



Fraser Coast
REGIONAL COUNCIL

Fraser Coast Regional Council

1300 79 49 29

PO Box 1943, Hervey Bay QLD 4655

Email: enquiry@frasercoast.qld.gov.au

Website: www.frasercoast.qld.gov.au

Local Government Act
1993

Local Law No.1
(Administration) 2011

Footpath Advertising Signs

Application for Permit to have A or T frame advertising sign on the footpath

If you have any specific enquiries regarding how to complete this form or applicable fees please contact Regulatory Services – Compliance Unit on 1300 79 49 29.

Please complete this application in BLOCK LETTERS and tick boxes where applicable.

If a question does not apply, please indicate by writing "n/a".

FEE

Please see current Fees
& Charges Schedule for
relevant fees

Applicant/s Details

Title	Title
Family Name	Family Name
Given Names	Given Names

In making this application I, the licensee, agree to indemnify Fraser Coast Regional Council from and against all actions, claims, demands, notices, losses, damages, costs and expenses which Council may incur or become liable for in respect of the subject signage or in any way in relation to the subject signage and this permit and agree to keep in effect during the continuance of this permit an appropriate public liability policy with an indemnity of not less than \$10 million, which policy shall indemnify Fraser Coast Regional Council in respect of such actions .

Declaration by owner of sign

Signature	Signature
Position	Position
Date <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Date <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Contact Details

Postal Address	
Locality / Suburb	State <input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Bus Ph <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Bus Fax <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Mobile <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	e-mail: <input type="text"/>

Premises Details

Please state current
premises address. If same
as above, write "AS
ABOVE".

Name of Premises	
Address of Premises	
Locality / Suburb	State <input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Status of Applicant(s) <input type="checkbox"/> Owner of Premises	<input type="checkbox"/> Occupier of Premises

A copy of a \$10,000,000
Public Risk Insurance Policy
must accompany all
applications. The Policy
shall name the insured as
"the applicant for the permit
and indemnify the Council
against all claims made in
relation to actions in using
the footpath."

Public liability insurance

Name of insurance company:	
Policy number:	Date policy expires: <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Insured:	Amount:

A copy of the current Public Risk Insurance Policy with the required wording must be submitted with this application form.

For further information refer to Criteria/Guidelines below.

Description of Proposed Advertising Device

Type: A frame or T frame

Fixed: Yes No

Weighted: Yes No

Strut fixed: Yes No

Corners chamfered: Yes No

Dimensions: Width: _____ mm Height: _____ mm

Wording:

Other (Pictures etc):

Failure to supply required information will delay the processing of your application.

Supporting Information:

Have you provided the following required information as part of this application?

- Signed declaration for public liability
- Evidence of current Public Liability Insurance of not less than \$10 million, incorporating cover for the advertising sign.
- Wording of sign and it's dimensions

Criteria/Guidelines for Advertising Signs on Footpaths:

- Only 'A' frame or 'T' frame signs shall be allowed;
- The size of the sign must be within the range of 600mm (width) by 600mm (height) to 600mm (width) to 1200mm (height);
- The sign must be fitted with a strut or other approved mechanism to ensure the sign can not close accidentally;
- The sign must be fixed or weighted so as to ensure stability;
- All corners of the sign must be chamfered;
- Only one sign per shop and/or office frontage is permitted, except:
 - Corner business – one sign on each frontage is permitted;
 - Arcades – 2 signs shall be permitted at each street frontage to be utilized for the advertising of all businesses within the arcade (an arcade includes a cluster of five or more shops or offices, not less than four of which have no street frontage); and
 - Upstairs premises – one sign is permitted where a shop or office which has no street frontage other than an entrance or exit which is not within an arcade;
- Where frontage is wide, one sign is permitted for each ten metres of shop frontage up to a maximum of two (2) signs;
- The sign must be placed at the roadside edge of the footpath, immediately adjacent to the business, and set back 0.3m from the kerb;
- The method of fixing the sign to the footpath or other method of stability must be approved by the Local Government;
- Signs must be removed from the footpath during the hours when the business is closed;
- The sign must not be located within any approved landscape/garden area.
- The sign must not be placed on the footpath unless approval has been given and licence sticker affixed.

Privacy Notice: In using this form you are providing personal information such as name and contact details. This information will be used for the purpose of processing your application as required under the *Local Government Act 1993*. Your personal information will be accessed by persons who have been authorised to do so. Your personal information is handled in accordance with the *Information Privacy Act 2009*.

Lodgement:

On completion of this application, please forward it, the required supporting documentation, and your application fee to Council at the address on the front of this form.

Please note: This application MUST be lodged with your Council.

Office use only

Licence Number:		CSO:	
Date Paid:	<input type="text"/> / <input type="text"/> / <input type="text"/>	Rec Number:	

PLEASE NOTE: This licence, if approved, will expire on 30 June 2012. A renewal notice will be sent out prior to expiry.