

**1. Applicant details**

Permit holder	
Corporation, business, incorporated association or person	ABN
Applicant name/s*	
Contact 1	
Surname	Given names
Postal address	
Email	Phone
Contact 2	
Surname	Given names
Postal address	
Email	Phone

\*Please attach an additional sheet if there are more than two applicants.

**2. Public liability insurance**

**Sunshine Coast Council must be noted as an interested party on the Certificate of Currency and level of cover must be \$20,000,000.**

Has a copy of the Certificate of Currency been attached to the application?	<input type="checkbox"/> Yes	* Date certificate will be provided:
	<input type="checkbox"/> No*	

**3. Permit details**

Description of produce to be sold from stall		
Detail equipment required		
Location of Activities ( <i>attach site plan</i> )		
Detail frequency of use	Days	Hours/times

**Privacy**  
 Council will use any personal information provided by you for the intended purpose only and for remaining in contact with you. Council is authorised to collect this information in accordance with the Local Government Act 2009 and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Council may provide information about you to any relevant Queensland State Department. Your personal information is dealt with in accordance with council's privacy policy.

**www.sunshinecoast.qld.gov.au** | mail@sunshinecoast.qld.gov.au | T 07 5475 7272 F 07 5475 7277

**Postal address** Locked Bag 72 Sunshine Coast Mail Centre Qld 4560 | ABN 37 876 973 913

**Caloundra office** 1 Omrah Avenue Caloundra Qld 4551

**Maroochydore office** 10 First Avenue Maroochydore Qld 4558

**Nambour office** Corner Currie and Bury Streets Nambour Qld 4560

#### 4. Application checklist

##### Additional requirements to be submitted with your application form:

- Copy of current Certificate of Currency (Public Liability Insurance) for minimum \$20 million (\$20,000,000) in the business name, noting Sunshine Coast Council as an interested party against any claims and cover the situation occupied by type of activity.
- Complete the Indemnity form attached to this application (page 6)
- Site plan of locations where activity will be undertaken

#### 5. Fees and charges

Primary producer. Application fee (non-refundable)	Nil
Non primary producer. Application fee (non-refundable)	\$138.00
Annual renewal (non primary producer)	\$46.00

**Note: Permits are valid from the date of issue to 30 June and incur an annual permit fee**

#### 6. Declaration of applicant

I/We, the applicant, declare that the above information is correct in all respects, at the time of lodgement of this application with the Sunshine Coast Regional Council. Should any of the details given in relation to this application be changed in the future, the Applicant shall advise the Sunshine Coast Regional Council in writing prior to any such change being implemented.

Signature	Date
Signature	Date

#### OFFICE USE ONLY

Application no.	Amount paid	Date paid	Receipt no.	Initial	Date stamp

#### 7. Payment options

In person	Customer service centres: 8.30 am to 4.30 pm Monday to Friday (excludes public holidays).			
By mail	Cheque or money order to be made payable to: Sunshine Coast Regional Council.			
	<input type="checkbox"/> Cheque	<input type="checkbox"/> Money order	<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa
	Card number		Expiry date	Amount \$
	Name on card		Signature of cardholder	
	Phone	Is a receipt required?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

## Road side stall general information:

Farmers or rural property owners who wish to operate a roadside stall must complete and lodge an application. Staff will assess the application and visit the site to make sure it is safe for motorists to pull off the road and that the structure is fit for its purpose. An annual permit will only be issued to approved applicants. Primary producers and farmers are exempted from paying fees.

### Definition of Roadside Stall

Roadside stalls are small-scale semi-permanent structures constructed along the boundary line of a rural property, for the purpose of selling farm produce such as fruit and vegetables that has been grown on that property. The stall may be adjoined to the fence but protrudes into the council verge or road reserve. Stalls that are located wholly within private property do not require a permit.

Vehicles that park on the roadside and offer items for sale are considered to be commercial vendors and do not fall into this category.

### Who can operate a Roadside stall?

Only properties located in areas zoned rural under the Caloundra, Maroochy or Noosa Planning Schemes may operate a roadside stall.

### Permitted to be sold:

- Seedlings and potted plants propagated on the property
- Whole fruit and vegetables grown on the property
- Cut fruit and vegetables grown on the property, providing the property owners have a Food Business Licence
- Manufactured food such as jams made from produce grown on the property, providing the property owners have a Food Manufacturers Licence and operate within the Health Regulations.

### Not permitted to be sold:

- Animal manure
- Firewood
- Craft items, regardless of whether they are manufactured from items produced on the property.

### Is building approval needed?

A building approval is not required providing the structure meets the following criteria\*:

- The plan area of the stall is not more than 10m square
- The height of the stall is not more than 2.4m above natural ground level
- Any side of the stall is no longer than 5m

### Site Plan

A detailed site plan is required with your application, showing the proposed, or existing, location of the stall in relation to your property boundary. Please mark identifying features such as roads, driveways and other buildings. The site plan can be a simple pen line drawing.

### Application Fee

Primary producers and farmers are exempt from fees.

The cost to apply for a permit is \$138. This fee is non-refundable if your application is unsuccessful. If your application is successful there will be an annual permit renewal fee of \$46.

### Assessment Process

- Complete application form and submit with required supporting documentation and application fee (if applicable).
- Assessment process will take from 3 – 4 weeks.
- If the application is approved, an annual permit will be issued to the mailing address supplied.
- If the application is not approved, a letter outlining the reasons for declining the application will be issued to the mailing address supplied.

**THIS DEED** is given the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

By \_\_\_\_\_ (Name of Permit Holder)

called "the **Indemnifier**"

Of \_\_\_\_\_ (Address)

To the SUNSHINE COAST REGIONAL COUNCIL (hereinafter called "**Council**").

**WHEREAS the Indemnifier** has applied to the Council for authority to use an area of Council controlled land

**NOW THIS DEED WITNESS** that in consideration of **Council** granting the **Indemnifier** authority to use Council controlled land, the **Indemnifier** agrees to take out and keep current during the period of authority a public liability insurance policy in a form approved by **Council** in the name of the **Indemnifier** insuring, for a sum no less than twenty million dollars, the **Indemnifier** against all actions, costs, claims, charges, expenses and damages whatsoever which may be brought or made or claimed against the **Indemnifier** arising out of or in relation to the **Indemnifier's** activity and or use of Council controlled land. The public liability insurance policy must extend to cover **Council** in respect to claims for personal injury or property damage arising out of the negligence of the **Indemnifier**.

The **Indemnifier** hereby indemnifies and keep indemnified and holds harmless **Council**, it's servants and agents and each of them from and against all actions, costs, claims, charges, expenses and damages whatsoever which may be brought or made or claimed against them or any of them arising out of or in relation to the Indemnifier's activity and or use of the Council controlled land. The **Indemnifier's** liability to indemnify **Council** shall be reduced proportionally to the extent that any act or omission of **Council**, its servants or agents, contributed to the loss or liability.

EXECUTED AS A DEED POLL by THE INDEMNIFIER

Signature \_\_\_\_\_

In the presence of:

Signature of Witness \_\_\_\_\_

Name of Witness \_\_\_\_\_

OR

EXECUTED BY \_\_\_\_\_

In accordance with Section 127 of the Corporations Act

Director \_\_\_\_\_

Director/ Secretary \_\_\_\_\_