

Accommodation & Facilities

Application Form

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Section 1 Licence type

(Please tick what type of business you are applying for)

- | | |
|--|--|
| <input type="checkbox"/> Rental Accommodation with Shared Facilities | <input type="checkbox"/> Boarding house/Hostel |
| <input type="checkbox"/> Camping and Camping Grounds | <input type="checkbox"/> Caravan Park |
| <input type="checkbox"/> Swimming Pool / Transfer | <input type="checkbox"/> Flats |
| <input type="checkbox"/> Aged Persons Home | <input type="checkbox"/> Host Farm |
| <input type="checkbox"/> Bed & Breakfast Establishment | <input type="checkbox"/> Motel/Hotel |

Section 2 A Licensee details for Individual

New Licensee Name.....

Postal Address.....

Business Phone.....Mobile.....Home Phone.....

ABN #..... Date of commencement.....

Section 2 B Licensee details for Company / Incorporated Association

Full Name of Company / Incorporated Association.....

Registered Address for Company or Association.....

Business Phone.....Mobile.....Home Phone.....

ABN #..... Date of commencement.....

Company Directors / Incorporated Association Management Committee Members			
Title	Surname	First Name	Middle Name

Section 3 Fixed Premises Details

Business Name.....Complex Name.....
Shop No.....Street No.....Street.....
Suburb.....Postcode.....Postal Address.....
Business Ph.....Home Ph.....Mobile.....Fax.....
Email.....Contact Name.....

Section 4 Applicant’s Signature

I hereby certify that all information on this form is true and correct and I am aware that any false or misleading information could result in the refusal of my application. I am aware that it is an offence to knowingly provide false or misleading information.

I understand that the information provided and in accordance with this application may be disclosed publicly under the *Freedom of Information Act 1992* and the *Evidence Act 1977*.

I have also enclosed the appropriate fees, extracts of ABN/ACN and any other relevant documentation.

Applicant’s
Name _____ Signature _____ Date _____

Section 5 Registration Transfer

(Must be completed for registration transfers)

Licence / Registration No:

Previous Trading Name:

Previous Licensee Name:

Address:

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Previous Licensee Signature: Date:

Fees

Application Type	Licence Fee	Basis & Duration
Application for permit for premises with shared facilities pursuant to Local Law	\$	Per plan approval, includes issue of initial permit
Registration & Licences		
Aged persons home	\$	District fee only
Bed & Breakfast establishment	\$	District fee only
Boarding House / Hostel		
(i) 6 guests or less	\$	District fee only
(ii) 7 guests or more	\$	
Caravan Park – per site	\$	District fee only
Flats – per flat	\$	District fee only
Host Farm	\$	District fee only
Motel / Hotel – per residential unit	\$	District fee only
Application for Camping Ground Permit	\$	City fee only
Cecil Plains Caravan Park		
a) Non Permanent		
i) Service site with access to ablution facility / night	\$	
ii) Tent site with access to ablution facility / night (non-perm users receive 3 rd night free)	\$	
b) Permanent		
i) Serviced site with access to ablution facility (>7 days & <28 days) / week	\$	Millmerran fee only
ii) Serviced site with access to ablution facility (>28 days) / week	\$	
c) Casual		
Casual use of ablution facility / use	\$	
d) Non Serviced Site		
i) With no access to ablution facility but with access to common black water dump (self-contained units only) – Max 3 nights	\$	
ii) In excess of 3 nights (price / week)	\$	
Swimming pool permit application	\$	City fee only
Transfer of swimming pool permit	\$	City fee only

For online information please visit: www.toowoombaRC.qld.gov.au/toolbox