

Richmond Shire Council

50 Goldring Street, Richmond
PO Box 18,
Richmond QLD 4822



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Email enquiries@richmond.qld.gov.au
Website www.richmond.qld.gov.au

Local Government
Act 1993

Local Law
(Camping Grounds)
(Caravan Parks)

Camping Ground and Caravan Park Alterations

Application for Alterations of Use of Land as a Camping Ground or Caravan Park

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

Application is for

Camping Ground and Caravan Park - Alterations Fee _____

Applicant/s details

Title Mr Mrs Ms Miss Other (specify)

Family name

Given names

Position

I declare the information provided in this application to be true and correct.

Signature _____ Date / /

Title Mr Mrs Ms Miss Other (specify)

Family name

Given names

Position

I declare the information provided in this application to be true and correct.

Signature _____ Date / /

Select as applicable.

Contact details

Business Private

Contact person

Postal address

Locality / Suburb

State

Postcode

Contact ph.

Mobile

Contact fax

Email _____

Park details

Business name must be registered with the Office of Fair Trading. If applicant is a company, insert company name and ACN / ARBN. Please state current address of camping ground or park.

Business name _____ BN

Company name _____ ACN / ARBN

Address of park

Locality / Suburb

State

Postcode

Enter postal address if different from street address.

Postal address _____

Locality / Suburb _____ State Postcode

Contact ph. Mobile

Contact fax Email _____

Camping Ground / Caravan Park Licence no.

Licence no. _____ Expiry date / /

Real property description – refer to Rates Notice.

| | | |
|-------------------|---------------------|------------|
| Lot no. | Reg. plan no. | Parish |
| Total no. sites | No. unpowered sites | No. cabins |
| No. caravan sites | No. tent sites | |

Manager's name _____

Is the manager's residence provided? No Yes

Is there a kiosk provided? No Yes

Is there an office provided? No Yes

Owner/s consent

This is the name and address of the owner/s of the premises. If there are additional owners, please attach additional owner information to this form.

Name _____

Street address _____

Locality / Suburb _____ State Postcode

Contact ph. Mobile

Contact fax Email _____

I, being the owner of the property described in this application, hereby consent to the afore mentioned applicant/s making this application.

Signature _____ Date / /

Alterations

Provide details of proposed alterations

| |
|--|
| |
| |
| |
| |
| |

Amenities

| | Male | Female | | |
|-------------------------------|------|--------|----------------------|--|
| No. toilets | | | No. baby baths | |
| No. showers | | | No. laundry tubs | |
| No. hand basins | | | No. washing machines | |
| Disabled facilities (AS 1428) | | | No. ironing boards | |
| | | | No. clothes lines | |

Water supply

Town water Chlorinated Non-chlorinated

Other (please specify) _____

Lodgement

Please attach the following:

1. A plan drawn to scale not smaller than one to one hundred (1:100) showing:
 - the boundaries of the camping ground / caravan park and the division of the camping ground / caravan park into sites;
 - details of the facilities for sanitation, washing and laundry;
 - details of water quality, reticulation and drainage;
 - all ancillary facilities;
 - fire fighting equipment.
2. A copy of the additional owner/s consent (if applicable). This consent must state the applicant/s name, the premises to which the application refers, provide details regarding the owner/s consent to the application and be signed by the owner/s.
3. An evacuation plan.
4. The name and address of the proposed resident manager of the camping ground / caravan park and the proposed resident manager's written agreement accepting the responsibilities of resident manager of the camping ground / caravan park.
5. Other information and materials required by the local government.
6. Evidence of any necessary statutory permit, authorisation or approval:
 - for the development and use of the relevant land as a camping ground / caravan park; and
 - for the occupation or use of buildings and structures on the land in connection with the operation of a camping ground / caravan park.

Please note: This application and fee MUST be lodged with your Council.

Office use only

| | | | |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------|
| Application fee | | Reg. no. | |
| Receipt code | | ID no. | |
| Authorised officer | | Inspection date | |
| Recommendation | | | |
| | | | Rec. no. |
| Date | <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | Account property no. | |