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LOCAL GOVERNMENT ACT 1993
LOCAL LAW NO. 18 - RENTAL ACCOMMODATION WITH SHARED FACILITIES - JOHNSTONE SHIRE
LOCAL LAW NO. 8 - RENTAL ACCOMMODATION WITH SHARED FACILITIES - CARDWELL SHIRE
LOCAL LAW NO 43 - MOTELS - CARDWELL SHIRE
APPLICATION FOR REGISTRATION OF RENTAL ACCOMMODATION PREMISES WITH SHARED FACILITIES
2011 - JUNE - 2012

To: Chief Executive Officer, Cassowary Coast Regional Council

I hereby apply for Registration of Rental Accommodation Premises with Shared Facilities within the Cassowary coast Regional Council

Application for: New [] Renewal: []
BED & BREAKFAST [] FARM STAY [] HOSTEL []
BOARDING HOUSE [] GUEST HOUSE [] BACKPACKER []
MOTEL [] MOTEL TRANSFER []

Section 1 - Applicant Details (Please print)

Full Name (Proprietor/s):
Telephone: Mobile:
Facsimile: Email:
Address:

Section 2 - Business Details (Please print)

Contact Name for this application:
Telephone: Mobile:
Facsimile: Email:
Company Name: (If applicable)
Director/s Name:
Trading Name: (If applicable)
Business Address:
Real Property Description: Lot No: Registered Plan No:
Postal Address of Food Premises
Manager's Name in full: (if different)

Section 3 – Facilities

Maximum number of persons accommodated:	<input type="text"/>	Number of bathrooms:	<input type="text"/>
Number of single bedrooms:	<input type="text"/>	Number of toilets:	<input type="text"/>
Number of double bedrooms	<input type="text"/>	Number of kitchens:	<input type="text"/>
Number of other bedrooms, (eg dorm)	<input type="text"/>	Number of dining rooms:	<input type="text"/>

Section 4 – Fee Schedule

- APPLICATION FOR NEW PREMISES DESIGN & FIT OUT \$175.00
Plus the appropriate fee – see below
- BED & BREAKFAST \$105.00 Plus \$6.50 per person
- FARM STAY \$105.00 Plus \$6.50 per person
- BOARDING HOUSE \$210.00 Plus \$6.50 per person
- BACKPACKER HOSTEL \$210.00 Plus \$6.50 per person
- GUEST HOUSE \$210.00 Plus \$6.50 per person
- MOTEL \$115.00 Plus \$11.00 per unit
- MOTEL TRANSFER \$ 90.00

Site Manager's Contact Name for this application: _____

Telephone: _____ Mobile: _____

ALL SECTIONS MUST BE COMPLETED FOR YOUR APPLICATION TO BE PROCESSED WITHOUT DELAY

Checklist:

- A copy of a recent Pest Control Report from a licensed pest control operator must be provided.
- A copy of your current public liability 'Certificate of Currency' to the value of \$5,000,000.
- A recent QFRS Fire Safety Inspection.

New premises – additional requirements:

- For New Hostels & Motels you **MUST** enclose a copy of the current floor plan of the premises with details of bed locations.
- For New Premises you **MUST** enclose copies of detailed drawings of the premises and facilities and submit with a plan fee of \$100.00.
- For New Premises you **MUST** supply a copy of letter of approval to operate rental accommodation in writing from the owner of the land, if applicable.

Signature of Applicant: _____ Date: _____

Office Use	Cashier Initials	Fee Paid	Date	Receipt Number	GL Code
					6820-1442-0000

The Cassowary Coast Regional Council respects your privacy. Personal Information on this form is collected in accordance with the Information Privacy Act 2009 guidelines and is used only by Cassowary Coast Regional Council staff for the purpose of Local Law operational activities and functions and will not be disclosed unless required by Law.