the operation of a camping ground / caravan park.
5. Other information and materials required by the local government.

Please note: This application and fee MUST be lodged with Council.

Privacy Statement

You are providing personal information which will be used only for the purpose of delivering services and carrying out Council activities or business specific to your enquiry, request, or application. Your personal information is defined, and handled in accordance with the *Information Privacy Act 2009* and will be accessed only by persons who have been authorised to do so. Your personal information will not be disseminated unless you have given us permission or the disclosure is required by law.

Office use only

G/L number: 3105-1000-0009

Application fee: Receipt number:

Date: Received by:

DWs #:

Application: approved refused

Authorised officer:

Comment:

Date: