

Notification to Transport an Abnormal Load on Cairns Regional Council Managed Roads

This notification form is to be used to alert Cairns Regional Council of the intention to transport a load which exceeds any of the following; Height 4.6m, Width 2.5m, Length (12.5m Rigid or 19m Semi), or has an axle loading greater than 7000kg.

Council will acknowledge the receipt of your notification (**typically within 5 working days**), which you will then require to send to the Traffic Police, prior to the move commencing.

Name of Notifier		Telephone	
Email		Fax	
Name & address of company resp. for moving the load			
Emergency Contact Persons Name	(Contact must be available at all times during the activity)	Mobile	

Description of Load

Route to be taken (List the roads below, or supply a marked up map of the route):			
<p>NOTE: Council advises that it is the responsibility of the Notifier to ensure the proposed route is suitable for the load and prior reconnaissance of the route is essential. You are also advised to check the 'Public Notices' section of local newspapers to ensure the move does not coincide with road works or road closures.</p>			
Date of activity		Is road traffic control to be undertaken? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Time	From: _____ To: _____	Are Pilot vehicle(s) to be used? Yes <input type="checkbox"/> No <input type="checkbox"/>	

You may need approval from other organisations. It is your responsibility to obtain any necessary approvals prior to undertaking the activity.

Typical organisations that may require information from you, or you may need to obtain approval from are:

- Queensland Police (Loads which require Pilot vehicles etc.)
- Department Transport & Main Roads (DTMR) for State controlled roads.
- Utility Companies (i.e. Ergon for loads over 4.6m high)
- Rail operators (Crossing a railway / cane train line)
- Private Landowners (If required to traverse land not owned by the Notifier)

Cairns Regional Council – Information Privacy Statement

Your personal information is being collected for the purpose of processing your Abnormal Loads - Notification. You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law.

Notification to Transport an Abnormal Load on Cairns Regional Council Managed Roads

CONDITIONS OF APPLICATION

1. The signatory warrants that he/she is authorised to sign on behalf of the company undertaking the work.
2. Cairns Regional Council does not accept any responsibility for damage to or repair work resulting from the activities carried out by the approved Notifier or a person acting on behalf of the approved Notifier.
3. The Notifier is responsible for all aspects of activity and the safety of third parties.
4. Should the activity be likely to delay standard access arrangements for more than 15 minutes, the Notifier should address any local access arrangements with residents and businesses which are in the immediate vicinity of the activity.
5. Any permits required by other authorities e.g. Queensland Police (Cairns Traffic Branch), must be obtained prior to the commencement of the activity. It should be noted that travel within the Cairns district maybe restricted between the hours of 7-9am and 4-6pm daily.
6. The Notifier should notify Emergency Services of any traffic control or long delays which may effect their response times. Any conditions or issues relating to the activity which are to be imposed by the Emergency Service are to be made available to Council if required.
7. Any activity on a bus route during normal operating times which may adversely affect bus operation should be notified to the passenger transport company. Any issues raised by them and relating to the activity must be made available to Council if required.
8. Public liability insurance cover with a reputable insurer must be in place prior to the activity commencing.
9. If traffic control or road signage is to be used, the Notifier must engage qualified Traffic Controllers to assist in the traffic control. The Traffic Controller is to monitor the surrounding traffic flow. Should there be significant queuing, the Traffic Controller is to advise the contractor or organiser to clear the area and allow the traffic queues to clear before resuming work or the activity.
10. On completion of the works, the road related area must be left undamaged. Should any damage occur to Council managed or owned property, it must be notified to Council and repaired to our satisfaction.
11. The Notifier must contact Council (07) 4044 3044 should there be any changes required to operating times and dates or for any requirements to adjust the approval.

Signature of Authorised Representative	Date	Office Use Only	
		CRC File Ref:	23/16/1-xx

SUBMISSION OF APPLICATION AND RESPONSE FROM COUNCIL

By submitting this Notification you consent to agree to the terms and conditions identified above. Any appeal of these conditions must be submitted in writing and accepted by Council prior to commencing the move.

We will endeavor to acknowledge receipt by fax or email within **5 working days** of it reaching us.

NOTE: You are required to present Council's acknowledgement email/fax to the Traffic Police prior to commencing the move.

Please send this notification to: **Email:** imenquiries@cairns.qld.gov.au or **Fax: (07) 4044 3838**