

Croydon Shire Council

63 Samwell Street, Croydon
PO Box 17,
Croydon QLD 4871

Telephone 07 4748 7100 Facsimile 07 4745 6147

Email admin@croydon.qld.gov.au

Website www.croydon.qld.gov.au



**Water Act
2000**

Trade Waste

Application for Approval to Discharge Trade Waste into Sewer

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter "n/a" if the question does not apply.

Application is for

Trade Waste Permit Fee \$ _____

Applicant/s details

Select as applicable.

If applicant is a company,
insert company name and
ACN / ARBN.

Status of applicant Property owner Authorised agent

Company name ACN / ARBN

Title (eg. Mr, Mrs, Miss etc.)

Family name

Given names

Position

I being the owner / authorised agent and the waste generator of the premises described in this form hereby make application to discharge trade waste from that premises into the Council's sewer.

Signature

Date

Title (eg. Mr, Mrs, Miss etc.)

Family name

Given names

Position

I being the owner / authorised agent and the waste generator of the premises described in this form hereby make application to discharge trade waste from that premises into the Council's sewer.

Signature

Date

Contact details

Select as applicable.

Business Private

Contact person

Postal address

Locality / Suburb

State

Postcode

Contact ph.

Mobile

Contact fax

Email

Business name must be registered with Fair Trading.

Please include shop / unit no.

Real property description - refer to Rates Notice.

Refer to information sheet.

E.g. restaurant, dry cleaners, electroplaters, butcher etc.

E.g. parts washing, acid bath, specific manufacturing processes, washing of utensils, plates etc.

E.g. pH correction, grease trap, silt trap, balance tank, biological process, etc.

Business details

Business name		BN	
Street address			
Locality / Suburb		State	Postcode
Contact ph.	Mobile		
Contact fax	Email		
Lot no.	Reg. plan no.	Parish	
Rating assessment no.			

Discharge category 1 2 3

Permits are issued for categories 1 and 2 and an agreement is negotiated for category 3 waste.

Nature of trade / business / industry
No. pedestals installed on premises

List all processes and activities from which a trade waste will be generated.

Described proposed / present method of pre-treatment of trade waste before discharge to sewer

Select as applicable.

Lessee Tenant

Name of waste generator	
Position	
Signature	Date

Select as applicable.

Business Private

Street address		
Locality / Suburb	State	Postcode

Enter postal address if different from street address.

Postal address		
Locality / Suburb	State	Postcode

Contact ph.	Mobile
Contact fax	Email

Description of flow

Maximum daily discharge to sewer in litres
Maximum rate of discharge in litres per hour

Hours of the day and days of the week during which discharge will normally take place

--

If continuous, insert continuous.

Volume of discharge

Is water supply to the premises to be metered?

Yes

No

Estimate of water supplied that is not discharged into sewer

Basis for this estimate

Details of trade waste flow meter / measurement device (mandatory category 3; optional category 2)

Type	Location	Accuracy
------	----------	----------

Permanent installation

Temporary installation

Name of contractor to be used to clean trade waste pre-treatment equipment

Contact ph.	Mobile
Contact fax	Email

Present / proposed frequency of cleaning pre-treatment equipment

Weekly

Fortnightly

Monthly

Other

Please state frequency

Food disposal units on premises

Motor size	No.
------------	-----

Nature of trade waste / physical and chemical parameters

BOD	mg/L	Temperature	°C
COD	mg/L	pH	
Suspended solids	mg/L	Oil/grease	mg/L
Total dissolved solids	mg/L	Sulphur compounds	mg/L

Metals

No

Yes

Other compounds

No

Yes

If yes, list and give concentrations of metal / other chemicals

Details of proposed self-monitoring program (category 3 only)

Identify / describe sampling point/s

Sampling frequency

Sample type

Grab

Composite

Method of sample collection

Manual

Automatic sampler

Parameters to be analysed

NATA laboratory to be used

Method of frequency of transferring results to Council

--

List provisions made to allow for the measurement and sampling by Council of trade waste prior to entry to sewer

NB. The frequency of cleaning pre-treatment equipment will be detailed on the Trade Waste Permit.

Category 3 mandatory. Categories 1 and 2 if requested. Check with Council prior to discharge - this information may not be readily available.

Give details of source of waste, volume, chemical analysis, frequency of analysis and method of disposal.

Trade waste not discharged to sewer

Lodgement

Please attach the following:

1. Two copies drawn to scale, not smaller than one to one hundred (1:100) trade waste plumbing and drainage layout plans showing:
 - detail and location of all processes, tanks, pits and apparatus which are associated with the generation of trade waste;
 - details of proposed pre-treatment processes / apparatus showing:
 - Flow diagram; and
 - Capacity / dimensions, material of construction and lining, operation and maintenance of all tanks, pits, dosing systems, pH correction and pumps etc.
 - details of pipes, floor channels and drains used to convey the trade waste effluent; and
 - details of flow measurement equipment (if applicable).

Please note: This application and fee MUST be lodged with your Council

Privacy Statement

The information collected in this form will be used by Council for lawful purposes directly related to the functions and activities of the Council. Your personal details will not be disclosed to a third party outside the process of dealing with your application, except where required by legislation (including the *Right to Information Act 2009*). The information collected may be retained as required by the *Public Records Act 2002*.

Office use only

Application fee		Reg. no.	
Receipt code		ID no.	
Authorised officer		Inspection date	/ /
Recommendation			
		Rec. no.	
Date	/ /	Account property no.	