

Cook Shire Council

10 Furneaux Street, Cooktown
PO Box 3,
Cooktown QLD 4895

Telephone 07 4069 5444 Facsimile 07 4069 5423
Email mail@cook.qld.gov.au
Website: www.cook.qld.gov.au



Water Act
2000

Trade Waste

Application for Approval to Discharge Trade Waste into Sewer

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

Application is for

Trade Waste Permit Fee _____

Applicant/s details

Select as applicable.

Status of applicant Property owner Authorised agent

Title Mr Mrs Ms Miss Other (specify)

Family name

Given names

Position

I being the owner / authorised agent and the waste generator of the premises described in this form hereby make application to discharge trade waste from that premises into the Council's sewer.

Signature _____ Date / /

Title Mr Mrs Ms Miss Other (specify)

Family name

Given names

Position

I being the owner / authorised agent and the waste generator of the premises described in this form hereby make application to discharge trade waste from that premises into the Council's sewer.

Signature _____ Date / /

Contact details

Select as applicable.

Business Private

Contact person

Postal address

Locality / Suburb

State

Postcode

Contact ph.

Mobile

Contact fax

Email _____

Business details

| | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|----------------------------------------------------------|
| Business name must be registered with the Office of Fair Trading. If applicant is a company, insert company name and ACN / ARBN. Please include shop / unit no. | Business name BN <input type="text"/> | |
| | Company name ACN / ARBN <input type="text"/> | |
| | Street address | |
| | Locality / Suburb | State <input type="text"/> Postcode <input type="text"/> |
| Contact ph. <input type="text"/> | <input type="text"/> | Mobile <input type="text"/> |
| Contact fax <input type="text"/> | <input type="text"/> | Email <input type="text"/> |

| | | | |
|-----------------------------------------------------------|------------------------------|------------------------------------|-----------------------------|
| Real property description – refer to Rates Notice. | Lot no. <input type="text"/> | Reg. plan no. <input type="text"/> | Parish <input type="text"/> |
| Rating assessment no. <input type="text"/> | | | |

| | | | | |
|------------------------------------------------------------------------------------------------|--------------------|----------------------------|----------------------------|----------------------------|
| Refer to information sheet. | Discharge category | 1 <input type="checkbox"/> | 2 <input type="checkbox"/> | 3 <input type="checkbox"/> |
| Permits are issued for categories 1 and 2 and an agreement is negotiated for category 3 waste. | | | | |

| | |
|------------------------------------------------------------------------------|---------------------------------------|
| E.g. restaurant, dry cleaners, electroplaters, butcher etc. | Nature of trade / business / industry |
| <input style="width: 100%;" type="text"/> | |
| No. pedestals installed on premises | |
| <input style="width: 100%;" type="text"/> | |
| List all processes and activities from which a trade waste will be generated | |

| | |
|----------------------------------------------------------------------------------------------------------|-------------------------------------------|
| E.g. parts washing, acid bath, specific manufacturing processes, washing of utensils, plates etc. | <input style="width: 100%;" type="text"/> |
| <input style="width: 100%;" type="text"/> | |
| <input style="width: 100%;" type="text"/> | |
| <input style="width: 100%;" type="text"/> | |

| | |
|-------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| E.g. pH correction, grease trap, silt trap, balance tank, biological process, etc. | Describe proposed / present method of pre-treatment of trade waste before discharge to sewer |
| <input style="width: 100%;" type="text"/> | |
| <input style="width: 100%;" type="text"/> | |

Waste generator details

| | |
|------------------------------|-----------------------------------------------------------------|
| Select as applicable. | <input type="checkbox"/> Lessee <input type="checkbox"/> Tenant |
| Name of waste generator | |
| Position | |
| Signature | Date <input type="text"/> |

| | |
|-------------------------------------------|--------------------------------------------------------------------|
| Select as applicable. | <input type="checkbox"/> Business <input type="checkbox"/> Private |
| Street address | |
| <input style="width: 100%;" type="text"/> | |
| Locality / Suburb | State <input type="text"/> Postcode <input type="text"/> |

| | | |
|---------------------------------------------------------------|----------------------------------------------------------|-----------------------------|
| Enter postal address if different from street address. | Postal address | |
| <input style="width: 100%;" type="text"/> | | |
| Locality / Suburb | State <input type="text"/> Postcode <input type="text"/> | |
| Contact ph. <input type="text"/> | <input type="text"/> | Mobile <input type="text"/> |
| Contact fax <input type="text"/> | <input type="text"/> | Email <input type="text"/> |

Description of flow

| | |
|---------------------------------------------------------------------------------------|--------------------------------------------|
| If continuous, insert continuous. | Maximum daily discharge to sewer in litres |
| <input style="width: 100%;" type="text"/> | |
| Maximum rate of discharge in litres per hour | |
| <input style="width: 100%;" type="text"/> | |
| Hours of the day and days of the week during which discharge will normally take place | |
| <input style="width: 100%;" type="text"/> | |

Volume of discharge

Is water supply to the premises to be metered? Yes No

Estimate of water supplied that is not discharged into sewer

Basis for this estimate

Details of trade waste flow meter / measurement device (mandatory category 3; optional category 2)

| | | |
|------|----------|----------|
| Type | Location | Accuracy |
|------|----------|----------|

Permanent installation Temporary installation

Name of contractor to be used to clean trade waste pre-treatment equipment

Contact ph. Mobile

Contact fax

Email _____

Present / proposed frequency of cleaning pre-treatment equipment

Weekly Fortnightly Monthly

Other Please state frequency _____

Food disposal units on premises

Motor size

No.

Nature of trade waste / physical and chemical parameters

| | | | |
|------------------------|------|-------------------|------|
| BOD | mg/L | Temperature | °C |
| COD | mg/L | pH | |
| Suspended solids | mg/L | Oil/grease | mg/L |
| Total dissolved solids | mg/L | Sulphur compounds | mg/L |

Metals No Yes

Other compounds No Yes

If yes, list and give concentrations of metal / other chemicals

Details of proposed self-monitoring program (category 3 only)

Identify / describe sampling point/s

Sampling frequency

Sample type Grab Composite

Method of sample collection Manual Automatic sampler

Parameters to be analysed

NATA laboratory to be used

Method and frequency of transferring results to Council

List provisions made to allow for the measurement and sampling by Council of trade waste prior to entry to sewer

NB. The frequency of cleaning pre-treatment equipment will be detailed on the Trade Waste Permit.

Category 3 mandatory. Categories 1 and 2 if requested. Check with Council prior to discharge – this information may not be readily available.

Trade waste not discharged to sewer

Give details of source of waste, volume, chemical analysis, frequency of analysis, and method of disposal.

| |
|--|
| |
| |
| |
| |
| |
| |

Lodgement

Please attach the following:

- Two copies drawn to scale, not smaller than one to one hundred (1:100) trade waste plumbing and drainage layout plans showing:
 - detail and location of all processes, tanks, pits and apparatus which are associated with the generation of trade waste;
 - details of proposed pre-treatment processes / apparatus showing:
 - Flow diagram; and
 - Capacity / dimensions, material of construction and lining, operation and maintenance of all tanks, pits, dosing systems, pH correction and pumps etc.
 - details of pipes, floor channels and drains used to convey the trade waste effluent; and
 - details of flow measurement equipment (if applicable).

Please note: This application and fee MUST be lodged with your Council.

Office use only

| | | | |
|--------------------|----------------|----------------------|----------|
| Application fee | | Reg. no. | |
| Receipt code | | ID no. | |
| Authorised officer | | Inspection date | |
| Recommendation | | | Rec. no. |
| Date | □□ / □□ / □□□□ | Account property no. | |