

Gladstone Regional Council

101 Goondoon St, Gladstone
PO Box 29
Gladstone QLD 4680

Telephone 07 4976 6996

Facsimile 07 4975 8500

Website: www.gladstonerc.qld.gov.au



GLADSTONE
REGIONAL COUNCIL

Local Government
Act 1993

GRC Local Law 12 -
Caravan Parks

Caravan Park Application - Amendment

The Gladstone Regional Council is collecting your personal information in accordance with Council's Local Law 12 – Caravan Parks to process your Caravan Park Amendment Application. The information will only be accessed by authorised council employees. Some of this information may be given to other Government Departments in case of an emergency. Your information will not be given to any other person or agency unless you have given us permission or we are required by law.

Applicable Fees

Amendment Fee: \$ _____

Licence Number: _____

If applicant is a company,
insert company name and
ACN / ARBN

Applicant/s details

Company name _____ ACN / ARBN _____

Title Mr Mrs Ms Miss Other (specify)

Family name _____

Given names _____

Position _____

Title Mr Mrs Ms Miss Other (specify)

Family name _____

Given names _____

Position _____

Postal address _____

Locality / Suburb _____

State

Postcode

Contact ph.

Mobile

Contact fax

Email _____

I/we agree to abide by the conditions of the licence set by Council.

Signature _____

Date / /

Signature _____

Date / /

The resident manager
details must be completed
and signed agreement
given.

Resident Manager Details

Name: _____

Postal address _____

Locality / Suburb _____

State

Postcode

Contact ph.

Mobile

Contact fax

Email _____

I agree to accept responsibility as the resident manager for the caravan park listed below.

Signature _____

Date / /

Trading name must be registered with the Office of Fair Trading.	Park Details		
	Trading name		ABN
Real property description – refer to Rates Notice.	Street address		
	Locality / Suburb		State <input type="text"/> <input type="text"/> <input type="text"/>
	Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Lot no.		Reg. plan no.	Parish
Hours of operation From _____ to _____			
Contact ph. <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		Mobile <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Contact fax <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		Email	

Amendment (Alteration) Details			

Number of sites located in park.	No. Caravan Sites:	No. Tent Sites:	No. Cabins:	Total No. Sites:																					
Details on amenities provided.	<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 30%;">Amenities</th> <th style="width: 35%;">Male</th> <th style="width: 35%;">Female</th> </tr> </thead> <tbody> <tr> <td>No. Toilets</td> <td> </td> <td> </td> </tr> <tr> <td>No. Showers</td> <td> </td> <td> </td> </tr> <tr> <td>No. Hand Basins</td> <td> </td> <td> </td> </tr> </tbody> </table>		Amenities	Male	Female	No. Toilets			No. Showers			No. Hand Basins			<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 70%;">Amenities</th> <th> </th> </tr> </thead> <tbody> <tr> <td>No. Laundry Tubs</td> <td> </td> </tr> <tr> <td>No. Washing Machines</td> <td> </td> </tr> <tr> <td>No. Dryers / Clotheslines</td> <td> </td> </tr> </tbody> </table>			Amenities		No. Laundry Tubs		No. Washing Machines		No. Dryers / Clotheslines	
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No. Dryers / Clotheslines																									
Water Supply <input type="checkbox"/> Town Water <input type="checkbox"/> Chlorinated <input type="checkbox"/> Non-chlorinated <input type="checkbox"/> Other: Please specify _____																									
Food Does the premises sell food as required by a food business licence under the <i>Food Act 2006</i> ? <input type="checkbox"/> Yes - Please provide copy of licence with application <input type="checkbox"/> No																									

This is the name and address of the owner/s or the premises.	Owner/s consent		
	Name:		
	Postal address		
	Locality / Suburb		State <input type="text"/> <input type="text"/> <input type="text"/>
	Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
	Contact ph. <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		Mobile <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Contact fax <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		Email	
I / We being the owners of the property described in this application hereby consent to the mentioned applicant making this application			
Signature		Date <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/>	

Please attach.

Lodgement

The application must include the following:

1. A Site Plan drawn to scale not smaller than one to one hundred (1:100).
The site plan shall show:
 - The boundaries of the site, the outline of buildings, and the division of the caravan park sites;
 - Details of the facilities for sanitation, washing and laundry to be provided;
 - Details of water quality, reticulation and drainage;
 - All ancillary facilities; and
 - Firefighting equipment.
2. If the applicant is not the owner of the land on which the caravan park is situated - the written consent of the owner to the application.
3. An evacuation plan.
4. The name and address of the resident manager of the caravan park and the written agreement of the resident manager accepting responsibilities of resident manager of the park.

Before the application is granted, the applicant must provide evidence of any necessary statutory permit, authorisation or approval:

- For the development and use of the relevant land as a caravan park; and
- For the occupation or use of buildings and structures on the land in connection with the operation of a caravan park.

Please note: This application and fee MUST be lodged with your Council and will not be processed unless all information is received.

Office use only

Fee	Date / /
Scheduled category	File no.
Receipt no.	Access no.
Licence no.	