

**1. Applicant details**

Surname		Given names	
Postal address			
Suburb		State	Postcode
Business phone	A/H phone	Mobile	
Email address			
Preferred contact method for correspondence (ensure details are provided above):		<input type="checkbox"/> Email	<input type="checkbox"/> Post

**2. Not for Profit Organisation details**

Not for Profit Organisation name			
Postal address			
Suburb		State	Postcode
Business phone	Alternate phone	Mobile	

**2. Public liability insurance**

The Certificate of Currency must note Sunshine Coast Council as an interested party and level of cover must be \$20,000,000.

Name of insured		Name of insurer	
Level of cover	Policy no	Expiry date	

**3. Street Stall details**

<input type="checkbox"/> 1. Buderim - Burnett St - Nyenaman Square – opp ANZ Bank	<input type="checkbox"/> 5. Other (please specify):
<input type="checkbox"/> 2. Caloundra - Bulcock St - Westpac Bank	<input type="checkbox"/> 6. Woombye - Blackall St - Woombye News
<input type="checkbox"/> 3. Maleny - Maple St – IGA – LH side of entrance	<input type="checkbox"/> 7. Woombye - Blackall Street - IGA
<input type="checkbox"/> 4. Nambour - Lowe Street – Grangers Shoe Store	<input type="checkbox"/> 8. Yandina - Stevens Street - IGA (Store Relocated)

#	Proposed date	Proposed time	Location number (number at start of locations above)
1			
2			
3			
4			
5			
6			
7			
8			

**Description of stall activity:**

**Privacy**  
 Council will use any personal information provided by you for the intended purpose only and for remaining in contact with you. Council is authorised to collect this information in accordance with the Local Government Act 2009 and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Council may provide information about you to any relevant Queensland State Department. Your personal information is dealt with in accordance with council's privacy policy.

[www.sunshinecoast.qld.gov.au](http://www.sunshinecoast.qld.gov.au) | [mail@sunshinecoast.qld.gov.au](mailto:mail@sunshinecoast.qld.gov.au) | T 07 5475 7272 F 07 5475 7277

Postal address Locked Bag 72 Sunshine Coast Mail Centre Qld 4560 | ABN 37 876 973 913

**Caloundra office** 1 Omrah Avenue Caloundra Qld 4551  
**Maroochydore office** 10 First Avenue Maroochydore Qld 4558  
**Nambour office** Corner Currie and Bury Streets Nambour Qld 4560

#### 4. Application checklist

##### Additional requirements to be submitted with your application form:

- Where a third party applicant is applying to fundraise on behalf of a registered not for profit organisation they must provide a letter of consent from the not for profit organisation.
- Copy of current Certificate of Currency (Public Liability Insurance) for a minimum \$20 million (\$20,000,000) in the not for profit organisation name, noting Sunshine Coast Council as an interested party to cover the permitted activity.

**Please Note:** applications cannot be accepted unless the Public Liability insurance **is in the name of the not for profit organisation** (cannot be accepted if the Certificate of Currency is in the name of another organisation)

- Complete the Indemnity form attached to this application

**Note: Permits are only valid for the dates and locations listed on approval.**

#### 5. Criteria

Issued under: *Subordinate Local Law 1 (Administration) 2011, Schedule 11 Operation of temporary entertainment events*

##### Compliance with the following conditions is to be adhered to when operating an approved street stall

1. A clear, unobstructed pedestrian corridor at least 2.4 metres is to be provided and maintained on the footpath between the street stall and adjacent premises, however a larger distance may be required where pedestrian traffic density is assessed by council as requiring an increased footway.
2. Advertising devices shall not be placed on the footpath unless a separate permit has been issued.
3. All fixtures, fittings and devices placed on the footpath (1 small table and 2 chairs maximum) shall be of sound construction and design, aesthetically acceptable to council and maintained in a proper state of repair.
4. A person who conducts a street stall shall not:
  - a. Manufacture, prepare or pack any food for sale while at the street stall
  - b. Sell or offer for sale any food, goods or other articles in direct competition to any shopkeeper operating in the immediate vicinity of the stall
  - c. Accost passers-by to encourage the purchases of their wares or servicesThe footpath area shall be kept at all times in a clean, tidy and orderly condition.
5. The sale of perishable or potentially hazardous foods at a street stall is not permitted. Food for sale at a street stall shall be prepared, manufactured, packed and labelled in accordance with the provisions of the Food Hygiene Regulations 1989, the Food Act and any relevant Council Policy prior to being offered for sale at the stall.
6. Parking bays will not be provided (including raffles for vehicles).
7. Application must be received no later than 7 working days prior to the first date.
8. Generally bookings cannot be made for more than 3 consecutive days. If a permit for a longer period is requested, each request will be considered on its merits.
9. The organiser is responsible for ensuring that any money collection undertaken for charitable purposes is in full compliance with the requirements of the Office of Fair Trading and all associated legislation.
10. Council reserves the right to cancel or amend the Permit and/or conditions at any time.
11. The Permit is subject to the provisions of council's Local Laws and is only issued in respect of the approved dates and locations.

#### 6. Declaration of applicant

I/We, the applicant, declare that the above information is correct in all respects, at the time of lodgement of this application with the Sunshine Coast Regional Council. Should any of the details given in relation to this application be changed in the future, the Applicant shall advise the Sunshine Coast Regional Council in writing prior to any such change being implemented.

Signature

Date

#### OFFICE USE ONLY

Application no.	Amount paid	Date paid	Receipt no.	Initial	Date stamp

**THIS DEED** is given the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
By \_\_\_\_\_ (Name of applicant)  
called “the **Indemnifier**”  
Of \_\_\_\_\_ (Address)

To the SUNSHINE COAST REGIONAL COUNCIL (hereinafter called “**Council**”).

**WHEREAS the Indemnifier** has applied to the Council for authority to use an area of Council controlled land

**NOW THIS DEED WITNESS** that in consideration of **Council** granting the **Indemnifier** authority to use Council controlled land, the **Indemnifier** agrees to take out and keep current during the period of authority a public liability insurance policy in a form approved by **Council** in the name of the **indemnifier** insuring, for a sum no less than twenty million dollars, the **Indemnifier** against all actions, costs, claims, charges, expenses and damages whatsoever which may be brought or made or claimed against the **Indemnifier** arising out of or in relation to the **Indemnifier’s** activity and or use of Council controlled land. The public liability insurance policy must extend to cover **Council** in respect to claims for personal injury or property damage arising out of the negligence of the **Indemnifier**.

The **Indemnifier** hereby indemnifies and keep indemnified and holds harmless **Council**, it’s servants and agents and each of them from and against all actions, costs, claims, charges, expenses and damages whatsoever which may be brought or made or claimed against them or any of them arising out of or in relation to the Indemnifier’s activity and or use of the Council controlled land. The **Indemnifier’s** liability to indemnify **Council** shall be reduced proportionally to the extent that any act or omission of **Council**, its servants or agents, contributed to the loss or liability.

EXECUTED AS A DEED POLL by THE INDEMNIFIER

Signature \_\_\_\_\_

Signature of Witness \_\_\_\_\_

Name of Witness \_\_\_\_\_

OR

EXECUTED BY \_\_\_\_\_

In accordance with Section 127 of the Corporations Act

Director \_\_\_\_\_

Director/ Secretary