

REQUEST TO TRANSPORT ABNORMAL LOADS ON  
HINCHINBROOK SHIRE COUNCIL MANAGED ROADS  
APPLICATION FORM

This Form is to be used for loads that have triggered Policy, Department of Main Roads or Utility company intervention limits or exceed any of the following criteria:-

- Height: 4.6 m;
- Width: 2.5 m;
- Length: 12.5 m Rigid or 19 m Semi;
- Axle Loading: 7,000 kg

Please allow at least three (3) working days to process the application. Please note that incomplete applications may not be processed.

Name of Applicant:		Telephone:	
Email:		Fax:	
Work on behalf of Company/name (if applicable):		Company Telephone:	
Emergency Contact Person's Name:	(Contact must be available at all times during the event)	Mobile:	

<p>Nature of the Load</p> <p>(Tick the relevant boxed &amp; complete any mass / dimensions which have triggered this application)</p>	<p><b>q</b> OVERSIZED / OVERWEIGHT LOADS (Details are available on the Queensland Transport website <a href="http://www.transport.qld.gov.au">www.transport.qld.gov.au</a> "Heavy Vehicles")</p> <p>Mass Total: _____ Kgs      Axle load: _____ Kgs</p> <p>Overall dimensions of load (including vehicle): Length: _____ m    Width: _____ m    Height: _____ m</p> <p><b>q</b> DANERGEROUS GOODS (in accordance with 'Dangerous Goods' Guidelines available from the Queensland Transport website <a href="http://www.transport.qld.gov.au">www.transport.qld.gov.au</a> 'Heavy Vehicles')</p> <p>Class of Dangerous Goods (1-6) _____</p> <p><b>q</b> Other: Please specify: _____</p>
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General Description of Activity:

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All official correspondence should be addressed to the Chief Executive Officer



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Proposed Route:			
Road Names from Start to Finish (or attach a marked up map of the route):			
(Council advises that it is the responsibility of the Applicant to ensure the proposed route is suitable for the load and prior reconnaissance of the route is recommended).			
Are you aware of any of the following, which may provide a <u>restriction</u> on the operation? (Only tick if further measures will be required to pass the restriction)			
<input type="checkbox"/> Narrow Road(s)	<input type="checkbox"/> Railway Lines to be crossed		
<input type="checkbox"/> Bridge(s)	<input type="checkbox"/> Height restrictions (overhanging trees, cables etc)		
<input type="checkbox"/> Other: Please specify			
What actions are proposed to meet any identified restriction?			
Proposed Date of Activity			Is Road Traffic Control to be undertaken?
Requested Hours	From:	To:	<input type="checkbox"/> Yes <input type="checkbox"/> No
			Are Pilot vehicle(s) to be used? <input type="checkbox"/> Yes <input type="checkbox"/> No

Approval from Other Organisations:	
Has Approval for the activity been obtained from (or application made to) others? Tick those boxes that apply:-	
<input type="checkbox"/>	Queensland Police (For works requiring Pilot vehicles etc.)
<input type="checkbox"/>	Department of Main Roads (Works on MRD controlled Roads)
<input type="checkbox"/>	Utility Company (ie. Ergon for loads over 4.6m high)
<input type="checkbox"/>	Queensland Rail (Crossing a railway line)
<input type="checkbox"/>	Sugar Mill (Crossing a cane railway line)
<input type="checkbox"/>	Private Landowners (If required to traverse land not owned by the applicant)
<input type="checkbox"/>	Other: Please specify _____

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**Conditions of Application:**

1. The signatory warrants that he/she is authorised to sign on behalf of the Applicant.
2. Hinchinbrook Shire Council does not accept any responsibility for damage to or repair work resulting from the activities carried out by the approved Applicant, or a person acting on behalf of the approved Applicant.
3. The Applicant is responsible for all aspects of activity and the safety of third parties.
4. Should the activity be likely to delay standard access arrangements for more than fifteen (15) minutes, the Applicant should address any local access arrangements with residents and business which are in the immediate vicinity of the activity.
5. Any permits required by other authorities e.g. Queensland Police (Ingham Branch), must be obtained prior to the commencement of the activity. It should be noted that travel within the Ingham district maybe restricted between the hours of 7:00-9:00am and 4:00-6:00pm daily.
6. The Applicant should notify Emergency Services of any traffic control or long delays which may affect their response times. Any conditions or issues relating to the activity which are to be imposed by the Emergency Service are to be made available to Council if required.
7. Any activity on a bus route during normal operating times which may adversely affect bus operations should be notified to the passenger transport company,. Any issues raised by them and relating to the activity must be made available to Council if required.
8. Public Liability Insurance cover with a reputable insurer for an amount not less than \$10 million should be in place prior to the activity commencing.
9. If traffic control or road signage is to be used, the Applicant must engage qualified Traffic Controllers to assist in the traffic control. The Traffic Controller is to monitor the surrounding traffic flow. Should there be significant queuing, the Traffic Controller is to advise the contractor or organiser to clear the area and allow the traffic queues to clear before resuming work or the activity.
10. On completion of the works, the road reserve must be left undamaged. Should any damage occur to Council managed or owned property as a result of the activity, it must be repaired to Council's satisfaction.
11. The Applicant must notify the Council by telephone (07) 4776 4605 should there be any changes required to operating times and dates or for any requirements to adjust the approval.

Signature of Authorised Representative of the Applicant	Date	Office Use Only	
		File Ref:	
		Doc #:	

Completed Request to Transport Abnormal Load on Hinchinbrook Shire Council Managed Roads Application Form can be forwarded to Hinchinbrook Shire Council via the following:-

Post to: PO Box 366, INGHAM QLD 4850; Fax to (07) 4776 3233; or by email to [ceo@hinchinbrook.qld.gov.au](mailto:ceo@hinchinbrook.qld.gov.au)

For further information regarding the application process/approval of proposed works please contact Engineering Services on ☎ 4776 4605.

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Form Number:  
 Authorised By: Manager Engineering Services  
 Document Maintained By: Engineering Services

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