

# McKinlay Shire Council

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**Local Government  
Act 2009**

**Local Law 13  
(Caravan Parks and  
Camping) 2002**

## Camping Ground & Caravan Park

### Application for Approval to Operate a Camping Ground or Caravan Park

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

#### Application is for

Camping Ground

Fee \$ \_\_\_\_\_

Caravan Park

Fee \$ \_\_\_\_\_

#### Applicant/s details

**If applicant is a company,  
insert company name and  
ACN / ARBN.**

Company name

ACN / ARBN

Title  (eg. Mr, Mrs, Miss etc.)

Family name

Given names

Position

I declare the information provided in this application to be true and correct.

Signature

Date

Title  (eg. Mr, Mrs, Miss etc.)

Family name

Given names

Position

I declare the information provided in this application to be true and correct.

Signature

Date

#### Contact details

**Select as applicable.**

Business

Private

Contact person

Postal address

Locality / Suburb

State

Postcode

Contact ph.

Mobile

Contact fax

Email

Business name must be registered with Fair Trading.

Please state current address of camping ground or park.

Enter postal address if different from street address.

Real property description - refer to Rates Notice

## Park details

Business name			BN		
Address of park					
Locality / Suburb		State		Postcode	
Postal address					
Locality / Suburb		State		Postcode	
Lot no.		Reg. plan no.		Parish	
Total no. sites		No. unpowered sites		No. cabins	
No. caravan sites		No. tent sites			
Manager's name					

Is the manager's residence provided?  No  Yes  
Is there a kiosk provided?  No  Yes  
Is there an office provided?  No  Yes

This is the name and address of the owner/s of the premises. If there are additional owners, please attach additional owner information to this form.

## Owner/s consent

Name					
Street address					
Locality / Suburb		State		Postcode	
Contact ph.		Mobile			
Contact fax		Email			
I / We being the owner/s of the property described in this application hereby consent to the afore mentioned applicant/s making this application.					
Signature				Date	

## Amenities

Amenities	Male	Female	No. baby baths	
No. toilets			No. laundry tubs	
No. showers			No. washing machines	
No. hand basins			No. ironing boards	
Disabled facilities (AS 1428)			No. clothes lines	

## Water supply

Town water  Chlorinated  Non-chlorinated  
 Other (please specify) \_\_\_\_\_

## Lodgement

Please attach the following:

1. A plan drawn to scale not smaller than one to one hundred (1:100) showing:
  - the boundaries of the camping ground / caravan park and the division of the camping ground / caravan park into the sites;
  - details of the facilities for sanitation, washing and laundry;
  - details of water quality, reticulation and drainage;
  - all ancillary facilities; and
  - firefighting equipment.

2. A copy of the additional owner/s consent (if applicable). This consent must state the applicant/s name, the premises to which the application refers, provide details regarding the owner/s consent to the application and be signed by the owner/s.
3. An evacuation plan.
4. The name and address of the proposed resident manager of the camping ground / caravan park and the proposed resident manager's written agreement accepting the responsibilities of resident manager of the camping ground / caravan park.
5. Other information and materials required by the local government.
6. Evidence of any necessary statutory permit, authorisation or approval:
  - for the development and use of the relevant land as a camping ground / caravan park; and
  - for the occupation or use of buildings and structures on the land in connection with the operation of a camping ground / caravan park.

**Please note: This application and fee MUST be lodged with your Council**

### Privacy Statement

The Council is collecting your personal information in accordance with current legislation to process your application. The information will only be accessed by authorised council employees. Your personal details will not be disclosed to a third party outside the process of dealing with your application, except where required by legislation (including the *Right to Information Act 2009*) or as required by Queensland State Government.

### Office use only

Application fee		Reg. no.	
Receipt code		ID no.	
Authorised officer		Inspection date	/ /
Recommendation			
		Rec. no.	
Date	/ /	Account property no.	