

Application form

Section 12(a) – Nature Conservation (Administration) Regulation 2006

OFFICIAL USE ONLY

DATE RECEIVED

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FILE REF

PROJECT REF

COMPLETE FORM

CORRECT AA

COMPLETE FEE

ADMINISTERING DISTRICT

ENTERED BY [SIGNATURE]

DATE

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Damage mitigation permit (removal and relocation of wildlife)

Important information for applicants

This form is to be used to apply for a damage mitigation permit for the purpose of removal and relocation of wildlife. Information requested will enable your application to be processed as prescribed by the *Nature Conservation Act 1992*. Your application must be assessed and a permit granted by the chief executive before you can proceed with the proposed activity. Under the Nature Conservation Act applications must be processed by the department within 40 days.

Before completing your application please read the information materials included with your application kit. Before lodging this application you should be familiar with the requirements of the Nature Conservation Act available via the Office of the Queensland Parliamentary Counsel website <http://www.legislation.qld.gov.au>. If you have queries about how to complete this form correctly or need guidance contact Permit and Licence Management on **1300 130 372**.

Applicant information

A wildlife authority may only be granted to an individual or corporation (only if the corporation has an office within Queensland). Please tick the appropriate box:

- AN INDIVIDUAL** → Complete Section 1 applicant details — then complete sections 3 to 11
- A CORPORATION** → Complete Section 2 applicant details — then complete sections 3 to 11.

1. Applicant details for an individual

APPLICANT'S FAMILY NAME		TITLE
APPLICANT'S GIVEN NAME/S		DATE OF BIRTH
RESIDENTIAL ADDRESS (NOT A POST OFFICE BOX)		POST CODE
TELEPHONE (BUSINESS HOURS)	MOBILE	FACSIMILE
TELEPHONE (AFTER HOURS)	EMAIL	
POSTAL ADDRESS (WRITE 'AS ABOVE' IF THE SAME AS RESIDENTIAL ADDRESS)		POST CODE

Page 1 of 7 • 130730

2. Application details for corporations

REGISTERED LEGAL ENTITY NAME (NOT A BUSINESS TRADING NAME)	
TRADING NAME/S (IF APPLICABLE)	
REGISTERED BUSINESS ADDRESS (NOT A POST OFFICE BOX)	POST CODE
TELEPHONE (BUSINESS HOURS)	FACSIMILE
EMAIL	WEBSITE
POSTAL ADDRESS (WRITE 'AS ABOVE' IF THE SAME AS BUSINESS ADDRESS)	POST CODE
ABN / ACN / AN, OR TITLE AND SECTION OF LEGISLATION UNDER WHICH CORPORATION HAS LEGAL STATUS	
NAME OF PRINCIPAL OF CORPORATION	
SIGNATURE OF PRINCIPAL OF CORPORATION (or person authorised to sign on their behalf)	DATE

Details of nominated person in charge where the licensed activity is to be undertaken

NOMINATED CONTACT PERSON'S FAMILY NAME		TITLE
NOMINATED CONTACT PERSON'S GIVEN NAME/S		DATE OF BIRTH
RESIDENTIAL ADDRESS (NOT A POST OFFICE BOX)		POSTCODE
TELEPHONE (BUSINESS HOURS)	MOBILE	FACSIMILE
TELEPHONE (AFTER HOURS)	EMAIL	
POSTAL ADDRESS (WRITE "AS ABOVE" IF THE SAME AS RESIDENTIAL ADDRESS)		POSTCODE

3. Have you previously held this type of permit?

This may include permits in other States.

Yes No If yes, state the permit number (if known)

If yes, has the 'return of operations' been submitted?

Yes No

(A return of operation is due for each 3 month period during the life of the permit)

If no, a permit may not be issued until returns are submitted.

4. Activity location

Where will the activities be conducted? If the application is for removal and relocation of wildlife on request, please indicate the general area where the activities will take place e.g. the local government areas.

ACTIVITY LOCATION/LOCAL GOVERNMENT AREA

5. What is your reason for applying for this permit?

(e.g. remove and relocate wildlife)

STATEMENT OF REASONS

6. What is the proposed method of removal and relocation of the wildlife?

METHODS TO BE USED

Damage mitigation permit (removal and relocation of wildlife)

7. What are your relevant qualifications and/or experience to conduct the proposed activity? (If you require more space attach a separate sheet)

Important: Applicants are required to provide the following information as detailed below.

For removal and relocation of snakes and large monitors:

Provide a copy of a current first aid certificate issued by an approved first aid provider (QAS, ARC or St John) **and** meet **one** of the following requirements:

- 1) a) successful completion of a course in reptile handling resulting in the following minimum competencies being attained:
 - i) competency in the identification, care and safe handling of snakes generally, including large pythons (*Boidae* sp.) and venomous snakes, and/or large (typically over 1 metre in length) monitors (*Varanus* sp.), including knowledge of their biology and behaviour; and
 - b) provision of an official document from the course provider verifying this; **or**
- 2) if you have not successfully completed a course in reptile handling please submit a properly taken and declared statutory declaration (under the *Oaths Act 1867*) from two suitably skilled and qualified persons who can verify that you hold the required competencies as listed in 1(a) above, as well as outlining their own experience and/or competencies in the identified areas in 1(a) above, which they believe enables them to attest to your abilities.

Note 1: A **suitably skilled and qualified person** is a person who can demonstrate that they meet the competencies outlined in 1 above or who has satisfactorily and continuously held a recreational wildlife licence, with a restricted endorsement for elapids, for a period of no less than five (5) years.

For removal and relocation of brushtail possums:

Submit a written statement demonstrating your knowledge and experience in the biology and safe handling of wildlife, in particular brushtail possums.

For removal and relocation of magpies:

Submit a statutory declaration (under the *Oaths Act 1867*) from two people who are willing to attest to:

- your experience and/or competency relevant to the identification, care and safe handling of native birds and/or other domestic birds;
- your knowledge of the biology and behaviour of magpies;
- your knowledge of contemporary trap design and skills in the usage of traps; and
- their own experience and/or competency relevant to the identification, care and safe handling of native birds and/or other domestic birds, their own knowledge of the biology and behaviour of magpies, and their own knowledge of contemporary trap design and skills in the usage of traps, which they believe enables them to attest to your abilities.

Note 2: A trap of a design approved by the Department of Environment and Heritage Protection (EHP) must be used.

Note 3: The holder of a 6 month damage mitigation permit (removal and relocation of wildlife) who reapplies for and is issued with a new permit every 6 – 12 months only needs to supply the required details listed above every 3 years. For a lapse in licensing where the applicant is unlicensed for a period of 12 months or more then the documentation outlined above must be supplied.

Note 4: An employee of QPWS or EHP cannot be used as a person from whom a statutory declaration may be obtained.

Important: For any of the activities above, if you believe you have the experience required to carry out the relevant activity but cannot supply the required documentation please provide further evidence applicable for the activity (e.g. resume, statement of skills, detailed relevant experience, and/or business plan) so that EHP may make an assessment based on the information provided.

STATEMENT OF REASONS

8. Wildlife details

What wildlife does the application refer to?

(If you require more space, attach a separate sheet of wildlife details)

COMMON NAME	SCIENTIFIC NAME	QUANTITY

9. Provide the name(s) of the person(s) operating under this permit

FAMILY NAME	GIVEN NAME
FAMILY NAME	GIVEN NAME
FAMILY NAME	GIVEN NAME
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FAMILY NAME	GIVEN NAME

10. Applicant suitability

The permit may be granted if the applicant is an appropriate person to hold the permit, that is, if the applicant has the ability to carry out activities under the authority in a competent and ethical way.

QUESTIONS		DETAILS
<p>1. During the past 10 years have you ever (in Queensland or elsewhere) been found guilty of any criminal offence or entered a plea of guilty in a Court?</p> <p>(Note: does not include simple traffic offences such as parking, speeding.) If yes, provide details of the offence/s.</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO	
<p>2. Have you ever had an equivalent permit from another State, Territory or country that was suspended and/or cancelled?</p> <p>If yes, provide details about the permit, the date it was suspended and/or cancelled and reasons for suspension/cancellation.</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO	

11. Declaration

Note: If you have not told the truth in this application you may be liable for prosecution under the relevant Acts or Regulations.

- I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true.
- I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977*.

APPLICANT'S NAME	
APPLICANT'S SIGNATURE	DATE
IF THE APPLICANT IS A CORPORATION, PLEASE INDICATE YOUR POSITION IN THE CORPORATION	

12. Applicant checklist

- Application form completed, signed and dated
- Supporting information and accreditation attached (if applicable)

Please return your completed application kit to:

Permit and Licence Management
Department of Environment and Heritage Protection

GPO Box 2454
Brisbane
Queensland 4001

Enquiries: **1300 130 372**

Facsimile: (07) 3896 3342

Email: palm@ehp.qld.gov.au